

No. 18014/03/2025-PVTG-Part(1)
Government of India
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi
Dated: 20th June, 2025

CIRCULAR

Subject: Engagement of retired Government Servants as Advisors in Panel of Experts, for each State/UTs covered under Schemes of Ministry of Tribal Affairs

Ministry of Tribal Affairs invites application from retired Government Officers, who have superannuated at the Level 16 / Level 17 for engagement as Advisors in the Ministry. The details/eligibility of engagement are as under:

1. Designation	Advisor
2. Period of engagement	9 months
3. No. of Personnel required	Thirty-One (31)
4. Scope of Work	As per enclosed guideline
5. Remuneration per month	None (only Travel expenses, both within the state and between states along with accommodation and meals, will be reimbursed in accordance with the last pay drawn)
6. Closing date for submission of applications	Open ended
7. Application to be forwarded to	The Under Secretary (PM JANMAN) Ministry of Tribal Affairs Room No. 400, C Wing, Shastri Bhawan, New Delhi e-mail: pm-janman@tribal.gov.in

2. To start with one expert per State will be empanelled.
3. The above said engagement is purely on temporary basis.


(Samidha Singh)
Director

To

1. All Ministries and Departments of the Govt. of India with the request to give wide publicity to the circular among the concerned
2. Offices of Chief Secretaries, States Governments / UT Administrations of 31 States / UTs under PM JANMAN / DA JGUA with the request to give wide publicity to the circular among the concerned
3. NIC for publishing the circular in the Ministry's website.
4. E-office notice board/Guard file

PROFORMA

Application for appointment of Advisor in Panel of Experts in Ministry of Tribal Affairs

1.	Name in full (Block Letters)			
2.	Date of Birth			
3.	Name of Service			
4.	Date of Superannuation from Govt. Service			
5.	Cadre			
6.	Educational Qualifications			
7.	Complete Residential Address			
8.	Telephone/Mobile No.			
9.	E-mail ID			
10.	Position held at the time of superannuation			
11.	Last pay drawn (Copies of LPC and PPO should be enclosed in case of retired Govt. servants)			
S.N.	Schemes handled, Department and Designation	From	To	Nature of work performed

12. Additional relevant information, if any, in support of your suitability for the said engagement. Attach a **separate sheet, if necessary.**

Declaration

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement. No disciplinary or judiciary action is pending against me as on date.

Name & Signature of the applicant:

Place:

Date:

A. Panel of Experts: Introduction

The Ministry of Tribal Affairs (MoTA) has made significant initiatives in empowering the tribal communities and fostering their sustainable development. The most significant recent development in this direction is the introduction of convergence schemes – Pradhan Mantri Janjati Adivasi Nyaya Maha Abhiyan (PM JANMAN) and Dharti Aaba Janjatiya Gram Utkarsh Abhiyan (DA JGUA) – aimed at the saturation of benefits for Tribal communities. These schemes adopt a Multi-Input Development approach to enhance the overall quality of life by providing access to improved infrastructure and services across sectors, including health, housing, electricity, livelihoods and more. Since this entails convergence with all the participating Line Ministries and Departments, the effective implementation of such schemes largely depends on active communication, inter-departmental collaboration, and effective on-ground monitoring. To maximise the impact of these initiatives, it is also essential to continually adapt and refine strategies based on emerging needs and challenges.

Accordingly, to strengthen the implementation and monitoring, a Panel of Experts as Advisors for these flagship schemes of MoTA is being planned. Establishing such Panel, mostly comprising retired senior government officials and can serve as a crucial catalyst for enhancing the effectiveness of these schemes. The advisors will provide strategic guidance, facilitate stakeholder engagement, and offer insights drawn from years of public service, ensuring that the efforts align with the overall objective of the initiatives, i.e., comprehensive development of tribal communities.

B. Objective

The objective is to leverage the long-standing decades of implementation and administrative experience, subject-matter expertise and institutional knowledge of a panel of external experts to accelerate implementation, identify and address challenges and monitor the flagship schemes of MoTA.

C. Areas of Assistance

1. Independent Monitoring

The advisors will serve as the eyes and ears of MoTA across the country, conducting independent assessments of the progress, implementation efficiency, and impact of the schemes within their respective states. They may carry out these

reviews through engagements with the Chief Secretary's Office, heads of relevant departments, district administrations, or through third-party evaluations. Their oversight will remain independent, thereby fostering greater transparency and accountability in the execution of these initiatives.

2. Identifying and navigating Implementation bottlenecks

In addition to their monitoring role, the advisors can help identify systemic bottlenecks throughout the entire lifecycle of scheme implementation, including sanctioning, fund release, execution, operationalisation, maintenance, and long-term sustainability by drawing on their practical insights and experience. They can also leverage their influence to underscore the importance and urgency of the schemes, facilitate faster implementation, and help streamline administrative and operational processes.

3. Strategic guidance

They can serve as a guiding force for the schemes, providing necessary strategic inputs in various aspects of the scheme. These include, but are not limited to, implementation, IEC, capacity building, monitoring and evaluation. They will also support with course correction (if needed). Their guidance will be valuable considering their experience of working as an integral part of the state administration within their respective geographies and implementing similar convergence schemes in the past. Being external stakeholders, the advisors can bring to the table a fresh perspective, a critical analysis and an unbiased viewpoint.

4. Policy advice

They can provide valuable policy inputs and recommendations in the scheme guidelines and design to ensure that the scheme aligns with the intended GOI objectives and safeguards against short-term interests.

5. Public Recognition and Stakeholder Engagement

They can act as ambassadors or public voices for the flagship schemes of MoTA, promoting awareness and demand. Their reputation and stature can add to the credibility and gravitas of the schemes and help in building public trust and generating demand. They can also play a significant role in promoting stakeholder collaboration by engaging with participating departments, ground officials and civil society. Their administrative experience and wisdom can be used to mediate between different Line Ministries and strengthen inter departmental collaboration, which is the key to efficient implementation in convergence schemes.

6. Innovation and Best Practices

The advisors can introduce us to the best practices from their prior experience and suggest process innovations.

D. Terms of Engagement

The Panel of Experts, comprising of at least 31 advisors with at least 01 each for 31 States/UTs, from respective Cadres, under PM JANMAN / DA JGUA, will initially be constituted for the PM-JANMAN/ DA-JGUA initiative and other schemes/initiatives of MoTA for a period of nine months, from June/July 2025 to March 2026, with the possibility of extension based on the requirements of the MoTA. Advisors will be expected to contribute five to seven days each month, with their involvement distributed over multiple sessions throughout the month.

They will be required to submit a monthly report detailing their district-wise observations and recommendations.

Additionally, advisors will be expected to travel to Delhi once every quarter to attend a review meeting convened by MoTA through an official order. The purpose of this meeting will be to collectively deliberate on their findings and discuss the way forward.

E. Selection

Advisors will be selected from officers superannuating at Level 16 and above, with preference given to those who have superannuated at Level 17. An advertisement will be issued inviting nominations and biodata submissions. Initially, one advisor from each state will be appointed to the Panel of Experts, with the possibility of adding more members.

F. Budget

Travel expenses, both within the state and between states along with accommodation and meals, will be reimbursed in accordance with the last pay drawn.
