



F.No.22016/01/2017-NGO
Government of India
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110001

Dated: 2nd June, 2018

To

The Pay and Accounts Officer,
Ministry of Tribal Affairs,
Shastri Bhawan,
New Delhi.

Subject: Grant-in-Aid towards Full & Final Instalment for the year 2016-17 to **Bharat Sevashram Sangha (Jamshedpur Branch), Rivers' Meet Road, Sonari, East Singhbhum, Jamshedpur- 831011, Jharkhand** for running & maintenance of ongoing projects (i) Residential School, (ii) Mobile Dispensary Unit "A", (iii) Mobile Dispensary Unit "B", (iv) 20 Bedded Hospitals and (v) Knitting Weaving & Handloom Centre at Sundergarh, District, Odisha on reimbursement basis during current financial year 2018-19 under the scheme of "Grants-in-aid to voluntary organizations working for the welfare of Scheduled Tribes"

Sir,

I am directed to refer to Letter No. 3077/SSD, STSCD-NGO-MEET-0004-2017 dated 16.02.18 from the Government of Jharkhand, Welfare Department on the subject mentioned above and to convey the sanction of the President of India and to release Grant-in-aid of **Rs.63,03,994/- (Rupees Sixty Three Lakh Three Thousand Nine Hundred Ninety Four Only)** towards Full & Final Instalment for the year 2016-17 on reimbursement of expenditure basis during the current financial year 2018-19 as per details of expenditure enclosed at Annexure-I, after adjusting unspent balance of Rs.NIL/- to **Bharat Sevashram Sangha (Jamshedpur Branch), Rivers' Meet Road, Sonari, East Singhbhum, Jamshedpur- 831011, Jharkhand (NGO Darpan Unique ID- JH/2015/0089131)** for running & maintenance of ongoing projects (i) Residential School, (ii) Mobile Dispensary Unit "A", (iii) Mobile Dispensary Unit "B", (iv) 20 Bedded Hospitals and (v) Knitting Weaving & Handloom Centre at Sundergarh, District, Odisha. The last grant for the year 2015-16 amounting to Rs.65,45,125/- was released during 2017-18 vide Sanction Order No.22016/1/2017-NGO dated 13.06.2017 by way of reimbursement. Therefore, no utilization certificate is required in terms of Rule 238(3) of GFRs 2017. No utilisation certificate is due for rendition. The grant-in-aid shall be subject to provisions of GFR-2017 and terms & conditions of scheme. The list of documents to be maintained as per GFR is indicated in Annexure.II.

2. Since the above grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, no UC is required in respect of grant in aid sanctioned for 2016-17 in terms of Rule No. 238(3) of GFR, 2017.

राजेन्द्र कुमार/RAJENDER KUMAR

निदेशक/Director

जनजातीय कार्य मंत्रालय

Ministry of Tribal Affairs

भारत सरकार/Govt. of India

शास्त्री भवन, नई दिल्ली-110001

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3. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.

4. The grantee organization has certified that all the terms & conditions incorporated in the last sanction order have been complied with, and if any violation of the conditions comes to the notice of the Ministry, the grantee institution shall be liable for legal action.

5. The members of the executive committee of the grantee organization has executed bond in a prescribed format that they themselves jointly and severally:-

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein;
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for. The audited statements of accounts have been submitted by the organization.

7. The accounts of the organisation have been audited by Chartered Accountants of its own choice and in this case by M/s PSH & Association, Chartered Accountants, Jamshedpur, Jharkhand.


8. Provisions of General Financial Rule 236(2)(i) of GFR, 2017 would be applicable where the voluntary organization are being provided assistance for the prescribed amount.

9. The grant in aid is sanctioned under the scheme subject to fulfillment of following terms & conditions of the scheme by the VO/NGO and the organization has certified that all the terms & conditions mentioned in the last sanction order have been complied with:-

- a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.
- b) Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.
- c) Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.


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- d) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.
- e) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.
- f) That the organization shall maintain a separate account in a Nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited either by Govt. Auditor or Chartered Accountant (M/s PSH & Association, Chartered Accountants, Jamshedpur, Jharkhand), and supplied the copy of the following audited accounts together with utilization certificate, to the Ministry of Tribal Affairs :-
- the receipt and payment account of grant-in-aid in question for the year.
 - the income and expenditure accounts of grant-in-aid in question for the year.
 - the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
 - the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
 - the audited accounts of the organisation as a whole for the year.
- g) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.
- h) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour etc.
- i) The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.
- j) The organization will utilize the grants for the purpose it has been sanctioned, and not divert Grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned, to another organization or institution.
- k) That if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice.
- l) No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for any purpose other than that for which sanctioned.


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- m) The organization shall maintain a register as per GFR 19 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof has been furnished to the Ministry, along with the audited accounts.
- n) The Voluntary Organisation should liaise with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation.
- o) In respect of Voluntary Organizations assisted for running educational institutions like residential schools, non-residential schools etc., the organisation shall get recognition of school/courses by State Governments.
- p) The organization shall display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India, NGO Darpan Unique ID, year of beginning of project, Total project cost borne by MoTA, Location of project, Name of the NGO with its headquarters.
- q) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.
- r) The purchase of non-recurring items i.e. furniture etc. should be made only reputed dealers at competitive prices subject to vouchers being produced for inspection.
- s) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.
- t) That the organisation shall not charge any fees from the beneficiaries.
- u) The organisation shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants.

The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

10. The grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.

11. In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition. For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

12. Rule 87 "Direct Benefit Transfer" of General Financial Rules, 2017, wherever applicable, shall be complied with.


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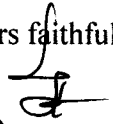
13. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of **Rs.63,03,994/- (Rupees Sixty Three Lakh Three Thousand Nine Hundred Ninety Four Only)** for disbursement to the grantee institution through electronic mode of transfer to **Bharat Sevashram Sangh (Sonari Unit), Rivers' Meet Road, Sonari, East Singhbhum, Jamshedpur-831011, Jharkhand** in Account No. **10164537103** in State Bank of India, Branch at Sonari Branch, PO :-Kagalnagar, Sonari, Jamshedpur, Jharkhand and IFSC Code **SBIN0006026**.

14. The expenditure is debitable to the Demand No. 96 Ministry of Tribal Affairs (Major Head) "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities: 02-Welfare of Scheduled Tribes (Sub-Major Head), 796 Tribal Area Sub Plan (Minor Head) - 17 -Support to Tribal Institutions, 04- Aid to Voluntary Organisations working for the welfare of Scheduled Tribes: 17.04.31 Grants-in-Aid General (Plan) for the year 2018-19.

15. The sanction is issued with the concurrence of Integrated Finance Division communicated vide their **Dy.No.9357/JS&FA/2018 dated 08/06/2018**. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

16. Certified that this sanction has been noted at Sl.No. _____ in the register of grant.

Yours faithfully,


(Rajender Kumar)
राजेन्द्र कुमार/RAJENDER KUMAR
निदेशक/Director
जनजातीय कार्य मंत्रालय
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Copy for information and necessary action: -

1. The Secretary Bharat Sevashram Sangh (Jamshedpur Unit), Rivers' Meet Road, Sonari, East Singhbhum, Jamshedpur- 831011, Jharkhand
2. The Secretary, Welfare Department, Govt. of Jharkhand, Ranchi (with the request to inspect the organization and submit a Inspection Report within 6 months).
3. The Director of Audit, Central Revenues, I.P. Estate, New Delhi.
4. Accountant General, Accountant General's Office, Govt. of Jharkhand, Ranchi.
5. The Commissioner, Tribal Development Department, Govt. of Jharkhand, Ranchi
6. Director, TCR&I, Govt. of Jharkhand, Ranchi.
7. The Resident Commissioner, Govt. of Jharkhand, Jharkhand Bhawan, New Delhi.
8. Integrated Finance Division (IFD).
9. Bill Copy/Sanction Folder.
10. Director Tribal Research Institute, Govt. of Jharkhand, Ranchi.
11. The Deputy Commissioner, District- Jamshedpur, Jharkhand.
12. The District Tribal Welfare Officer, District- - Jamshedpur, Jharkhand.
13. The Chief Controller of Accounts, Ministry of Tribal Affairs.
14. The Director, NIC, Ministry of Tribal Affairs with request to upload this sanction letter on the website of the Ministry.

