

4. The grantee organization has certified that all the terms & conditions incorporated in the last sanction order have been complied with, and if any violation of the conditions comes to the notice of the Ministry, the grantee institution shall be liable for legal action.

5. The members of the executive committee of the grantee organization has executed bond in a prescribed format that they themselves jointly and severally:-

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein;
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

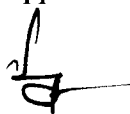
6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for. The audited statements of accounts have been submitted by the organization.

7. The accounts of the organisation have been audited by Chartered Accountants of its own choice and in this case by M/s P.C.Bindal & CO, Chartered Accountants, 207, North block, Bahu Plaza, Rail Head Complex, Jammu-180012.

8. Provisions of General Financial Rule 236(2)(i) of GFR, 2017 would be applicable where the voluntary organization are being provided assistance for the prescribed amount.

9. The grant in aid is sanctioned under the scheme subject to fulfillment of following terms & conditions of the scheme by the VO/NGO and the organization has certified that all the terms & conditions mentioned in the last sanction order have been complied with:-

- a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.
- b) Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.
- c) Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.
- d) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.



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- e) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.
- f) That the organization shall maintain a separate account in a Nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited either by Govt. Auditor or Chartered Accountant (M/s P.C.Bindal & CO, Chartered Accountants, 207, North block, Bahu Plaza, Rail Head Complex, Jammu-180012) and supplied the copy of the following audited accounts together with utilization certificate, to the Ministry of Tribal Affairs :-
- the receipt and payment account of grant-in-aid in question for the year.
 - the income and expenditure accounts of grant-in-aid in question for the year.
 - the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
 - the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
 - the audited accounts of the organisation as a whole for the year.
- g) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.
- h) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour etc.
- i) The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.
- j) The organization will utilize the grants for the purpose it has been sanctioned, and not divert Grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned, to another organization or institution.
- k) That if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice.
- l) No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for any purpose other than that for which sanctioned.
- m) The organization shall maintain a register as per GFR 19 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof has been furnished to the Ministry, along with the audited accounts.



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निदेशक/Director

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- n) The Voluntary Organisation should liase with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation.
- o) In respect of Voluntary Organizations assisted for running educational institutions like residential schools, non-residential schools etc., the organisation shall get recognition of school/courses by State Governments.
- p) The organization shall display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India, NGO Darpan Unique ID, year if beginning of project, Total project cost borne by MoTA, Location of project, Name of the NGO with its headquarters.
- q) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.
- r) The purchase of non-recurring items i.e. furniture etc. should be made only reputed dealers at competitive prices subject to vouchers being produced for inspection.
- s) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.
- t) That the organisation shall not charge any fees from the beneficiaries.
- u) The organisation shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants.

The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

10. The grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.

11. In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition. For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

12. Rule 87 "Direct Benefit Transfer" of General Financial Rules, 2017, wherever applicable, shall be complied with.

13. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of **Rs.19,68,822/- (Rupees Nineteen Lakh Sixty Eight Thousand and Eight Hundred and Twenty Two only)** for disbursement to the grantee institution through electronic mode of transfer to **Himalayan Buddhist Cultural Society, Gulbargh, Paddar, Jammu & Kashmir in Account No. 0154040100001855 in Jammu & Kashmir Bank Limited Paddar, Branch at Padder and IFSC code- JAKA0PADDAR.**



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14. The expenditure is debitable to the Demand No. 96 Ministry of Tribal Affairs (Major Head) "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities: 02-Welfare of Scheduled Tribes (Sub-Major Head), 796 Tribal Area Sub Plan (Minor Head) - 17 -Support to Tribal Institutions, 04- Aid to Voluntary Organisations working for the welfare of Scheduled Tribes: 17.04.31 Grants-in-Aid General (Plan) for the year 2018-19.

15. The sanction is issued with the concurrence of Integrated Finance Division communicated vide their **Dy.No.3687/JS&FA/2019 dated 26.03.2019**. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

16. Certified that this sanction has been noted at Sl.No. _____ in the register of grant.

Yours faithfully,

(Rajender Kumar)

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Copy for information and necessary action: -

1. The Secretary Himalayan Buddhist Cultural Society, Gulabgarh, Paddar, Jammu & Kashmir.
2. The Secretary, Social Welfare Department, Govt. of Jammu & Kashmir (with the request to inspect the organization and submit a Inspection Report within 6 months).
3. The Director of Audit, Central Revenues, I.P. Estate, New Delhi.
4. Accountant General, Accountant General's Office, Government of J&K.
5. The Commissioner, Tribal Development Department, Government of J&K
6. Director, TCR&I, Government of J&K.
7. The Resident Commissioner, Government of J&K, J&K Bhawan, New Delhi.
8. Integrated Finance Division (IFD).
9. Bill Copy/Sanction Folder.
10. Director Tribal Research Institute, Government of J&K.
11. The Deputy Commissioner, District Gulbarga, J&K.
12. The District Tribal Welfare Officer, District- - Gulbarga, J&K.
13. The Chief Controller of Accounts, Ministry of Tribal Affairs.
14. The Director, NIC, Ministry of Tribal Affairs with request to upload this sanction letter on the website of the Ministry.

