

F. No. 12023/1/2001-Estt.(pt)

**Government of India
Ministry of Tribal Affairs**

Shastri Bhawan, New Delhi

Dated: 17.10.2022

To

Joint Director
Campaign Division-IV
Central Bureau of Communication
Ministry of Information and Broadcasting
2nd Floor, Room No, 270
Soochana Bhawan, CGO Complex, Lodhi Road
New Delhi – 110 003

Subject: Recruitment for the post of Accountant in the Ministry of Tribal Affairs on deputation basis- regarding

Sir,

I am directed to request for releasing the advertisement in the Employment News for recruitment for the post of Accountant in the Ministry of Tribal Affairs on deputation basis.

2. The details of the advertisement to be published are annexed.

Yours faithfully,


(Reema Sharma)

Under Secretary to the Govt. of India

Tel:23387187

**No. 12023/1/2001-Estt.(Pt.)
Government of India
Ministry of Tribal Affairs**

CIRCULAR

Applications are invited from eligible and willing officers under the Central or State Governments or Union Territory Administrations to fill up the post of Accountant (General Central Service, Group 'B', Non-Gazetted, Non- Ministerial) in this Ministry in the scale of Pay scale 9300-34800 + Grade pay Rs. 4200/- (Corresponding 'Level 6' as per 7th CPC) by appointment of suitable officer under Central Government by transfer on deputation basis

2. The eligibility conditions for the posts may be seen at the website of Ministry of Tribal Affairs (www.tribal.nic.in). The Pay etc. of the officer selected will be regulated in accordance with the Department of Personnel & Training's O.M. No. 6/8/2009-Estt.(Pay-II) dated 17.6.2010 as amended from time to time.

3. It is requested that application of the eligible and willing officers, whose services could be spared immediately, on selection, may be forwarded, in triplicate, in the prescribed proforma along with complete and up to date Annual Confidential Reports, Vigilance Clearance and Integrity Certificate in respect of the applicants through proper channel to the Under Secretary (Admin), Ministry of Tribal Affairs, Room No. 400, B-wing, Shastri Bhawan, New Delhi- 110001 within 60 days from the date of issue of publication of this Circular in Employment News. In case, it is decided to send copies of the Confidential Reports, these may be attested by an Officer not below the rank of Under Secretary to the Govt. of India.

4. Applications received after the specified period and/or found incomplete in any manner will not be considered. Candidate once selected will not be allowed to withdraw his/her candidature subsequently under any circumstances. Advance copies of the application will not be entertained under any circumstances.

**(Reema Sharma)
Under Secretary to the Govt. of India**

Details of the post & Eligibility conditions**1. Name of the post****Accountant****2. Scale of pay****Rs. 9300-34800 + GP Rs. 4200/-****(Revised Pay 'Level 6' as per 7th CPC)****3. Classification****Group "B" Non-Gazetted, Non-Ministerial****4. Number of post****One****5. Eligibility Condition****Transfer on Deputation:**

- i. Assistants of the Central Secretariat Services with 5 years' service in the grade or with 10 years combined service in the grades of Assistant/UDC or UDCs of CSCS with 10 years' Service in the grade, who have undergone training in Cash & Accounts work in the Institute of Secretariat Training & management or equivalent and possess 3 years' experience of cash, accounts and budget work.
- ii. Failing (i) above, officers under the Central Government holding analogous post or SAS Accountants or SAS passed Clerks from any of the organized Accounts Departments.

(Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same organization/department shall ordinarily not exceed 3 years.)

(To be furnished in triplicate)

Application for the post of Accountant in the Ministry of Tribal Affairs

1. Name (in Block letters) :

2. Date of birth and age

on the date of application:

3. Whether SC/ST/OBC, if so,

mention the Caste/Tribe:

4. Educational qualification:

5. Date of Entry in Govt. Service:

6. Date of retirement on superannuation

from Govt. Service:

7. Particulars of present post held:

a. Name of post (with scale of pay) :

b. Name of Office :

c. Date of appointment :

d. Whether cadre post or Ex-cadre post :

e. Status (whether temporary/permanent/ad hoc) :

8. Services particulars in chronological order (post-wise) for the last five (5) years.

S. No.	Post held and office	From	To	Scale of pay	Nature of appointment (substantive/Officiating/Ad-hoc)	Nature of Duties performed
1.	2.	3.	4.	5.	6.	7.

9. Date of return from the last

Ex-cadre post, if any, held:

10. Present address with Tele No. :

Office:

Residence:

11. Any other details not covered by the above :

Date:

Place:

Signature of the applicant
(Name in Capital Letters)

Certificate to be furnished by the Department concerned

The Particulars furnished above by the officials have been verified from his service records.

Signature of the forwarding authority (with Office Stamp)