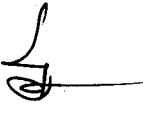

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Annexure-I**Calculation for the year 2016-17 for the Project of Residential School****Organisation: Bharat Sevashram Sangha (BSS), Sundergarh, Odisha****Project: Residential School (Secondary/Primary) at Kurumkela, Distt. Sundergarh, Orissa****No. of beneficiaries claimed by the organization- 183 STs Students****No. of students for which grants-in-aid is calculated- 125 ST Students (As last year funded)**

Sl. No.	Approved items of expenditure as per financial norms	Audited Expd. Report for the year 2016-17 (In Rs.)	Admissible grant for 125 STs Students 2016-17 (In Rs.)
1.	Head Master/ Mistress 1 (Secondary School) @ 5000/-pm	72000	60000
2	Warden (1) @ Rs.4000/-(pm)	60000	48000
3.	Teacher (7) @ Rs.4000/- p.m. primary	380265	336000
4.	Peon- (1) @ Rs.2500/- (p.m.)	0	0
5.	Cooks -(2) @ Rs.2500/-(p.m.) each	81500	60000
6.	Watchman-cum-Generator Operator (1) @ Rs.2500/-(p.m.)	30000	30000
7.	Office Assistant-cum-Typist -(1) @ Rs.2800/-(p.m.)	35200	33600
8.	Doctor -(Part-time) @ Rs.4,000/-(p.m.)	0	0
9.	Helper to Cook (1) @ Rs.1500/-(p.m.)	0	0
10.	Aya (1) @ Rs.2500/ p.m.	34417	30000
11.	Sweeper -(2) @ Rs.1800/-(p.m.)	30000	30000
12.	Accountant -(1) @ Rs.3500/-(p.m.)	42000	42000
13.	Physical Instructor /Games Teacher(1) @ Rs.4000/-(p.m.)	48000	48000
	Total Salary	813382	717600
14.	30% Maintenance Charges of @ Rs.7000/-p.m.(rural areas) primary/secondary)	23752	23752
15.	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/- each	980832	825000
16.	Medicine @ Rs.10,000/-(p.a.) for 125 students	0	0
17.	Washing Charges (per student) @ Rs.20,000/-(p.a.)	28470	25000
18.	Excursion @ Rs.20,000/-(p.a.)	27000	25000
19.	Conveyance and TA for Staff Rs.10,000/-(p.a.)	10525	10525
20.	Water & Electricity charges Rs.15,000/-(p.a.)	15946	15000
21.	Contingencies/office maintenance Rs.15000/-(p.a.)	28211	18750
22.	Cooking Charges Rs.20,000/-(p.a.)	28998	25000
23.	Audit Fee Rs.4000/-(p.a.)	4000	4000
24.	Cultural Expenses @ Rs.15,000/- p.a.	17111	17111
25.	Sport & Games Equipment's @ Rs.7,500/-(p.a.)	9720	9375
26.	Clothing (3 Uniform sets per student @ Rs.900/-p.a.) – for 2 pairs	105522	75000
27.	Books and Stationery: @ Rs.750/- per student	94626	93750
	Total	1374713	1167263
	Grand Total	2188095	1884863

Calculation for full & final instalment for the year 2016-17

Net qualifying expenditure for the year 2016-17	Rs. 18,84,863/-
Less 10% NGO's contribution (100% grant as the project is in Scheduled Area)	0
Total admissible grant for the year 2016-17	Rs. 18,84,863/-
Less unspent balance	0
Net admissible grants for the year 2016-17 on reimbursement basis	Rs. 18,84,863/-

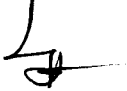

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Annexure-II**Calculation for the year 2016-17 for the Project of Mobile Dispensary - 'A'**

Organisation: Bharat Sevashram Sangha (BSS), Sundergarh, Odisha


Project: Mobile Dispensary - 'A' at Kurumkel, District-Sundergarh, Orissa.

