



F.No.22036/01/2017-NGO  
Government of India  
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110001,  
Dated the 29<sup>th</sup> June, 2018.

To

The Pay and Accounts Officer,  
Ministry of Tribal Affairs,  
Shastri Bhawan,  
New Delhi.

**Subject: Grant-in-Aid towards full & final instalment for the year 2016-17 Bharat Sevashram Sangh (Dumka Branch), Village –Pathra, PO-Raniswar, District-Dumka, PIN-814148, Jharkhand for running & maintenance of ongoing projects of Residential School at Pathra, PO-Raniswar for 150 ST Boys, Residential School at Baramasia, Block-Sikaripara for 100 ST Girls, 20-Bedded Hospital and Mobile Dispensary ‘A’ at Pathra, PO- Raniswar, District-Dumka on reimbursement basis during current financial year 2018-19.**

Sir,

I am directed to refer to Letter No. 07/NGO (CENTRE)-01/2015/2060 dated 13.03.2017 from the Government of Jharkhand, Welfare Department on the subject mentioned above and to convey the sanction of the President of India and to release Grant-in-aid of **Rs.71,61,241/- (Rupees Seventy-One Lakh Sixty-One Thousand Two Hundred Forty-One Only)** towards **full & final instalment for the year 2016-17** on reimbursement of expenditure basis during the current financial year 2018-19 as per details of expenditure enclosed at Annexure-I, after adjusting unspent balance of Rs.NIL/- to **Bharat Sevashram Sangh (Dumka Branch), Village –Pathra, PO-Raniswar, District- Dumka, PIN-814148, Jharkhand** as Recurring grant for running & maintenance of ongoing projects of Residential School at Pathra, PO-Raniswar for 150 ST Boys Residential School at Baramasia, Block-Sikaripara for 100 ST Girls, 20-Bedded Hospital and Mobile Dispensary ‘A’ at Pathra, PO-Raniswar, District-Dumka. The last grant for the year 2015-16 amounting to Rs.72,91,998/- was released during the year 2016-17 vide Sanction Order No.22036/01/2017-NGO dated 02.06.2017 by way of reimbursement. Therefore, no utilization certificate is required in terms of Note 1 under the Rule 238(3) of GFRs 2017. No utilisation certificate is due for rendition. The grant-in-aid shall be subject to provisions of GFR-2017 and terms & conditions of scheme. The list of documents to be maintained as per GFR is indicated in Annexure-II.

2. Since the above grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, no UC is required in respect of grant in aid sanctioned for 2016-17 in terms of Rule No. 238(3) of GFR, 2017.

3. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.

4. The grantee organization has certified that all the terms & conditions incorporated in the last sanction order have been complied with, and if any violation of the conditions comes to the notice of the Ministry, the grantee institution shall be liable for legal action.

(BEEVA SHARMA)  
Under Secretary  
Ministry of Tribal Affairs  
Govt. of India, New Delhi

5. The members of the executive committee of the grantee organization has executed bond in a prescribed format that they themselves jointly and severally: -

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein;
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for. The audited statements of accounts have been submitted by the organization.

7. The accounts of the organisation have been audited by Chartered Accountants of its own choice and in this case by M/s C. Das & Co., Chartered Accountants, 1/3, Avenue East, Modern Park, Santoshpur, Kolkata.

8. Provisions of General Financial Rule 236(2)(i) of GFR, 2017 would be applicable where the voluntary organization are being provided assistance for the prescribed amount

9. The grant in aid is sanctioned under the scheme subject to fulfilment of following terms & conditions of the scheme by the VO/NGO and the organization has certified that all the terms & conditions mentioned in the last sanction order have been complied with: -


- a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.
- b) Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.
- c) Other payments with regard to implementation of the project of Rs10,000/- and above, is to be made through cheques by the implementing agency.
- d) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.
- e) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.
- f) That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs. 10,000/- and above of the grantee institution must be through cheques only. (SHU SHEET) institutions are required to submit, at the time of seeking grant for continuation of the



PREEMA S. PATIL (MA)  
Secretary  
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project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization have the accounts of the grant-in-aid audited either by Govt Auditor or Chartered Accountant M/s C. Das & Co., Chartered Accountants, 1/3, Avenue East, Modern Park, Santoshpur, Kolkata and supplied the copy of the following audited accounts together with utilization certificate, to the Ministry of Tribal Affairs: -

- the receipt and payment account of grant-in-aid in question for the year.
  - the income and expenditure accounts of grant-in-aid in question for the year.
  - the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
  - the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
  - the audited accounts of the organisation as a whole for the year.
- g) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.
- h) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour etc.
- i) The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.
- j) The organization will utilize the grants for the purpose it has been sanctioned, and not divert Grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned, to another organization or institution.
- k) That if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice.
- l) No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for any purpose other than that for which sanctioned.
- m) The organization shall maintain a register as per GFR 19 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof has been furnished to the Ministry, along with the audited accounts.
- n) The Voluntary Organisation should liase with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation.

