

F.No. 20025/33/2023-NCST

Government of India
Ministry of Tribal Affairs
(NCST Division)

Gate No. 2, Ground Floor.
Jeevan Tara Building, Ashoka Road,
Patel Chowk, New Delhi- 110001
Dated: 03.06.2024

CIRCULAR

The undersigned is directed to say that the Ministry of Tribal Affairs has framed fresh Recruitment Rules for the post of Librarian-cum-Documentation Assistant, Group B Non-Gazetted Non-ministerial in the National Commission for Scheduled Tribes (NCST).

As per DoPT OM no AB-14017/61/2008-Estt. (RR) dated 13.10.2015, before referring any proposal for framing/amendment in the Recruitment Rules of any Post in Ministries/Departments and their subordinate and attached office, the proposed amendments/revision in the Recruitment Rules would be put up on the website of the respective Ministries/Departments for 30 days for inviting comments from the stakeholders.

Accordingly, this circular is being placed on the website of this Ministry for comments from the stakeholders, if any, to the fresh RRs for the post of Librarian-cum-Documentation Assistant Group B Non-Gazetted Non-ministerial in the National Commission for Scheduled Tribes (NCST). The comments, if any, may be sent to the address given above or by email to agrawal.ashish@nic.in



(Ashish Kumar Agrawal)

Under Secretary to the Government of India

Email: Agrawal.ashish@nic.in

To,

1. Director NIC with the request to upload the proposed RR for a period of 30 days on Ministry's website 'i.e. www.tribal.nic.in' for the comments from the stake holders, if any.
2. Secretary, NCST, Khan Market, Lok Nayak Bhawan, New Delhi for information and with the request to upload the proposed RR for a period of 30 days on their website for the comments from the stakeholders, if any.

MINISTRY OF TRIBAL AFFAIRS
NOTIFICATION
New Delhi, the 2024

G.S.R. In exercise of the power conferred by the proviso to Article 309 of the Constitution and in supersession of the National Commission for Scheduled Tribes (Librarian-cum-Documentation Assistant) Recruitment Rules, 2010, the President hereby makes the following rules regulating the method of recruitment to the post of Librarian-cum-Documentation Assistant in the National Commission for Scheduled Tribes, namely: -

1. **Short title and commencement:** - (1) These Rules may be called the National Commission for Scheduled Tribes (Librarian-cum-Documentation Assistant) Recruitment Rules, 2023.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application:** -These rules shall apply to posts specified in column (1) of the Schedule annexed to these Rules.

3. **Number of post, classification and level in pay matrix:** -The number of the said posts, their classification and the level in the pay matrix and pay scale attached thereto shall be as specified in columns (2) to (4) of the said Schedule.

4. **Method of recruitment, age-limit and qualifications, etc.:-**The method of recruitment, age-limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.

5. **Disqualification.** - No person:-

- (a) Who has entered into or contracted a marriage with a person having a spouse living; or
- (b) Who having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to any of the said posts:

Provided that the Central Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, -exempt any person from the operation of this rule.

6. **Power to relax:** -Where the Central Government is of the opinion that it is necessary or expedient so to do, it may by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving:** -Nothing in these Rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, and other

special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post.	Number of post.	Classification.	Level in pay matrix	Whether selection post or non selection post.
1	2	3	4	5
Librarian-cum-Documentation Assistant	1*(2024) *subject to variation dependent on work load	General Central Service, Group B Non-gazetted, Non-ministerial	Level 6 (Rs 35400-112400)	Not applicable

Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of vacancies to be filled by various methods.
6	7	8	9	10
Not applicable	Not applicable	Not applicable	Not applicable	Deputation (including short term contract)

In case of recruitment by promotion or deputation/ absorption, grades from which promotion/deputation/absorption to be made.	If a Departmental Promotion Committee exists, what is its composition:	Circumstances in which Union Public Service Commission to be consulted in making recruitment
11	12	13
Deputation (including short term contract):	Not applicable	Not applicable.

Officers of the Central Government, State Governments, Union Territories, autonomous or statutory organisations, PSUs, universities or recognized research institutions: -

(A)(i) holding analogous post on regular basis in the parent cadre/department; or

(ii) with six years' service rendered after appointment to the post on a regular basis in pay level 5 of the 7th CPC pay matrix or equivalent in the parent cadre/department; and

(b) possessing the following educational qualifications and experience:

Essential

(i) Bachelor's degree in Library Science or Library and Information Science of a recognised University/Institute; and

(ii) Two years' professional experience in a Library under Central/State Government/Autonomous or Statutory Organisation/PSU/University or recognised Research or Educational Institution.

Desirable

Certificate in computer applications from a Government recognised institute.

Note 1: Period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years.

Note 2: The maximum age-limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt or applications.