Sl. No.	Approved items of expenditure as per financial Norms	Audited Expd. Report for the year 2016-17 (In Rs.)	Admissible grant for 2016-17 (In Rs.)
1.	Doctor (1) @ Rs.15,000 p.m.	180000	180000
2.	Compounder/Nurse (1) @ Rs.4,000 p.m.	48000	48000
3.	Part time Office Asstt. -cum-Acctt. (1) Rs.2500/- p.m.	30000	30000
4.	Driver (1) @ Rs.2,500 p.m.	36000	30000
5.	Helper/Handiman (1) @ Rs. 1,500 p.m.	18000	18000
	Total Salary	312000	306000
6.	Fuel (POL) Hilly areas @ Rs.14000 pm	177736	168000
7.	Drugs @Rs.200000/-p.a.	200304	200000
8.	Contingencies/Misc. Expd. @Rs.10000/- p.a.	9630	9630
9.	Audit Fees @Rs.4000/- p.a.	4000	0
10.	Maintenance & Repairs of Vehicle and Medical Equipments @Rs.30000/-p.a.	29257	29257
11.	Advertisement & Publicity @Rs.7500/- p.a.	7200	7200
12.	Daily Allowance for visiting medical team on duty beyond 16 km from office for whole day @ Rs. 5000/- p.m.	60000	60000
	Total	488127	474087
	Grand Total	800127	780087
Calculation for full and final instalment for the year 2016-17			
Net qualifying expenditure for the year 2016-17			Rs. 7,80,087/-
Less 10% NGO's contribution (100% grant as the project is in Scheduled Area)			0
Total admissible amount for the year 2016-17			Rs. 7,80,087/-
Less unspent balance			0
Net admissible grant for the year 2016-17 on reimbursement basis			Rs. 7,80,087/-


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Annexure-III**Calculation for the year 2016-17 for the Project of Mobile Dispensary - 'B'
PROJECT -Mobile Dispensary- 'B' at Kurumkel, District- Sundergarh, Orissa**

Sl. No.	Approved items of expenditure as per financial Norms	Audited Expd. Report for the year 2016-17 (In Rs.)	Admissible grant for 2016-17 (In Rs.)
1.	Doctor (1) @ Rs.15,000 pm	200000	180000
2.	Compounder/Nurse (1) @ Rs. 4,000 pm	48000	48000
3.	Part time Office Asstt. -cum-Acctt. (1) Rs.2500/-	30000	30000
4.	Driver (1) @ Rs.2,500 pm	36000	30000
5.	Helper/Handiman (1) @ Rs. 1,500 pm	18000	18000
	Total Salary	332000	306000
6.	Fuel (POL) Hilly areas @ Rs.14,000 p.m.	149536	149536
7.	Drugs @Rs.200000/-p.a.	200703	200000
8.	Contingencies/Misc. Expd. @Rs.10000/- p.a.	9790	9790
9.	Audit Fees @Rs.4000/- p.a.	4000	0
10.	Maintenance & Repairs of Vehicle and Medical Equipments @Rs.30,000/-p.a.	31120	30000
11.	Advertisement & Publicity @Rs.7500/- p.a.	7200	7200
12.	Daily Allowance for visiting medical team on duty beyond 16 km from office for whole day @ Rs. 5000/- p.m.	60000	60000
	Total	462349	456526
	Grand Total	794349	487126
Calculation for full and final instalment for the year 2016-17			
Net qualifying expenditure for the year 2016-17			Rs. 4,87,126/-
Less 10% NGO's contribution (100% grant as the project is in Scheduled Area)			0
Total admissible amount for the year 2016-17			Rs. 4,87,126/-
Less unspent balance			0
Net admissible grants for the year 2016-17 on reimbursement basis			Rs. 4,87,126/-


