



F.No. 22026/01/2017-NGO
Government of India
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110001
Dated the 10th November, 2017

To

The Pay and Accounts Officer,
Ministry of Tribal Affairs,
Shastri Bhawan,
New Delhi.

Subject: Grant-in-Aid towards 1st instalment for the year 2017-18 on budget estimate basis to **Odisha Model Tribal Education Society (OMTES), Bhubaneswar, Odisha** for running & maintenance of ongoing projects of 19 Educational Complex for 5424 ST Girls for 2017-18 during current financial year 2017-18 under the scheme of "Strengthening Education among ST girls in Low Literacy Districts".

Sir,

I am directed to refer to letter no. 244/OMTES-47/17 dated 24th April, 2017 from Government of Odisha, ST & SC Development Department on the subject mentioned above and to convey the sanction of the President of India for Grants-in-aid of Rs. 8,39,35,305/- and to release Grant-in-aid of Rs. 4,99,83,897/- (**Rupees Four Crore Ninety Nine Lakh Eighty Three Thousand Eight Hundred Ninety Seven only**) towards 1st instalment for the year 2017-18 on budget estimate basis during the current financial year 2017-18 as per details of expenditure enclosed at Annexure-I(A) & I(B), after adjusting Rs.3,39,51,408/- against the grants released for the year 2016-17 as per the Audited statement of expenditure submitted by the Society on account of unspent balance to **Odisha Model Tribal Education Society (OMTES), Bhubaneswar, Odisha** for running & maintenance of ongoing projects of 19 Educational Complex for 5424 ST Girls for 2017-18 during current financial year 2017-18. The last grant for the year 2015-16 (2nd and final instalment on reimbursement basis) and for the year 2016-17 (full and final on budget estimate basis) amounting to Rs.10,40,51,619/- was released during 2016-17 (i.e. Rs. 11,45,52,852/c on budget estimate basis for 2016-17 after adjusting Rs. 1,05,01,233/- against the grants released for the year 2015-16 on account of unspent balance) vide Sanction Order No.22026/08/2016-NGO dated 08.12.2016 and Utilization certificate for the same has been submitted. No utilisation certificate is due for rendition. The grant-in-aid shall be subject to provisions of GFR-2005 and terms & conditions of scheme. The list of documents to be maintained as per GFR is indicated in Annexure-II.

2. **Time Limit:-** The provisional utilization certificate for recurring grant-in-aid for the year 2017-18 sanctioned during the current financial year 2017-18 shall be submitted immediately after the close of the financial year. The audited statement of Accounts along with utilization certificate will be submitted by the grantee institution/ organization to the Ministry within 3 months after the close of the financial year 2017-18.

3. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.

(NAT. STAD)
(REEMA SHARMA)
SECRETARY, Under Secretary
Ministry of Tribal Affairs
Shastri Bhawan, New Delhi
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4. The grantee organization has certified that all the terms & conditions incorporated in the last sanction order have been complied with, and if any violation of the conditions comes to the notice of the Ministry, the grantee institution shall be liable for legal action.

5. The members of the executive committee of the grantee organization has executed bond in a prescribed format that they themselves jointly and severally:-

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein;
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for. The audited statements of accounts have been submitted by the organization.

7. The accounts of the organisation have been audited by Chartered Accountants of its own choice and in this case by M/s O.M. Kejriwal & Co., Chartered Accountants, A-17/10, Surya Nagar, Nilagiri Niwas, Near S P Vigilance Office, Bhubaneswar - 751003, Odisha.


8. Utilisation certificate in the prescribed form under GFR-19A duly signed by the competent authority relating to previous grants is enclosed herewith.

9. The Unspent balance, if any, will be surrendered to the Ministry of Tribal Affairs or may be adjusted from the subsequent grant with the prior approval of the Government.

10. Provisions of General Financial Rule 236(2)(i) of GFR, 2017 would be applicable where the voluntary organization are being provided assistance for the prescribed amount.

11. The grant in aid is sanctioned under the scheme subject to fulfillment of following terms & conditions of the scheme by the VO/NGO and the organization has certified that all the terms & conditions mentioned in the last sanction order have been complied with:-

- a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.
- b) Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.
- c) Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.
- d) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.


अवर सचिव, शाखा
(RE) / Under Secretary
जनजाति एवं न-जना
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- e) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.
- f) That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization have the accounts of the grant-in-aid audited either by Govt Auditor or Chartered Accountant (M/s O.M. Kejriwal & Co., Chartered Accountants, A-17/10, Surya Nagar, Nilagiri Niwas, Near S P Vigilance Office, Bhubaneswar - 751003, Odisha), and supplied the copy of the following audited accounts together with utilization certificate, to the Ministry of Tribal Affairs :-
- the receipt and payment account of grant-in-aid in question for the year.
 - the income and expenditure accounts of grant-in-aid in question for the year.
 - the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
 - the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
 - the audited accounts of the organisation as a whole for the year.
- g) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.
- h) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour etc.
- i) The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.
- j) The organization will utilize the grants for the purpose it has been sanctioned, and not divert Grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned, to another organization or institution.
- k) That if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice.
- l) No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for any purpose other than that for which sanctioned.
- m) The organization shall maintain a register as per GFR 19 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof has been furnished to the Ministry, along with the audited accounts.