  
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अवर सचिव/Under Secretary  
जनजातीय कार्य मंत्रालय  
Ministry of Tribal Affairs  
भारत सरकार, नई दिल्ली  
Govt. of India, New Delhi

- o) In respect of Voluntary Organizations assisted for running educational institutions like residential schools, non-residential schools etc., the organisation shall make efforts for recognition of school/courses by State Governments.
- p) The organization shall display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India, NGO Darpan Unique ID, year of beginning of the project, total project cost borne by MoTA, Location of project, Name of the NGO with its headquarters.
- q) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.
- r) The purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.
- s) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.
- t) That the organisation shall not charge any fees from the beneficiaries.
- u) The organisation shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants.

The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.


10. The grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.

11. In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition. For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

12. Rule 87 "Direct Benefit Transfer" of General Financial Rule, 2017, wherein applicable, shall be complied with.

13. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of **Rs.71,61,241/- (Rupees Seventy-One Lakh Sixty-One Thousand Two Hundred Forty-One Only)** for disbursement to the grantee institution through electronic mode of transfer to Bharat Sevashram Sangh (Dumka Branch), Village –Pathra, PO-Raniswar, District- Dumka, PIN-814148, Jharkhand in **Account No. 11833828695** in **State Bank of India**, Branch at Kumirdaha, PO-Raghunathpur, Dumka, and **RTGS code SBIN0009802**

14. The expenditure is debitable to the Demand No. 96 Ministry of Tribal Affairs (Major Head) "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities: 02-Welfare of Scheduled Tribes (Sub-Major Head), 796 Tribal Area Sub Plan (Minor Head) - 17 -Support to Tribal Institutions, 04- Aid to Voluntary Organisations working for the welfare of Scheduled Tribes: 17.04.31 Grants-in-Aid General (Grant for the year 2018-19.

  
 (REEMA SHARMA)  
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 जनजातीय कार्य मंत्रालय  
 Ministry of Tribal Affairs  
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 Govt. of India, New Delhi

15. The sanction is issued with the concurrence of Integrated Finance Division communicated vide their Dy.No.9128/JS&FA/2016 dated 29.06.2018. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

16. Certified that this sanction has been noted at Sl. No. in the register of grant.

Yours faithfully,

  
(Reema Sharma)

Under Secretary to the Govt. of India

Copy for information and necessary action: -

(रीमा शर्मा)  
(REEMA SHARMA)  
अवर सचिव/Under Secretary  
जनजातीय कार्य मंत्रालय  
Ministry of Tribal Affairs  
Pathankot, Jharkhand  
Govt. of India, New Delhi

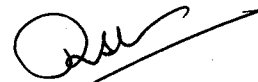
1. The Secretary Bharat Sevashram Sangh (Dumka Branch), Village - Pathankot, Dumka District- Dumka, PIN-814148, Jharkhand
2. The Secretary, Welfare Department, Government of Jharkhand, Ranchi (with the request to inspect the organization and submit an Inspection Report within 6 months).
3. The Director of Audit, Central Revenues, I.P. Estate, New Delhi.
4. Accountant General, Accountant General's Office, Govt. of Jharkhand, Ranchi.
5. The Commissioner, Tribal Development Department, Govt. of Jharkhand, Ranchi
6. Director, TCR&I, Govt. of Jharkhand, Ranchi.
7. The Resident Commissioner, Govt. of Jharkhand, Jharkhand Bhawan, New Delhi.
8. Integrated Finance Division (IFD), Ministry of Tribal Affairs.
9. Director Tribal Research Institute, Govt. of Jharkhand, Ranchi.
10. The Deputy Commissioner, District- Dumka, Jharkhand.
11. The District Tribal Welfare Officer, District- Dumka, Jharkhand.
12. The Chief Controller of Accounts, Ministry of Tribal Affairs.
13. The Director, NIC, Ministry of Tribal Affairs with request to upload this sanction letter on the website of the Ministry.
14. Bill Copy/Sanction Folder.