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Annexure-IV**Calculation for the year 2016-17 for the Project of 20-Bedded Hospital****Organisation: Bharat Sevashram Sangha (BSS), Sundergarh, Odisha****Project: 20-Bedded Hospital at Kurumkel, District-Sundergarh, Odisha**

Sl. No.	Approved items of expenditure as per financial Norms	Audited Expd. Report for the year 2016-17 (In Rs.)	Admissible grant for 2016-17 (In Rs.)
1	Doctor (Full time)-2 Rs.15,000/- p.m.	480000	480000
2.	Visiting Specialists @Rs.1000/-per visit and minimum 8 visits per month for 20 BH 8x8=16	64000	64000
3.	Compounder(2)@Rs.4000 p.m.	87733	87733
4.	Dressers (2)@Rs.4000/-p.m.	119000	96000
5.	Nurse(4)@Rs.4000/-p.m. each	201773	192000
6.	Driver(2)@Rs.2500 p.m.	42000	42000
7.	Cooks (2)@Rs.2500/- p.m.	78000	60000
8.	Helper to Cook (2) @Rs.1500/-pm.	36000	36000
9.	Office Superintendent (1) @Rs.3500/- p.m.	36167	36167
10.	Ward Boy (4) @Rs.2500/- p.m./each	83501	83501
11.	Clerk-cum-accountant @Rs.3500 pm.	42000	42000
12.	Watchman (2) @Rs.2500/- p.m.	102000	60000
13.	Sweeper/cleaner (2)@Rs.2500 p.m.	27918	27918
	Total Salary	1400052	1307319
14.	(Own Building) 30% Maintenance Charges @rent Rs.7000/p.m.	29512	25200
15.	Drugs for outdoor patients 150000x2/- for 20 Beds	814034	800000
16.	Drugs for Indoor patients @Rs.250000/x2-p.a. for 20 Beds		
	Contingencies/Misc. Expd.10000/- (p.a.) x2 for 20 B.H	22265	20000
18.	Electricity & Water Charges @Rs.6000x2 p.m. for 20 B.H.	147779	144000
19.	Audit Fees @Rs.4000/-(p.a.)	4000	0
20.	Conveyance /TA for Staff @Rs.15,000/-(pa.) for 10-Beds	16096	16096
21.	Diet for Indoor Patients Rs.50/- per day per inmate @Rs.15000x2 p.m.	418204	360000
22.	Office expenses@Rs.18000/- (p.a.) for 10 Beds	18382	18382
23.	POL p.m. @ Rs.5000x2 for 20 BH	117241	117241
24.	Cooking Charges @Rs.30000x2 for 20 BH -(p.a.)	63158	60000
25.	Advertisement Charges @Rs.5000x2 for 20BH	10600	10000
26.	Vehicle Maintenance	6856	0
27.	Washing Charges	0	0
	Total	1668127	1570919
	Grant Total	3068179	2878238
Calculation for full and final instalment for the year 2016-17			
Net qualifying expenditure for the year 2016-17			Rs.28,78,238/-
Less 10% NGO's contribution (100% grant as the project is in Scheduled Area)			0
Total admissible amount for the year 2016-17			Rs.28,78,238/-
Less unspent balance			0
Net admissible grants for the year 2016-17 on reimbursement basis			Rs.28,78,238/-