- n) The Voluntary Organisation should liase with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation.
- o) In respect of Voluntary Organizations assisted for running educational institutions like residential schools, non-residential schools etc., the organisation shall make efforts for recognition of school/courses by State Governments.
- p) The organization shall display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India, NGO Darpan Unique ID, year if beginning of project, Total project cost borne by MoTA, Location of project, Name of the NGO with its headquarters.
- q) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.
- r) The purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.
- s) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.
- t) That the organisation shall not charge any fees from the beneficiaries.
- u) The organisation shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants.


The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

12. The grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.

13. In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition. For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

14. Rule 87 "Direct Benefit Transfer" of General Financial Rules, 2017, wherever applicable, shall be complied with.

15. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of Rs. 4,99,83,897/- (**Rupees Four Crore Ninety Nine Lakh Eighty Three Thousand Eight Hundred Ninety Seven only**) for disbursement to the grantee institution through electronic mode of transfer to **Odisha Model Tribal Education Society (OMTES), Bhubaneswar, Odisha** in Account No. **30458576977** in **State Bank of India, Branch at Secretariat Branch, Bhubaneswar, Odisha** and IFSC Code **SBIN0010236**, directly.



 (P. S. SHARMA)
 Director Secretary
 Ministry of Tribal Affairs
 1st Floor, 1st Floor
 Secretariat, New Delhi

16. The expenditure is debitable to the Demand No. 96 Ministry of Tribal Affairs Major Head "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities: 02-Welfare of Scheduled Tribes (Sub-Major Head), 796 Tribal Area Sub Plans (Minor Head) – 21 Umbrella Programme for Development of Scheduled Tribes: Van Bandhu Kalyan Yojana; 03- Aid to Voluntary Organisations working for the welfare of Scheduled Tribes: 21.03.31 Grants-in-Aid General (Plan) for the year 2017-18.

17. The sanction is issued with the concurrence of Integrated Finance Division as communicated vide Dy.No.928/JS&FA/2017 dated 06.11.2017. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

18. Certified that this sanction has been noted at Sl.No. _____ in the register of grant.

Yours faithfully,


(Reema Sharma)

Under Secretary to the Government of India

Copy for information and necessary action: -

1. The Secretary, Odisha Model Tribal Education Society (OMTES), Bhubaneswar, Odisha. It is informed that the projects of the society will now be funded under the scheme of SCA to TSS / Article 275 (1) from the financial year 2018-19 onwards. Annual Report of the society is also to be laid on Table of Houses of Parliament as per GFR provision for the above Grant-in-aid.
2. The Secretary, ST&SC Development Deptt., Govt. of Odisha, Bhubaneswar, Odisha. (with the request to inspect the organisation and submit the Inspection Report within 6 months). It is informed that the projects of the society will funded under the scheme of SCA to TSS / Article 275 (1) from the financial year 2018-19 onwards.
3. The Director General of Audit, Central Revenues, I.P. Estate, New Delhi.
4. The Director, Tribal Research Institute, Govt. of Odisha, Bhubaneswar, Odisha.
5. The Deputy Commissioner, District- (as per list), Odisha.
6. The District Tribal Welfare Officer, District-(as per list), Odisha.
7. Chief Controller of Accounts, Ministry of Tribal Affairs, New Delhi.
8. Bill Copy/Sanction Folder.
9. Integrated Finance Division (I.F.D.).
10. The Director (SWG), Ministry of Tribal Affairs
11. The Under Secretary (SWG), Ministry of Tribal Affairs
12. The Resident Commissioner, Govt. of Odisha, Odisha Bhawan, New Delhi.
13. Accountant General, Accountant General's Office, Govt. of Odisha, Bhubaneswar, Odisha.
14. The Director, NIC, Ministry of Tribal Affairs with request to post this sanction letter on the website of the Ministry for at least three months



(Reema Sharma)

Under Secretary to the Government of India

(REEMA SHARMA)
Under Secretary
जनजातीय मामलों के विभाग
Ministry of Tribal Affairs
नया दिल्ली, 110 002
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Calculation of grants for 18 Educational Complexes for the year 2015-16 on reimbursement basis

Calculation for Secondary level Educational Complex (Schooling & Boarding/lodging both)

Number of beneficiaries claimed in the organisation-5543 ST Girls

No. of students for which grants-in-aid is calculated - 5490 ST Girls

S.No	Items of Expenditure	Admissible amount for 100 ST students per annum as per norms	Expdtr reported for 2016-17	Admissible grant for 2016-17 for 5490 ST Girls
A	Non-recurring			
1	Furniture/equipments including kitchen equipment @ Rs.2500/- per student (once in five years)	2.50	517946	0
2	Bedding @ Rs.750/- per student (once in five years)	0.75	1134852	0
3	Recreation expenditure (TV/VCD/indoor game) (once in five years) @ Rs.5000/- p.a. (for 100 students)	0.50	52420	0
	Total (A)	3.75	1705218	0
B	Recurring			
4	Maintenance of building @ 30% Rs.10000/-p.m. as per norms	1.20	497218	0
5	Maintenance allowance including mess charges @Rs.750/- per girl student per month (for 10 months) (for 5490 students)(colm XIII of Table 'B')	9.00	39327888	39327888
6	3 sets of uniforms per annum @ Rs.900/- per girl student for 13694 sets i.e.13694x300(colm XII of Table 'B')	0.90	6479141	4108200
7	Cash stipend for availing tuition/coaching @ Rs.100/- per girl per month (for 12 month)(for 2751 students)(colm XXI of Table 'B')	1.20	1307657	1307657
8	Cash stipend for availing tuition/coaching @ Rs.200/- per girl per month (for 12 month)	2.40		0
9	Course books/stationery and other educational material @Rs.50/- per girl student per month (for 5240 students)(colm X of Table 'B')	0.60	2470459	2470459
10	Examination fee @ Rs.10/- per student (for 3512 students)(colm XI of Table 'B')	0.01	92700	35120
11	6 full time teachers @ Rs.6000/- per month	6.492	15286415	15286415
12	Warder-cum-teacher (1) @ Rs.6000/- per month			
13	Accountant (1) @ Rs.3500/- per month			
14	Peon (1)@ Rs.1500/-p.m.			
15	Watchman (1) @ Rs.1500/- per month			
16	Cooks (2) @ Rs.1500/- per month each			
17	Helper (1) @ Rs.1300/- per month			
18	Sweeper (1) @ Rs.1300/- per month			
19	Vocational/skill development training @ Rs.600/- p.a. per girl (for 1583 students)(colm XIV of Table 'B')	0.60	456857	456857
20	Electricity and water charges (@ Rs.600/- per annum per girl) (for 5240 students)(colm IX of Table 'B')	0.60	3101599	3101599
21	Medical care/contingency @ Rs.750/- per girl per annum (for 4993 students)(colm XV of Table 'B')	0.75	2660139.5	2660139
22	Health care (hospitalisation, visit of doctors, annual health check up etc.) @ Rs.500/- p.a. per girl (for 910 students)(colm XXII of Table 'B')	0.50	138782	138782
23	Miscellaneous including toiletries etc. @ Rs.400/- per annum per girl (for 3730 students)(colm XVI of Table 'B')	0.40	2047209	1492000
24	Miscellaneous including toiletries etc. @ Rs.700/- per annum per girl (for 1513 ST Girls)	0.7		555209
25	PTAs/Sports function/cultural functions @ Rs.150/- p.a. per girl (for 4884 students)(colm XVII of Table 'B')	0.15	961065	732600
26	Tour/camps @2000/- p.a. per girl (for 3914 students)(colm XVIII of Table 'B')	2.00	2654600	2654600
27	Incentives to each girl student @ Rs.100/- per month to meet their day to day requirements (@ Rs.120000/- p.a. for 100 ST Girls) (for 3174 students)(colm XIX of Table 'B')	1.20	3561600	3561600
	Total (B)	28.702	81043329.5	77889125
	GRAND TOTAL (A+B)	32.452	82748547.50	77889125

Net admissible amount for the year 2016-17

Less 10% contribution from Society

Net admissible grant-in-aid for the year 2016-17 on reimbursment basis (full & final instalment)

LESS: amount already released as full & final instalment for the year 2016-17 vide sanction order

No. F.No. 22026/01/2017-NGO, dated 8th December, 2016

UNSPENT AMOUNT FOR THE YEAR 2016-17

104051619

-33951408



Ministry of Education,
Govt. of India, New Delhi

Calculation for the year 2016-17 of 19 Educational Complexes on Budget Estimates basis

Calculation for Secondary level Educational Complex (Schooling & Boarding/lodging both)

Number of beneficiaries claimed in the organisation- 5576 ST Girls

No. of students for which grants-in-aid is calculated - 5424 ST Girls

S.NO	Items of Expenditure	Admissible amount for 100 ST students per annum as per norms	Budget estimates for 2017-18	Admissible grant for 2017-18 for 5424 ST Girls
A	Non-recurring			
1	Furniture/equipments including kitchen equipment @ Rs.2500/- per student (once in five years)	2.50	0	0
2	Bedding @ Rs.750/- per student (once in five years)	0.75	0	0
3	Recreation expenditure (TV/VCD/indoor game) (once in five years) @ Rs.50000/- p.a. (for 100 students)	0.50	0	0
	Total (A)	3.75	0	0
B	Recurring			
4	Maintenance of building @ 30% Rs.10000/-p.m. as per norms (i.e. 36000 p.a.x 19 projects=684000)	1.20	2280000	684000
5	Maintenance allowance including mess charges @Rs.750/- per girl student per month (for 10 months) for 5424 ST Girls	9.00	50184000	40680000
6	3 sets of uniforms per annum @ Rs.900/- per girl student for 12604 sets i.e.12604x300	0.90	5018400	3781200
7	Cash stipend for availing tuition/coaching @ Rs.100/- per girl per month (for 12 month) for 3571 ST Girls	1.20	4285200	4285200
8	Cash stipend for availing tuition/coaching @ Rs.200/- per girl per month (for 12 month) for 2005(-)152=1853 ST Girls	2.40	4812000	4447200
9	Course books/stationery and other educational material @Rs.50/- per girl student per month for 5424 ST Girls	0.60	3345600	3254400
10	Examination fee @ Rs.10/- per student for 5424 ST Girls	0.01	55760	54240
11	6 full time teachers @ Rs.6000/- per month	6.492	20542800	20542800
12	Warder-cum-teacher (1) @ Rs.6000/- per month			
13	Accountant (1) @ Rs.3500/- per month			
14	Peon (1)@ Rs.1500/-p.m.			
15	Watchman (1) @ Rs.1500/- per month			
16	Cooks (2) @ Rs.1500/- per month each			
17	Helper (1) @ Rs.1300/- per month			
18	Sweeper (1) @ Rs.1300/- per month			
19	Vocational/skill development training @ Rs.600/- p.a. per girl (for 5424 ST Girls)	0.60	3345600	3254400
20	Electricity and water charges (@ Rs.600/- per annum per girl) i.e. 600x5424	0.60	3345600	3254400
21	Medical care/contingency @ Rs.750/- per girl per annum (for 5424 ST Girls)	0.75	4182000	4068000
22	Health care (hospitalisation, visit of doctors, annual health check up etc.) @ Rs.500/- p.a. per girl for 5424 ST Girls	0.50	2788000	2712000
23	Miscellaneous including toiletries etc. @ Rs.400/- per annum per girl (for 3571 ST Girls)	0.40	2831900	1428400
24	Miscellaneous including toiletries etc. @ Rs.700/- per annum per girl (for 2005(-) 152=1853 ST Girls)	0.7		1297100
25	PTAs/Sports function/cultural functions @ Rs.150/- p.a. per girl for 5424 ST Girls	0.15	836400	813600
26	Tour/camps @2000/- p.a. per girl for 5424 ST Girls	2.00	11152000	10848000
27	Incentives to each girl student @ Rs.100/- per month to meet their day to day requirements (@ Rs.120000/- p.a. for 100 ST Girls) for 5424 ST Girls	1.20	6691200	6508800
	Total (B)	28.702	125696460	111913740
	GRAND TOTAL (A+B)	32.452	125696460	111913740

111913740

Net admissible amount for the year 2017-18

Total grant sanctioned for the year 2017-18 (i.e. 75% of Net admissible amount for the year 2017-18)

83935305

Less unspent balance against GIA released vide sanction order No.F.No.22026/08/2016-NGO, dated 8th December, 2016 as per the audited statement of expenditure submitted by the Society

Net admissible grant-in-aid for the year 2017-18 on budget estimates basis (1st instalment)



(RECEIVED) SHK/33951408
 अखिल भारतीय जनता पार्टी
 Ministry of Tribal Affairs
 संघीय सरकार, नई दिल्ली
 Govt. of India, New Delhi

LIST OF REGISTER TO BE MAINTAINED

1. Admission Register of students.
2. Attendance Register of Students & Member of the Staff.
3. Stock Register Consumables & Non-Consumable items.
4. Records showing the details of daily consumption of food articles.
5. Register showing issue of medicine to the students and dates of visits of the doctor.
6. Register reflecting issue of uniforms and books or stationery items to the students.
7. Honorarium Payment Register.
8. Bio-data/Personal files of both teaching and non-teaching staff.
9. Stock Register/Ledger and Vouchers Registers.
10. Maintenance of year-wise records of Minutes of the General Body and Managing Committee.



RESHMA SHARMILA
Secretary/Under Secretary
Ministry of Tribal Affairs
Govt. of India, New Delhi