**ANNEXURE-I (A)**

F.No.22036/01/2017-NGO

Project – Residential School (Primary) for Boys at Pathra, Raniswar, District-Dumka,  
No. of students for which grants-in-aid is calculated- 150 ST Students

Sl. NO	Approved items of expenditure as per financial Norms	Expenditure reported for the year 2016-17	Admissible Grant for the year 2016-17 For 150 students
1.	Head Master/ Mistress 1 (Primary School) @ 5000/-p.m.	874800	60000
2.	Warden (1) @ Rs.4000/-(pm)		48000
3.	Teacher (Primary) (8) @ Rs.4000/- p.m.		384000
4.	Peon –(1) @ Rs.2500/-(p.m.)		30000
5.	Cooks –(2) @ Rs.2500/-(p.m.) each		60000
6.	Watchman-cum-Generator Operator (1) @ Rs.2500/-(p.m.)		30000
7.	Office Assistant-cum-Typist –(1) @ Rs.2800/-(p.m.)		33600
8.	Doctor –(Part-time) @ Rs.4,000/-(p.m.)		48000
9.	Helper to Cook (1) @ Rs.1500/-(p.m.)		18000
10.	Aya (1) @ Rs.2500/ p.m.		30000
11.	Sweeper –(2) @ Rs.1800/-(p.m.)		43200
12.	Accountant –(1) @ Rs.3500/-(p.m.)		42000
13.	Physical Instructor /Games Teacher (1) @ Rs.4000/-(p.m.)		48000
14.	Maintenance for Building [Own Building] 30% Maintenance Charges of @ Rs.4000/-p.m. Residential School(Primary) (rural area) As per norms.	64065	14400
15.	Diet Charges –(per student) (p.m.) for 10 months @ Rs.660/-each for 150 STs	1757953	990000
16.	Medicine { @ Rs.10000/-(p.a.) per 100 STs} for 150 STs	15211	15000
17.	Washing Charges (pre-student) {@ Rs.20000/-(p.a.) for 100 STs.	30420	30000
18.	Excursion {@ Rs. 20,000/-p.a. for 100 STs} for 150 STs.	28152	20000
19.	Conveyance and TA for Staff Rs. 10,000/-(p.a.)	7153	7153
20.	Water & Electricity charges { Rs.15000/-(p.a. for 100 STs.)} for 150 STs	48762	22500
21.	Contingencies/office maintenance Rs.15000/-(p.a.)	16227	15000
22.	Cooking Charges {Rs.20000/-(p.a. per 100 STs)} for 150 STs	167220	30000
23.	Audit Fee Rs.4000/-(p.a.)	4000	4000
24.	Cultural Expenses p.a. {@Rs.15000/- for 100 STs} for 150 STs	25356	22500
25.	Sport & Games Equipment's {@ 7500/-(p.a.) for 100 STs} for 150 STs	14878	11250
26.	Clothing (3 Uniform sets per student) @ Rs.900/-(p.a.) for 150 STs	135250	135000
27.	Books and Stationery: @ Rs.750/- per student for 150 STs	114848	112500
	Total	<b>3304295</b>	<b>2304103</b>
	Less 10% NGOs contribution (100% grant admissible as the project is in Scheduled Area)		0
	Grant admissible towards the full & final instalment for the year 2016-17		<b>2304103</b>



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Govt. of India, New Delhi

**ANNEXURE-I (B)**

F.No.22036/01/2017-NGO

Project: - Residential School(Primary) for Girls at Baramasia, Sikaripara, Distt-Dumka, Jharkhand.  
No. of students for which grants-in-aid is calculated—100 ST students

