No. 22017/03/2011/NGO

Government of India
Ministry of Tribal Affairs

Shastri Bhavan, New Delhi-110001

Dated: 12/03/2022

To

The Pay and Accounts Officer,
Ministry of Tribal Affairs,
Shastri Bhavan,
New Delhi-110 001.

Sub: Grant in aid to Himalayan Buddhist Cultural Association for Ongoing Project of GIA - Residential School at BATAHAR VIHAR HARIPURA, MANALI, PATLIPUL, 175136 under the Scheme of Grant in Aid to Voluntary Organisations working for STs for the year 2020-21 during the current financial year 2021-22

Sir,

I am directed to convey the sanction of President of India and to release grant-in-aid of Rs. 1241618.00 (Rupees Twelve Lakh Forty One Thousand Six Hundred Eighteen only) to Himalayan Buddhist Cultural Association (Unique Id:HP/2017/0119642) as per following details, subject to provisions of GFR-2017 and the terms and conditions of scheme given in Para-9 below.

1. Name of the scheme	Scheme of Grant in Aid to Voluntary Organisations working for STs
2. Name of Project along with its location	GIA - Residential School BATAHAR VIHAR HARIPURA, MANALI, PATLIPUL, 175136
3. No. of beneficiaries	335
4. Year for which grant is being sanctioned	2020-21
5. Amount of grant in aid sanctioned (recurring/non-recurring)	Rs. 1241618.00(Rupees Twelve Lakh Forty One Thousand Six Hundred Eighteen only)
6. Installments	Full & Final

Details of expenditure is enclosed at Annexure I. The list of documents to be maintained as per GFR is

2. In case grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, no UC is required in respect of grant in aid sanctioned above in terms of Rule No. 238(3) of GFR, 2017. In case grant has been sanctioned on budget estimate basis, provisional utilization certificate for grant-in-aid sanctioned during the current financial year shall be submitted immediately after the close of financial year. The audited statement of accounts along with UC will be submitted by the grantee organization to the Ministry within 3 months after close of the current financial year. The unspent balance, if any, will be surrenderd to the Ministry or may be adjusted from subsequent grant with the prior approval of the Government.

3. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.

4. The grantee organization has certified that all the terms & conditions incorporated in the last sanction order have been complied with, and if any violation of the conditions comes to the notice of the Ministry, the grantee institution shall be liable for legal action.

(के. चन्द्र शेखर)
(K. CHANDRA SEKAR)
अवर सचिव/Under Secretary
जनजातीय कार्य मंत्रालय
Ministry of Tribal Affairs
भारत सरकार/Government of India
नई दिल्ली/New Delhi

5. The members of the executive committee of the grantee organization has executed bond in a prescribed format that they themselves jointly and severally: -

(a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein;

(b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s); and

(c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at 14 percent per annum thereon or the sum specified under the bond.

6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for. The audited statements of accounts have been submitted by the organization.

7. The accounts of the organisation have been audited by Chartered Accountants of its own choice and in this case by GACS & Assciates, Chartered Accountants, 124 SF, Defence Enclave, Vikas Marg-New Delhi 92 (M.No. 084110)

8. Provisions of General Financial Rule 236(2)(i) of GFR,2017would be applicable where the voluntary organization are being provided assistance for the prescribed amount.

9. The grant in aid is sanctioned under the scheme subject to fulfilment of following terms & conditions of the scheme by the VO/NGO and the organization has certified that all the terms & conditions mentioned in the last sanction order have been complied with:

a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.

b) Honorarium of Staff: Honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.

c) Other payments with regard to implementation of the project of Rs10,000/- and above, is to be made through cheques by the implementing agency.

d) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.

e) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme

f) That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs. 10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization have the accounts of the grant-in-aid audited either by Govt Auditor or Chartered Accountant

- the receipt and payment account of grant-in-aid in question for the year.
- the income and expenditure accounts of grant-in-aid in question for the year.
- the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
- the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise
- the audited accounts of the organisation as a whole for the year.

g) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.

h) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour etc.

i) The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.

(के. चन्द्र शेखर)
(K. CHANDRA SHEKAR)
अवर सचिव/Under Secretary
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Ministry of Tribal Affairs
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j) The organization will utilize the grants for the purpose it has been sanctioned, and not divert Grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned, to another organization or institution.

k) That if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice.

l) No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for any purpose other than that for which sanctioned.

m) The organization shall maintain a register as per GFR 19 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof has been furnished to the Ministry, along with the audited accounts.

n) The Voluntary Organisation should liase with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation.

o) In respect of Voluntary Organizations assisted for running educational institutions like residential schools, non-residential schools etc., the organisation shall make efforts for recognition of school/courses by State

p) The organization shall display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India, NGO Darpan Unique ID, year if beginning of the project, total project cost borne by Ministry of Tribal Affairs, Location of project,

q) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.

r) The purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.

s) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.

t) That the organisation shall not charge any fees from the beneficiaries.

u) The organisation shall not profess or promote any religious/communal/ fundamentalist/divisive beliefs or doctrines with these grants.

