Govt. Of ____________________  
__________________Department

No._____________        Dated :

To

The Secretary,  
Ministry of Tribal Affairs,  
Govt. of India,  
Shastri Bhawan,  
New Delhi.

[Attn: Smt Sadhna Rout, Joint Secretary]

Subject: Proposal for Central Assistance under the Centrally Sponsored Scheme of "Pre-Matric Scholarship for students belonging to Schedule Tribes studying in Classes IX & X".

*****

Sir,

With reference to D.O. letter No.19012/14/2008-Education, dated 10th September, 2012 of the Joint Secretary, Ministry of Tribal Affairs on the above subject, I am to convey concurrence of the State Government to implement the above Scheme as per the Guidelines enclosed as ANNEXURE-I to the above letter.

2. The State Government is presently implementing/not implementing a Pre-Matric Scholarship Scheme for the ST students, studying in Class IX and X. The position is reflected in PART-I.

3. Our proposal for claiming Central Assistance during 2012-2013 is at ANNEXURE-II.

4. It is requested that central assistance under the Scheme may please be released at an early date.

Yours faithfully,

(___________________)

Principal Secretary/Secretary to the Govt. of ______________
PART-I

Format for sending proposal for getting Central Assistance (CA) under the Scheme of Pre-Matric Scholarship for ST students studying in Classes IX & X.

Details of the existing Pre-Matric Scholarship Scheme for ST students, if any, being implemented by the State Govt./UT

1. Whether, the State Govt. is already implementing a Scheme of Pre-Matric Scholarship for ST students .............................

2. If yes, the Class-wise details of Scholarship rates/other allowances being paid under the Scheme.

3. Actual physical coverage under existing Scheme of State Govt./UT during 2011-12:

   Class wise Number of Hostellers

<table>
<thead>
<tr>
<th></th>
<th>I–V</th>
<th>VI-VIII</th>
<th>IX-X</th>
<th>I-X</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td></td>
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</tr>
<tr>
<td>Female</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

   Class wise Number of Day-scholars

<table>
<thead>
<tr>
<th></th>
<th>I–V</th>
<th>VI-VIII</th>
<th>IX-X</th>
<th>I-X</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Female</td>
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</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. If the State Govt. is already giving pre-matric scholarship to ST students of classes IX-X, please specify whether it has decided to:-

i) continue to provide scholarship at that rate, over and above the Scholarship under the Centrally Sponsored Scheme,

   or

ii) reduce its own expenditure on its Scheme and demonstrably utilize the saving so effected only on other educational programmes for STs. **

   **Please provide the complete details on a separate sheet.

Signature

Name & Designation
of the Competent Authority
Details of ST students with disabilities, studying in classes IX & X, in private un-aided recognized schools, eligible for allowances under this Scheme

<table>
<thead>
<tr>
<th>Allowances for students with disabilities studying in Private un-aided Schools</th>
<th>No. of students being covered</th>
<th>Monthly allowance (in Rs.)</th>
<th>Total Amount for 10 months (In Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Monthly Reader Allowance for Blind students</td>
<td></td>
<td>160</td>
<td></td>
</tr>
<tr>
<td>(ii) Monthly Transport Allowance for students with disabilities (as defined in the Persons with Disabilities Act 1995), if such students do not reside in the hostel which is within the premises of the Educational Institution.</td>
<td></td>
<td>160</td>
<td></td>
</tr>
<tr>
<td>(iii) Monthly Escort Allowance for Severely Disabled (i.e. with 80% or higher disability) Day Scholars/Students with low extremity disability</td>
<td></td>
<td>160</td>
<td></td>
</tr>
<tr>
<td>(iv) Monthly Helper Allowance admissible to any employee of the hostel willing to extend help to a severely orthopaedically handicapped student residing in the hostel of an Educational Institution who may need the assistance of a helper.</td>
<td></td>
<td>160</td>
<td></td>
</tr>
<tr>
<td>(v) Monthly Coaching Allowance to Mentally Retarded and Mentally ill Students</td>
<td></td>
<td>240</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature

Name & Designation
of the Competent Authority
PART-III

Anticipated Expenditure during 2012-2013 (Rs in lakh)

1. **HOSTELLERS**
   (a) On Scholarships
   (i) Classes IX to X @ Rs.350/- per month = 
   (ii) Adhoc grant of Rs.1000/- per annum =
   **Total Expenditure on Hostellers** =

2. **DAY SCHOLARS**
   (i) Classes IX to X @ Rs.150/- per month =
   (ii) Adhoc grant of Rs.750/- per annum =
   **Total Expenditure on Day Scholars** =

3. Total Expenditure on special allowance to disabled ST students (as calculated in Part-II) =

4. Total Anticipated Expenditure on the Scheme for 2012-2013 (1+2+3) =

5. Central Assistance due during 2012-13 =

6. Central Assistance already received during 2012-2013 if any, on ad-hoc basis =

7. Net Central Assistance required during 2012-13 (6 – 7) =

Signature

Name & Designation
of the Competent Authority
## District-wise details of proposed expenditure and proposed coverage under the Scheme during 2012-13

<table>
<thead>
<tr>
<th>Sl.</th>
<th>Name &amp; district</th>
<th>2012-13</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Proposed Expenditure(in Rs)</td>
</tr>
<tr>
<td>1.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Details About Implementation of the Scheme

1. Name of the Department in the State/UT implementing the Scheme:  
   __________________________

2. Name, designation and address of the Secretary and Director In charge:  
   __________________________

3. Designation of Authority responsible for sanction of scholarship; Head of Education Institution/District level Officer/Directorate.  
   : __________________________

4. Mode of payment of Scholarship (Cash/Cheque/Bank etc.)  
   : __________________________

Certified that the proposed expenditure during 2012-2013, is in accordance with the regulations governing the Scheme.

Signature  

Name & Designation  
of Competent Authority
GFR 19-A  
(See Rule 212 (1))
Form of Utilization Certificate

Certified that out of Rs. ................. Of Grants-in-aid sanctioned during the years .................in favour of .................under this Ministry/Department letter No. given in the margin and Rs. .................on account of unspent balance of the previous year, a sum of Rs.................has been utilized for the purpose of .................for which it was sanctioned and that the balance of Rs.................remaining un utilized at the end of the year has been surrendered to Government (vide No. .................dated .................) will be adjusted towards the grants-in-aid payable during the next year .................

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Letter No. and Date</th>
<th>Amount (Rs)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised that following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised.

1. Signature-----------------------------
2. Designation------------------------
3. Date-------------------------------
4. 
5. 
6. 

Note:- To be submitted from 2013-14 onwards.