Sl. No.	Approved items of expenditure as per financial Norms	Expenditure reported for the year 2016-17	Admissible grant for the year 2016-17 100 STs Students
1.	Head Master/ Mistress 1 (Primary School) @ 5000/-p.m.	60000	60000
2.	Warden (1) @ Rs.4000/-(pm)	48000	48000
3.	Teacher (Primary) (6) @ Rs.4000/- p.m.	288000	288000
4.	Peon -(1) @ Rs.2500/-(p.m.)	30000	30000
5.	Cooks -(2) @ Rs.2500/-(p.m.) each	60000	60000
6.	Watchman-cum-Generator Operator (1) @ Rs.2500/-(p.m.)	30000	30000
7.	Office Assistant-cum-Typist -(1) @ Rs.2800/-(p.m.)	33600	33600
8.	Doctor -(Part-time) @ Rs. 4,000/-(p.m.)	48000	48000
9.	Helper to Cook (1) @ Rs.1500/-(p.m.)	18000	18000
10.	Aya (1) @ Rs.2500/ p.m.	30000	30000
11.	Sweeper -(2) @ Rs.1800/-(p.m.)	43200	43200
12.	Accountant -(1) @ Rs.3500/-(p.m.)	42000	42000
13.	Physical Instructor /Games Teacher (1) @ Rs.4000/-(p.m.)	48000	48000
14.	Maintenance for Building [Own Building] 30% Maintenance Charges of @ Rs.4000/-p.m. Residential School(Primary) (rural area) As per norms.	52548	14400
15.	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/-each for 100 STs	1192142	660000
16.	Medicine @ Rs.10000/-(p.a.) for 100 STs	10263	10000
17.	Washing Charges 100 STs @ Rs. 20,000/-(p.a.) for 100 STs	11000	11000
18.	Excursion @ Rs. 20,000/-(p.a.) for 100 STs	21753	20000
19.	Conveyance and TA for Staff Rs. 10,000/-(p.a.)	2685	2685
20.	Water & Electricity charges Rs.15000/-(p.a.) for 100 STs	28978	15000
21.	Contingencies/office maintenance Rs.15000/-(p.a.) for 100 STs	12612	12612
22.	Cooking Charges Rs.20000/-(p.a.) for 100 STs	140645	20000
23.	Audit Fee Rs.4000/-(p.a.)	4000	0
24.	Cultural Expenses p.a. Rs.15000/- for 100 STs	17425	15000
25.	Sport & Games Equipment's 7500/-(p.a.) for 100 STs	9418	7500
26.	Clothing (3 Uniform sets per student) @ Rs.900/-(p.a.) for 100 STs	88000	88000
27.	Books and Stationery: @ Rs.750/- per student for 100 STs	74944	74944
	<b>Total</b>	<b>2445213</b>	<b>1729941</b>
	Less 10% NGOs contribution(100% grant admissible as the project is in Scheduled Area)		0
	<b>Grant admissible full and final instalment for the year 2016-17</b>		<b>1729941</b>

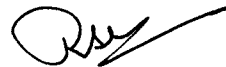


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**ANNEXURE-I (C)**  
F.No.22036/01/2017-NGO

Project: **20-Bedded Hospital** at PATHARA, Raniswar, District-Dumka, Jharkhand.

Sl. No	Approved items of expenditure as per financial Norms	Expenditure reported for the year 2016-17	Grants admissible for the year 2016-17
1	Doctor (Full time)-3 @Rs. 15,000/- p.m.	540000	540000
2.	Visiting Specialists (2) @Rs.8000/-per visit and minimum 8 visits per month	0	0
3.	Compounder (2) @Rs.4000 (1)	96000	96000
4.	Dresser (2) @Rs.4000/-p.m.	96000	96000
5.	Nurse (3) @Rs.4000/-p.m. each	144000	144000
6.	Driver (1) @Rs.2500 p.m.	30000	30000
7.	Cooks (1) @Rs.2500/- p.m.	30000	30000
8.	Helper to Cook (1) @Rs.1500/-p.m.	18000	18000
9.	Office Superintendent (1) @Rs.3500/- p.m.	42000	42000
10.	Ward Boy (2) @Rs.2500/- p.m./each	60000	60000
11.	Clerk-cum-accountant @Rs.3500 p.m.	42000	42000
12.	Watchman 1 @Rs.2500/- p.m.	30000	30000
13.	Sweeper/cleaner (1) @Rs.2500 p.m.	30000	30000
14.	Maintenance of Building (Own Building) 30% Maintenance Charges @ rent Rs.6000/p.m. (20 Bedded Hospital) (In rural area) As per Norms.	34737	21600
15.	Drugs for outdoor patients (@150000/- for 10 Beds) For 20 Beds	292307	292307
16.	Drugs for Indoor patients @Rs.250000/-p.a. for 10 Beds) for 20 Beds.	509427	500000
17.	Contingencies/Misc. Expd. {@10000/- (p.a.) for 10 Beds} For 20 Beds	19667	10000
18.	Electricity & Water Charges (@Rs.6000/- p.m. for 10 Beds) for 20 Beds.	35354	35354
19.	Audit Fees @Rs.4000/-(p.a.)	4000	0
20.	Conveyance /TA for Staff @15000(pa.)	0	0
21.	Diet for Indoor Patients Rs.50/- per day per inmate (@Rs.15000/-p.m. for 10 Beds) for 20 Beds.	244640	244640
22.	Office expenses@Rs.18000/- (p.a.) for 10 Beds (20 Bedded Hospital)	36844	36000
23.	POL p.m. @ Rs.5000/- pm	24007	24007
24.	Cooking Charges {@Rs.30000/-(p.a.) for 10 Beds} for 20 Bedded Hospital	28789	28789
25.	Advertisement and publicity @Rs.5000/-(p.a.)	7500	5000
	<b>Total</b>	<b>2395272</b>	<b>2355697</b>
	Less 10% NGOs contribution (100% grant admissible as the project is in Scheduled Area)		0
	Grant admissible towards the full & final instalment for the year 2016-17		<b>2355697</b>