राजेन्द्र कुमार/RAJENDER KUMAR

निदेशक/Director

जनजातीय कार्य मंत्रालय

Ministry of Tribal Affairs

भारत सरकार/Govt. of India

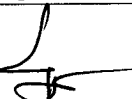
शास्त्री भवन, नई दिल्ली-110001

Annexure-V**Calculation for the year 2016-17 for the Project of Knitting Weaving & Handloom Training Centre****Organisation: Bharat Sevashram Sangha (BSS), Sundergarh, Odisha****Project: Knitting Weaving & Handloom Training Centre at Kurumkel, Dist.-Sundergarh, Orissa.****No. of beneficiaries claimed by the organization – 72 Trainees.****No. of Trainees for which grant-in-aid is calculated- 28 Trainees**

Sl. No.	Approved items of expenditure as per financial Norms	Audited Expd. Report for the year 2016-17 (In Rs.)	Admissible grant for 2016-17 (28 Trainees) (In Rs.)
1.	Supervisor(1) @Rs.5,000/- p.m.	60000	60000
2.	Instructor(2) @ Rs.4,000/- p.m. each	144000	96000
3.	Part time Clerk/ Accountant(1) @Rs.1,600/-p.m.	18000	18000
4.	Peon/Helper(1)@ Rs.2000/- p.m.	30000	24000
5.	Sweeper/Cleaner(1)@Rs.2000/- pm.	30000	24000
6.	Watchman(1)@ Rs.2,000/- p.m.	30000	24000
	Total Salary	312000	246000
7.	Rent of Building @Rs.1500/-p.m. As per old norms. Rent Assessment of PWD and Rent Agreement has not furnished, therefore, rent has not proposed.	0	0
8.	Training Material & @ Rs.4,000/- p.m.	47264	17920
9.	Contingencies (Rs.6,000/- per annum)	6425	2240
10.	Water/Electrical charges @Rs.800/- p.m.	1920	1920
11.	Maintenance & Repairs of Mech./ equipment after 1 st year @ Rs.15,000/- p.a.	18120	5600
12.	Audit Fees (per annum) @Rs.4,000/-	4000	0
	Total	77729	27680
	Grand Total	389729	273680
Calculation for full and final instalment for the year 2016-17			
Net qualifying expenditure for the year 2016-17			Rs.2,73,680/-
Less 10% NGO's contribution (100% grant as the project is in Scheduled Area)			0
Total admissible amount for the year 2016-17			Rs.2,73,680/-
Less unspent balance			0
Net admissible grants for the year 2016-17 on reimbursement basis			Rs.2,73,680/-

Summary of admissible Grant-in-aid for the ongoing 5 Projects for the year 2016-17

Sl. No.	Name of the Projects	Total Admissible Grant for the year 2016-17
1.	Residential School for 125 ST STs Students at Kurumkel, District-Sundergarh, Orissa	Rs. 18,84,863/-
2.	Mobile Dispensary "A" at Balisankara Block, Kurumkel, District-Sundergarh, Orissa	Rs.7,80,087/-
3.	Mobile Dispensary "B" at Balisankara Block, Kurumkel, District-Sundergarh, Orissa	Rs.4,87,126/-
4.	20-Bedded Hospital at Kurumkel, District -Sundergarh, Orissa	Rs.28,78,238/-
5.	Knitting Weaving & Handloom Training Centre at Kurumkel, District-Sundergarh, Orissa.	Rs.2,73,680/-
	Total admissible grant for the year 2016-17	Rs.63,03,994/-


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 शास्त्री भवन, नई दिल्ली-110001
 Shastri Bhawan, New Delhi-110001

LIST OF REGISTER TO BE MAINTAINED

1. Admission Register of students.
2. Attendance Register of Students & Member of the Staff.
3. Stock Register Consumables & Non-Consumable items.
4. Records showing the details of daily consumption of food articles.
5. Register showing issue of medicine to the students and dates of visits of the doctor.
6. Register reflecting issue of uniforms and books or stationery items to the students.
7. Honorarium Payment Register.
8. Bio-data/Personal files of both teaching and non-teaching staff.
9. Stock Register/Ledger and Vouchers Registers.

Maintenance of year-wise records of Minutes of the General Body and Managing Committee.