

No. 12024/4/2016-Estt.
Government of India
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi- 01
Date: 18.09.2023

CIRCULAR

Subject: Engagement of retired Government servant as consultant in the Ministry of Tribal Affairs reg.

Ministry of Tribal Affairs invites application from retired Government officers, who retired at the level of Under Secretary/ Section Officer or equivalent for engagement as Consultant in the NGO Section of this Ministry. The details/eligibility of engagement are as under:-

1.	Designation	Consultant
2.	Period of engagement	One year
3.	No. of Personnel required	Two
4.	Place of posting	New Delhi
5.	Remuneration per month	Basic Pay at the time of retirement minus Basic pension + Transport Allowance.
6.	Age Limit	Not beyond 63 years
7	Eligibility	Retired Government Officer at level of Under Secretary/ Section Officer or equivalent from Ministries/Departments of Government of India
8	Nature of duties	Secretariat work
9	Closing date for submission of applications	Application in the prescribed proforma along with the education qualification documents may be submitted by 9.10.2023
10	Application to be forwarded to	Under Secretary (Establishment) Ministry of Tribal Affairs Room No 400 C, C-Wing, Shastri Bhawan, New Delhi Email: reema.sharma@nic.in

2. The above said engagement is purely on temporary and on contract basis. The selected candidate will not have any right to seek regularization in any post in this Ministry. Further the selected person will be governed by the provisions in the guidelines for engagement of Consultants in this Department as amended from time to time.



(Reema Sharma)

Under Secretary to the Government of India

Tel: 011-23387187

To

1. All Ministries and Departments of the Govt. of India with the request to give wide publicity to the circular among the concerned.
2. Department of Personnel & Training, North Block with request to upload DoPT's website.
3. NIC for publishing the vacancy in the Ministry's website.
4. Under Secretary (NGO) for information
5. E-office Notice Board/ Guard File

PROFORMA

Application for appointment of Consultant in NGO Section of Ministry of Tribal Affairs

1.	Name in full (Block Letters)				
2.	Date of Birth				
3.	Date of Superannuation from Govt. Service				
4.	Educational Qualifications				
5.	Complete Residential Address				
6.	Telephone/Mobile No.				
7.	E-mail ID				
8.	Position held at the time of retirement				
9.	Last pay drawn (Copies of LPC and PPO should be enclosed in case of retired Govt. servants)				
10.	Pension drawn (in case of retired Govt. servants)				
S.No.	Organisation where served and designation	Scale of Pay & Pay	From	To	Nature of work performed

11. Additional relevant information, if any, in support of your suitability for the said engagement. Attach a **separate sheet, if necessary.**

Declaration

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement. No disciplinary or judiciary action is pending against me as on date.

Name & Signature of the applicant:

Place:

Date: