



F.No.22032/01/2015-NGO
Government of India
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110001
Dated: 20 September, 2017

To

The Pay and Accounts Officer,
Ministry of Tribal Affairs,
Shastri Bhawan,
New Delhi.

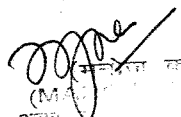
Subject:- Grant-in-Aid as recurring expenses for maintenance and running of ongoing projects namely Hostel for 100 STs and Computer Training Centre for 30 STs to **BHARAT SEVASHRAM SANGHA (PURULIA UNIT), AT/PO-Raghunathpur, District-Purulia, PIN-723133, West Bengal** towards Full & Final Installment for the year 2015-16 during the year 2017-18 under the scheme of GIA to VOs working for the welfare of STs.

Sir,

I am directed to refer to the letter No. 768-BCW/65-39/2012 dated 26.02.2014 and letter No.904-TDD/125-35/2014 dated 28.08.2015 from the Government of West Bengal, Backward Classes Welfare Department on the subject mentioned above and to convey the sanction of the President of India to the payment of grant-in-aid of **Rs.14,63,138/- (Rupees Fourteen Lakh Sixty three Thousand One Hundred Thirty Eight only)** as per details of Recurring expenditure enclosed as Annexure-I & Annexure-II, after adjusting unspent balance of Rs.nil for ongoing projects of Residential School for 100 STs and Computer Training Centre for 30 STs to the organisation **BHARAT SEVASHRAM SANGHA (PURULIA UNIT), AT/PO-Raghunathpur, District-Purulia, PIN-723133, West Bengal (NGO Darpan Unique ID-WB/2017/0118884)** towards Full & Final Installment for the year 2015-16. The last grant for the years 2013-14 and 2014-15 amounting to Rs.27,71,920/- was released during vide Sanction Order 22032/01/2015-NGO dated 29.02.2016 by way of reimbursement. Therefore, no utilization certificate is required in terms of Note 1 under the Rule 238(3) of GFRs 2017. No utilisation certificate is due for rendition. The grant-in-aid shall be subject to provisions of GFR-2017 and terms & conditions of scheme.

2. Since the above grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, no UC is required in respect of grant in aid sanctioned for 2015-16 in terms of Rule No. 238(3) of GFR, 2017.

3. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.


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(Secretary)
Ministry of Tribal Affairs
Govt. of India

4. The grantee organization has certified that all the terms & conditions incorporated in the last sanction order have been complied with, and if any violation of the conditions comes to the notice of the Ministry, the grantee institution shall be liable for legal action.

5. The members of the executive committee of the grantee organization has executed bond in a prescribed format that they themselves jointly and severally:-

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein;
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

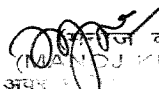
6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for. The audited statements of accounts have been submitted by the organization.

7. The accounts of the organisation have been audited by Chartered Accountants of its own choice and in this case by M/s P. Sengupta & Co., Chartered Accountants, Merujeen Housing Complex, Block-C/2, Flat-453, Ramchandrapur, Kolkata-700103, West Bengal.


8. Provisions of General Financial Rule 236(2)(i) of GFR, 2017 would be applicable where the voluntary organization are being provided assistance for the prescribed amount

9. The grant in aid is sanctioned under the scheme subject to fulfillment of following terms & conditions of the scheme by the VO/NGO and the organization has certified that all the terms & conditions mentioned in the last sanction order have been complied with:-

- a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.
- b) Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.
- c) Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.
- d) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.
- e) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.


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- f) That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization have the accounts of the grant-in-aid audited either by Govt Auditor or Chartered Accountant (M/s P. Sengupta & Co., Chartered Accountants, Merujeen Housing Complex, Block-C/2, Flat-453, Ramchandrapur, Kolkata-700103, West Bengal) and supplied the copy of the following audited accounts together with utilization certificate, to the Ministry of Tribal Affairs :-
- the receipt and payment account of grant-in-aid in question for the year.
 - the income and expenditure accounts of grant-in-aid in question for the year.
 - the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
 - the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
 - the audited accounts of the organisation as a whole for the year.
- g) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.
- h) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour etc.
- i) The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.
- j) The organization will utilize the grants for the purpose it has been sanctioned, and not divert Grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned, to another organization or institution.
- k) That if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice.
- l) No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for any purpose other than that for which sanctioned.
- m) The organization shall maintain a register as per GFR 19 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof has been furnished to the Ministry, along with the audited accounts.


(मनोज कुमार झा)
(MANOJ KUMAR JHA)
अवर सचिव/Under Secretary
जनजातीय कार्य मन्त्रालय
Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

- n) The Voluntary Organisation should liase with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation.
- o) In respect of Voluntary Organizations assisted for running educational institutions like residential schools, non-residential schools etc., the organisation shall make efforts for recognition of school/courses by State Governments.
- p) The organization shall display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India, NGO Darpan Unique ID, year if beginning of project, Total project cost borne by MoTA, Location of project, Name of the NGO with its headquarters.
- q) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.
- r) The purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.
- s) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.
- t) That the organisation shall not charge any fees from the beneficiaries.
- u) The organisation shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants.

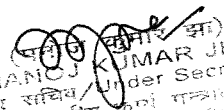
The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

10. The grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.

11. In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition. For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

12. Rule 87 "Direct Benefit Transfer" of General Financial Rules, 2017, wherever applicable, shall be complied with.

13. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of **Rs.14,63,138/- (Rupees Fourteen Lakh Sixty three Thousand One Hundred Thirty Eight only)** for disbursement to the grantee institution namely BHARAT SEVASHRAM SANGHA (PURULIA UNIT), AT/PO-Raghunathpur, District-Purulia, pin-723133, West Bengal through RTGS in Saving Bank Account No.11377309304, in State Bank of India, Branch at-PURULIA (West Bengal), MICR Code of the Bank-Not given and RTGS Code of the Bank-SBIN0000160, directly.

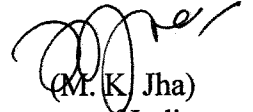

 (MANOJ KUMAR JHA)
 Under Secretary
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 Govt. of India, New Delhi

14. The expenditure is debitable to the Demand No. 96 Ministry of Tribal Affairs Major Head "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities: 02-Welfare of Scheduled Tribes (Sub-Major Head), 796 Tribal Area Sub Plans (Minor Head) – 21 Umbrella Programme for Development of Scheduled Tribes: Van Bandhu Kalyan Yojana; 03- Aid to Voluntary Organisations working for the welfare of Scheduled Tribes: 21.03.31 Grants-in-Aid General (Plan) for the year 2017-18.

15. The sanction is issued with the concurrence of Integrated Finance Division communicated vide their **Dy. No.4693/JS&FA/2017 dated 15.09.2017**. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

16. Certified that this sanction has been noted at Sl.No. 71 in the register of grant.

Yours faithfully,



Under Secretary to the Government of India

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Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

Copy for information and necessary action: -

1. The Secretary, BHARAT SEVASHRAM SANGHA (PURULIA UNIT), AT/PO- Raghunathpur, District-Purulia, pin-723133, West Bengal
2. The Director General of Audit, Central Revenues, I.P. Estate, New Delhi.
3. The Principal Secretary, Backward Classes Welfare Department, Government of West Bengal, Writers Building, Kolkata-700 001.
4. The Director, Tribal Research Institute, Government of West Bengal, Kolkata.
5. The District Magistrate, District- PURULIA (West Bengal).
6. The Project Officer-cum-District Welfare Officer, District-PURULIA (West Bengal).
7. PPS to Secretary, Ministry of Tribal Affairs, Govt. of India, New Delhi.
8. Bill Copy/Sanction Folder.
9. B&C Section.
10. I.F.D.
11. The Resident Commissioner, Govt. of West Bengal, West Bengal Bhavan, New Delhi.
12. Auditor General, Accountant General Office, Govt. of West Bengal, Kolkata.
13. CCA, Ministry of Tribal Affairs, New Delhi.
14. The Director, NIC with request to place the sanction letter on the website of this Ministry for at least three months.

