

F.No. 22040/27/2018-NGO
GOVERNMENT OF INDIA
MINISTRY OF TRIBAL AFFAIRS
NGO DIVISION

Dated: .03.2026
Jeevan Tara Building, New Delhi,

To,
The Secretary/President
NGOs/VOs funded by MoTA
(As per attached list)

Subject: Urgent Submission of Pending Annual Reports and Audited Accounts in compliance to GFR Rule 238(5)-reg.

Sir/Madam,

It is informed that as per Rule 238(5) of the General Financial Rules (GFR), 2017, the Annual Reports and Audited Accounts of Private and Voluntary Organisations receiving recurring Grants-in-Aid of ₹50 lakh and above are mandatorily required to be laid on the Table of both Houses of Parliament within nine months from the close of the succeeding financial year of the grantee organisation.

2. In this regard, it is observed that your organisation has received Grants-in-Aid exceeding ₹50 lakh during the year mentioned in annexure. Accordingly, as per GFR Rule 238(5), you are mandatorily required to submit the Annual Reports and Audited Accounts for the years mentioned in the Annexure, **in both Hindi and English versions**, without any deviation.

3. It is reiterated that the Hindi version of Annual and Audit report must be an exact translation of the English version, as per prescribed Parliamentary requirements.

4. These documents are urgently required for laying in the table of the houses. Non-submission of the above documents constitutes a serious violation of GFR provisions and Parliamentary procedures.

5. Failure to comply with the above may result in appropriate action, including blacklisting of your organization, withholding of future Grants-in-Aid by the Ministry.

6. You are, therefore, requested to submit the above-mentioned documents for the specified year(s) **latest by 30.04.2026**.

This may be treated as **most urgent and time-bound**.

Yours sincerely,

Encl.: As above

(Tajinder Singh Bal)
Under Secretary to the Govt. of India