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Govt. of India, New Delhi



**Project: Mobile Dispensary 'A' at PATHARA, Raniswar, District-Dumka, Jharkhand.**

Sl. No	Approved items of expenditure as per financial Norms	Expenditure reported for the year 2016-17	Admissible Grant to be release for the year 2016-17
1.	Doctor (1) @ Rs. 15,000 pm	306000	180000
2.	Compounder/Nurse (1) @ Rs. 4,000 pm		48000
3.	Part time Office Asstt.-cum-Acctt. (1) Rs.2500/-		30000
4.	Driver (1) @ Rs. 2,500 pm		30000
5.	Helper/Handiman (1) @ Rs. 1,500 pm		18000
6.	Fuel (POL) Hilly areas @ Rs.14000 pm	200465	168000
7.	Drugs @Rs.200000/-p.a.	209431	200000
8.	Contingencies/Misc. Expd. @Rs.10000/- p.a.	0	0
9.	Audit Fees @Rs.4000/- p.a.	4000	0
10.	Maintenance & Repairs of Vehicle and Medical Equipment's @Rs.30000/-p.a.	36566	30000
11.	Advertisement & Publicity @Rs.7500/- p.a.	8050	7500
12.	Daily Allowance for visiting medical team on duty beyond 16 km from office for whole day @ Rs. 5000/- p.m.	60000	60000
	<b>Total</b>	<b>824512</b>	<b>771500</b>
Less 10% NGOs contribution (100% grant admissible as the project is in Scheduled Area)			0
Grant admissible towards the full & final instalment for the year 2016-17			<b>771500</b>

**SUMMARY OF GRANTS FOR THE YEAR 2016-17**  
**BSS (DUMKA), JHARKHAND PROJECTS**

Sl. No.	Name of the Projects	Total admissible grant towards full & final Instalment, on reimbursement basis, for the year 2016-17
1.	Residential school for 150 ST students, Dumka	<b>2304103</b>
2.	Residential school for 100 ST students, Dumka	<b>1729941</b>
3.	20-Bedded Hospital at Dumka	<b>2355697</b>
4.	Mobile Dispensary "A", Dumka	<b>771500</b>
	<b>Total admissible grant for the year 2016-17</b>	<b>7161241</b>



(रीमा शर्मा)  
**(REEMA SHARMA)**  
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Ministry of Tribal Affairs  
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Govt. of India, New Delhi

**ANNEXURE-II**

**LIST OF REGISTER TO BE MAINTAINED**

1. Admission Register of students.
2. Attendance Register of Students & Member of the Staff.
3. Stock Register Consumables & Non-Consumable items.
4. Records showing the details of daily consumption of food articles.
5. Register showing issue of medicine to the students and dates of visits of the doctor.
6. Register reflecting issue of uniforms and books or stationery items to the students.
7. Honorarium Payment Register.
8. Bio-data/Personal files of both teaching and non-teaching staff.
9. Stock Register/Ledger and Vouchers Registers.
10. Maintenance of year-wise records of Minutes of the General Body and Managing Committee.



(रीमा शर्मा)  
(REEMA SHARMA)  
अवर सचिव/Under Secretary  
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