The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

10. The grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.

11. In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition. For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

12. Rule 87 "Direct Benefit Transfer" of General Financial Rule, 2017, wherein applicable, shall be complied

13. Unspent Certified that the amount of 0.00 remaining unspent from the

grant of previous year has been adjusted in this grant. The unspent amount of this grant will be adjusted from the subsequent grant. Certified that the grantee organization has no Utilization Certificates as due for rendition under the Rules under this scheme of the Ministry.

14. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of Rs. 1241618.00 (Rupees Twelve Lakh Forty One Thousand Six Hundred Eighteen only) for disbursement to the grantee institution through electronic mode of transfer to Himalayan Buddhist Cultural Association in Account No. 33630705589, STATE BANK OF INDIA,(IFSC-SBIN0002416)KULLU,HIMACHAL PRADESH .

15. The expenditure is debitable to the Demand No. 99

(के. चन्द्र सेकर)
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Ministry of Tribal Affairs (Major Head) "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities: 02-Welfare of Scheduled Tribes (Sub-Major Head), 796 Tribal Area Sub Plan (Minor Head) - 17 -Support to Tribal Institutions, 04- Aid to Voluntary Organisations working for the welfare of Scheduled Tribes: 17.04.31 Grants-in-Aid General

for the year 2021-22 .

16. This sanction is issued with the concurrence of Integrated Finance Division communicated vide their Dy.No 08-20/5570/JS & FA/2021-22 dated 11/03/2022 The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

17. Certified that this sanction has been noted at 456 in the register of grant.

Yours faithfully,

Under Secretary to the Govt. of India
(के. चन्द्र शेखर)
(K. CHANDRA SEKAR)
अवर सचिव/Under Secretary
जनजातीय कार्य मंत्रालय
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भारत सरकार/Government of India
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Copy for information and necessary action to:-

1 Himalayan Buddhist Cultural Association
Village Batahar Vihar, P.O Haripur/Manali

Shimla, HIMACHAL PRADESH

2. The Director of Audit, Central Revenues, IP Estate, New Delhi.
3. The Principal Secretary/ Secretary, Department of ST Welfare, Govt. of HIMACHAL PRADESH
4. The District Magistrate/Collector and District Tribal Welfare Officer, Shimla, HIMACHAL PRADESH
5. The Director of concerned Department, Govt. of HIMACHAL PRADESH
6. Resident commissioner of concerned State Govt.
7. The Budget and Cash Section.
8. The IF division, w.r.t. their Dy.No 08-20/5570
9. Bill copy/sanction folder.
10. The Chief Controller of Accounts, Ministry of Tribal Affairs.
11. The Director NIC, Ministry of Tribal Affairs with request to upload the sanction letter on the website of the