Organisation: BSS Purulia, West Bengal

Project- Hostel at Ashram Para, Raghunathpur, District-Purulia, West Bengal.

No. of students enrolled :

S.No	Approved items of expenditure as per financial Norms	Expenditure reported for the year 2015-16	Admissible grant for the year 2015-16 for 100 students as per norms
1	Warden (1) @ Rs.4,000/- per month	48000	48000
2	Teacher (Primary) (2) @ Rs.3000 pm	288000	72000
3	Peon (1) @ Rs.2500 pm	30000	30000
4	Cooks (2) @ Rs.2500 pm	60000	60000
5	Watchman (1) @ Rs.2500 pm	60000	30000
6	Office Assistant-cum-typist (1) @ Rs.2000 pm	33600	24000
7	Doctor (1) -(Part-time) @ Rs.4000/-(p.m.)	48000	48000
8	Helper to Cook (1) @ Rs.1500/-	18000	18000
9	Aya (1) @ Rs.2500/ p.m.	30000	30000
10	Accountant -(1) @ Rs.2800/- pm	42000	33600
11	Maintenance of Building (own building) 30% of Rs. 5000/- p.m.	24855	18000
12	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/-	767829	660000
13	Medicine @ Rs.10000/-(p.a.)	10020	10000
14	Excursion @ Rs.20,000/-(p.a.)	25000	20000
15	Conveyance and TA for Staff Rs.8,000/-(p.a.)	10040	8000
16	Water & Electricity charges Rs.12000/-(p.a.)	30132	12000
17	Contingencies/office maintenance Rs.10,000/-(p.a.)	15648	10000
18	Cooking Charges Rs.20000/- p.a.	26520	20000
19	Audit Fee Rs.4000/-(p.a.)	4000	4000
20	Cultural Expenses p.a. Rs.10000/- p.a.	16200	10000
21	Sport & Games Equipment's Rs.7500/- p.a.	9950	7500
22	Clothing (3 Uniform sets per student) @ Rs.900/-per student	100000	90000
23	Books and Stationery: @ Rs.500/- per student, p.a.	86890	50000
Total		1784684	1313100
	(A)Admissible amount for the year 2015-16		1313100
	(B) Less 10% contribution from NGO		131310
	(C) Net admissible grants-in-aid for 2015-16 (A minus B)		1181790

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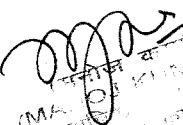
Project Name - Computer Training Centre at Ashram Para, Raghunathpur, Dist.-Purulia, West Bengal.

No. of Beneficiaries for which grant in aid is calculated: 30 STs for 2015-16

S.NO.	Approved items of expenditure as per financial Norms	Expdr reported for 2015-16	Admissible grant for 2015-16
1	Instructor-cum-Systems Manager (1) @ Rs.10000/- per month	180000	120000
2	Assistant Instructor-cum-Junior Programmer (1) @ Rs.7500/- per month	120000	90000
3	Part time Accountant-cum-Office Assistant (1) @ Rs.1500 per month	60000	18000
4	Watchman-cum-cleaner (1) @ Rs.2500 per month	42000	30000
5	Library, Stationery, Floppy @ Rs.10000/- per annum	10610	10000
6	Misc. charges (advertising, recruitment, selection of students for courses) @ Rs.15000 per annum	28800	15000
7	TA/DA for Computer Faculty/Experts @ Rs.15000 per annum	6840	6840
8	Maintenance from 2nd year of the purchase of the hardware @ Rs.15000/- per annum	15250	15000
9	Maintenance of Building (own Bldg.)@ 30% of Rs.3000/- per month as per norms (Rural Area)	8072	7769
10	Audit fee @ Rs.4000 per annum	4000	0
Grand Total		475572	312609
(A)Admissible amount for the year 2015-16			312609
(B) Less 10% contribution from NGO			31261
(C) Net admissible grants-in-aid for 2015-16 (A minus B)			281348

Summary of total grants to be released for the year 2015-16

S.No.	Project	Amount to be released
1.	Hostel for 100 STs	1181790
2.	Computer Training Centre	281348
Grand Total		1463138


 (MA. JHA) (MA. JHA)
 Joint Secretary
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