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4. Calculation of Grant-in-aid for the year 2016-17 for the project of Residential School.

Organisation- **Himalayan Buddhist Cultural Society**, Gulab Garh, Paddar, P.O.-Atholi, District-Kishtwar,

Jammu & Kashmir, PIN-182204.

Project -**Residential School** at Gulab Garh, Paddar, P.O.-Atholi, District-Kishtwar, J&K

No. of beneficiaries claimed by the organisation-220 STs Students (As per Inspection Report)

No. of students for which grants-in-aid is calculated –140 (As per last funded)

Sl. No.	Approved items of expenditure as per financial Norms	Audited Expd. reported for 2016-17 (In Rs.)	Admissible grant for 2016-17 for 140 STs Students (In Rs.)
Recurring			
1.	Head Master/ Mistress (1) (Primary School) @ Rs.5,000/- per month	60000	60000
2.	Warden (1) @ Rs.4,000/- p.m.	48000	48000
3.	Teacher (Primary) (8) @ Rs.4000/- p.m.	528000	384000
4.	Peon (1) @ Rs.2500/- p.m.	60000	30000
5.	Cooks (2) @ Rs.2500/- per month	60000	60000
6.	Watchman (1) @ Rs.2500/- p.m.	60000	30000
7.	Office Assistant-cum-typist (1) @ Rs.2800/- p.m.	33600	33600
8.	Doctor –(Part-time) (1)@ Rs.4000/- p.m.	48000	48000
9.	Helper to Cook (1) @ Rs.1500/- p.m.	18000	18000
10.	Aya (1) @ Rs.2500/- p.m.	18000	18000
11.	Sweeper -(2) @ Rs.1800/- p.m.	43200	43200
12.	Accountant -(1) @ Rs.3500/- p.m.	42000	42000
13.	Physical Instructor (1) @ Rs.4000/-p.m.	48000	48000
	Total Salary	1066800	862800
14.	Maintenance of Building @ 30% of rent Rs.5000/- pm	27450	18000
15.	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/-p.m.	1368410	924000
16.	Medicine @ Rs.10000/-(p.a.)	19470	14000
17.	Washing Charges (per student) @ Rs.200/-(p.a.)	42500	28000
18.	Excursion @ Rs.20,000/-(p.a.)	20000	20000
19.	Conveyance and TA for Staff @ Rs.10,000/-(p.a.)	20000	10000
20.	Water & Electricity charges @ Rs.15000/-(p.a.)	16280	16280
21.	Contingencies/office maintenance @ Rs.15,000/-(p.a.)	0	0
22.	Cooking Charges @ Rs.20000/- p.a.	32057	28000
23.	Audit Fee @ Rs.4000/-(p.a.)	4000	4000
24.	Cultural Expenses @ Rs.15000/- p.a.	28780	21000
25.	Sport & Games Equipment's @ Rs.7500/- p.a.	20000	10500



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26.	Clothing (3 Uniform sets per student) @ Rs.900/- p.a.	187450	126000
27.	Books and Stationery: @ Rs.750/- per student, p.a.	218104	105000
Total		2004501	1324780
Grand Total		3071301	2187580
Calculation of full & final instalment for the year 2016-17			
Total qualifying expenditure for the year 2016-17			2187580
Less 10% contribution from NGO			218758
Net admissible Grants-in-aid for the year 2016-17			1968822
Less unspent balance			0
Net admissible grants for the year 2016-17 – Towards on reimbursement basis			1968822

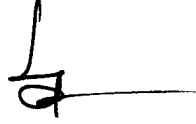


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LIST OF REGISTER TO BE MAINTAINED

1. Admission Register of students.
2. Attendance Register of Students & Member of the Staff.
3. Stock Register Consumables & Non-Consumable items.
4. Records showing the details of daily consumption of food articles.
5. Register showing issue of medicine to the students and dates of visits of the doctor.
6. Register reflecting issue of uniforms and books or stationery items to the students.
7. Honorarium Payment Register.
8. Bio-data/Personal files of both teaching and non-teaching staff.
9. Stock Register/Ledger and Vouchers Registers.

Maintenance of year-wise records of Minutes of the General Body and Managing Committee.



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