			Annexure-I
Organisation-Himalayan Buddhist Cultural Association, Rangri, District-Kullu, Himachal Pradesh			
Project -Residential School (Secondary) at BataharBihal, PO-Haripur, Tehsil-Manali, Dist-Kullu, Himachal Pradesh			
No. of students for which grants-in-a id is calculated – 335 (Last funded)			
S.N.	**Approved items of expenditure as per financial Norms**	**Expenditure reported for 2020-21**	**Admissible grant for 2020-21 for 335 students**
A.	**Non recurring (once in five years)**		
1	Cooking Vessels and Utensils @ 22500 p.a (for 100 students)	39,530	22,500
2	Furniture (Rs.1500/- per student) (for 100 students)	1,70,561	1,50,000
3	Bedding materials (@ Rs.900 per student) (for 100 students)	1,02,280	90,000
	Total Non-Recurring	**3,12,371**	**2,62,500**
B.	**Recurring (Honorarium)**		
1	Head Master/ Mistress 1 (Secondary School) @ 9000/p.m. (9000*12)	1,58,400	1,08,000
2	Warden (2) @ Rs.6000/-(pm) (6000*2*12)	1,86,000	1,44,000
3	Teacher (Primary) (5) @ Rs.6000/- p.m. (6000*5*12)	4,80,205	3,60,000
4	Teacher (Secondary) (8) @ Rs.7500/- p.m. (7500*8*12)	8,28,000	7,20,000
5	**Peon – (1) @ Rs.3750/-(p.m.) (3750*12)**	66,000	45,000
6	Cooks -(2) @ Rs.3750/-(p.m.) each (3750*2*12)	1,29,600	90,000
7	Watchman -cum -generator operator-(1) @ Rs.3750/-(p.m.) (3750*12)	66,000	45,000
8	Office Assistant-cum-Typist -(1) @ Rs.4200/-(p.m.) (4200*12)	66,000	50,400
9	**Doctor –(Part-time) @ Rs.6000/-(p.m.)**	60,000	60,000
10	Helper to Cook (1) @ Rs.2250/-p.m. (2250*12)	66,000	27,000
11	Aya (3) @ Rs. 3750/ p.m. (3750*3*12)	2,64,000	1,35,000
12	Sweeper -(3) @ Rs.2700/-(p.m.) (2700*3*12)	1,98,000	97,200
13	Accountant -(1) @ Rs.5250/- pm (5250*12)	84,000	63,000
14	Physical Instructor /Games Teacher (2) @ Rs.6000/-p.m. (6000*2*12)	1,94,400	1,44,000
	Total Honorarium	**28,46,605**	**20,88,600**
C.	**Recurring (Other than Honorarium)**		
1	Maintenance of Building @ 30% of Rs.10500/- p.m. (rural area)	29,950	29,950
2	Diet Charges -(per student) (p.m.) for 10 months @ Rs.990/-p.m. (for 8 months (990*335*8)	15,62,021	15,62,021
3	Medicine @ Rs.15000/-(p.a.)	45,047	45,047
4	Washing Charges (per student) @ Rs.300/-(p.a.) for 8 months	48,240	48,240
5	Excursion @ Rs.30000/-(p.a.)	1,79,914	-

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6	Conveyance and TA for Staff Rs.15000/-(p.a.)	1,04,420	15,000
7	Water & Electricity charges Rs.22500/-(p.a.) (225*335)	1,72,433	75,375
8	Contingencies / office maintenance Rs.22500/-(p.a.)	93,045	22,500
9	Cooking Charges Rs.30000/-p.a.(for 8 months) (300*335*8/12)	97,921	67,000
10	Audit Fee Rs.6000/-(p.a.)	29,500	6,000
11	Cultural Expenses p.a. Rs.22500/-p.a.	31,200	31,200
12	**Sport & Games Equipment's @ Rs.11250 per annum**	33,919	33,919
13	Clothing (2 Uniform sets per student) @ Rs.900/-p.a.	1,51,057	1,51,057
14	Books and Stationery: @ Rs.1125/- per student (1125*335)	3,82,604	3,76,875
	Total	**29,61,271**	**24,64,184**
	Grand Total (A+B+C)	**61,20,247**	**48,15,284**

Calculation for the year 2020-21	
Admissible expenditure for the year 2020-21	**48,15,284**
Less 10% contribution from NGO	4,81,528
Net admissible expenditure for the year 2020-21	**43,33,756**
Less 1st installment for 2020-21 on budget basis vide sanction order no. 22017/03/2011-NGO dated 05.03.2021	30,92,138
Less unspent balance	-
2nd & Final installment for the year 2020-21 on re-imbursement basis	**12,41,618**

Note: 1. Non-recuring grant already ready sanctioned to 235 students in F.Y. 2018-19. Accordingly, Non-recurring grant has been sanctioned to remaining 100 students for F.Y. 2020-21 on budget basis.

2. As per schematic norms one warden is admissible for 100 students under Residential School. In the project there are 335 ST beneficiary, and as per financial norms organization is eligible for 3 wardens. However, organization has claimed expenditure of 2 warden for 335 students. Accordingly, 2 wardens have been proposed for 2020-21.

3. As per State clarification Residential School open for eight months during covid pandemic. Accordingly, Diet Charges, Washing Charges and Cooking Expenses can be calculated for eight months only.

4. Excursion expenses banned in F.Y. 2020-21 due to covid pandemic therefore, cost of excursion has been excluded from the calculation.

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LIST OF REGISTER TO BE MAINTAINED

1. Admission Register of students.
2. Attendance Register of Students & Member of the Staff.
3. Stock Register Consumables & Non-Consumable items.
4. Records showing the details of daily consumption of food articles.
5. Register showing issue of medicine to the students and dates of visits of the doctor.
6. Register reflecting issue of uniforms and books or stationery items to the students.
7. Honorarium Payment Register.
8. Bio-data/Personal files of both teaching and non-teaching staff.
9. Stock Register/Ledger and Vouchers Registers.
10. Maintenance of year-wise records of Minutes of the General Body and Managing Committee.

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