

F.No. 20025/36/2021-NCST
Government of India
Ministry of Tribal Affairs
(NCST Division)

Gate No. 2, Ground Floor.
Jeevan Tara Building, Ashoka Road,
Patel Chowk, New Delhi- 110001
Dated: 27 January, 2022

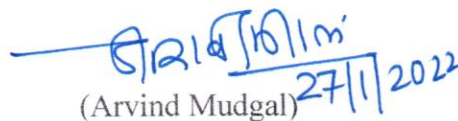
CIRCULAR

The undersigned is directed to say that Ministry of Tribal Affairs has framed fresh Recruitment Rules for the post of Stenographer Group C Non - Gazetted Ministerial in National Commission for Scheduled Tribes (NCST).

As per DoPT OM no AB-14017/61/2008-Estt. (RR) dated 13.10.2015, it is mentioned that before referring any proposal for framing/amendment in the Recruitment Rules of any post in Ministries/Departments and their subordinate and attached office, the proposed amendments/revision in the Recruitment Rules would be put up on the website of respective Ministries/Departments for 30 days for inviting comments from the stakeholders.

Accordingly, the circular is being placed on the website of this Ministry for comments from the stakeholders, if any to the framed fresh RRs.

Encl: Copy of Recruitment Rules


(Arvind Mudgal) 27/1/2022

Under Secretary to the Government of India
Email: arvind.mudgal70@gov.in

To,

1. Director NIC for uploading on this Ministry's website 'i.e. www.tribal.nic.in'
2. E-office notice board

MINISTRY OF TRIBAL AFFAIRS
NATIONAL COMMISSION FOR SCHEDULED TRIBES

NOTIFICATION

NEW DELHI, THE2021

G.S.R. - In exercise of the powers conferred by the proviso of Article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the posts "Stenographer" in the National Commission for Scheduled Tribes, namely: -

1. Short title and commencement - (1) These rules may be called the National Commission for Scheduled Tribes, Group 'C' "Stenographer" Recruitment Rules, 2021

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Application - These rules shall apply to the posts specified in column (1) of the Schedule annexed to these rules.

3. Number of Posts, Classification, pay band, grade pay and scale of pay - The number of said posts, its classification and the Pay Level in Pay Matrix attached thereto, shall be as specified in columns (2) to (4) of the said Schedule.

4. Method of recruitment, age limit, qualification etc. - The method of recruitment to the said post, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

5. Disqualification - No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living, or

(b) who having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to relax - Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. Saving - Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-servicemen or any other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

| Name of post. | Number of posts | Classification. | Pay Level in Pay Matrix | Whether selection or Non-selection post. | Whether benefit of added years of service admissible under rule 30 of the CCS (Pension) Rules, 1972 | Age - limit for direct recruits |
|---------------|-----------------|-----------------|-------------------------|--|---|---------------------------------|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |

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|--------------|---|--|---|----------------|----------------|---|
| Stenographer | 2* (2021) *Subject to variation dependent on workload. | General Central Service, Group-C 'Non-Gazetted' - Ministerial. | Level-4 in the Pay Matrix (Rs. 25500-81100/-) | Non- Selection | Not applicable | 18 to 27 years (Relaxable for Govt. servants up to 40 years in accordance with instructions or orders issued by the Central Govt.) Note: The crucial date for determining the age limit shall be as advertised by Staff Selection Commission. |
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| Educational and other qualifications required for direct recruits. | Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. | Period of probation, if any. |
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| (8) | (9) | (10) |
| (i) 12 th Class pass or equivalent from a recognized Board or University (ii) Skill Test Norms Dictation: 10 mts @80 w.p.m. Transcription: 50 mts. (Eng.), 65 mts. (Hindi) (On Computer) | Not applicable | Two years |

| Method of recruitment: Whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. | In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made. |
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| (11) | (12) |
| By direct recruitment through Staff Selection Commission Note: Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstance for duration of one year or more may be filled on deputation from the officials of Central Government holding analogous post on regular basis and possessing the qualifications prescribed for direct recruits at Col.8 | Not applicable |

| If Departmental Promotion Committee exists, what is its Composition. | Circumstances in which Union Public Service Commission to be consulted in making recruitment. |
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| (13) | (14) |
| Group 'C' Departmental Confirmation Committee for confirmation: - | Not applicable. |

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| <ul style="list-style-type: none">i. Joint Secretary , National Commission for Scheduled Tribes – Chairman..ii. Director or Deputy Secretary level officers National Commission for Scheduled Tribes- –Member.iii. Under Secretary , National Commission for Scheduled Tribes-Member. | |
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Under. Secretary to the Govt. of India