

Shastri Bhawan, New Delhi 110001

Dated: /4 September, 2017

To

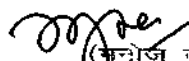
The Pay and Accounts Officer,
Ministry of Tribal Affairs,
Shastri Bhawan,
New Delhi.

Subject: Grant-in-Aid to Servant of India, 846, Shivaji Nagar, Pune Pin code 411004 for the project of Balike Ashram Type School and Buxa Boys Hostel at Bajpur Udham Singh Nagar, in Utrakhand for the year 2015-16 during the current financial year 2017-18.

Sir,

I am directed to refer to letter no. No.226/XVII-1/2015-01(83)/2014 dated 16.2.2015 from the Government of Utrakhand on the subject mentioned above and to convey the sanction of the President of India and to release Grant-in-aid of **Rs.22,00,115/- (Rupees Twenty Two Lakh One Hundred Fifteen only)** towards **full & final instalment for the year 2015-16** on reimbursement of expenditure basis during the current financial year 2017-18 as per details of expenditure enclosed at Annexure-I, after adjusting unspent balance of Rs.NIL/- to **Servant of India, 846, Shivaji Nagar, Pune Pin code 411004 (NGO Darpan Unique ID- MH/2012/0052519)** for running & maintenance of ongoing project of i) Balike Ashram Type School and ii) Buxa Boys Hostel at Bajpur Udham Singh Nagar, in Utrakhand. The last grant for the year 2014-15 amounting to Rs.22,17,308/- was released during 2016-17 vide Sanction Order No.22033/1/2011-NGO(Vol.I) dated 14.10.2016 by way of reimbursement. Therefore, no utilization certificate is required in terms of Note 1 under the Rule 238(3) of GFRs 2017. No utilisation certificate is due for rendition. The grant-in-aid shall be subject to provisions of GFR-2017 and terms & conditions of scheme. The list of documents to be maintained as per GFR is indicated in Annexure-II.

2. Since the above grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, no UC is required in respect of grant in aid sanctioned for 2014-15 in terms of Rule No. 238(3) of GFR, 2017.
3. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.
4. The grantee organization has certified that all the terms & conditions incorporated in the last sanction order have been complied with, and if any violation of the conditions comes to the notice of the Ministry, the grantee institution shall be liable for legal action.
5. The members of the executive committee of the grantee organization has executed bond in a prescribed format that they themselves jointly and severally:-


(मनोज कुमार झा)
(MANOJ KUMAR JHA)
अवर सचिव/Under Secretary
जनजातीय मामलों के विभाग
Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

10

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein;
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for. The audited statements of accounts have been submitted by the organization.

7. The accounts of the organisation have been audited by Chartered Accountants of its own choice and in this case by M/s K.S. Dubey & Co., Chartered Accountants, 10, Kothaparcha, Allahabad.

8. Provisions of General Financial Rule 236(2)(i) of GFR, 2017 would be applicable where the voluntary organization are being provided assistance for the prescribed amount

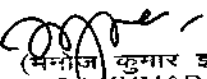
9. The grant in aid is sanctioned under the scheme subject to fulfillment of following terms & conditions of the scheme by the VO/NGO and the organization has certified that all the terms & conditions mentioned in the last sanction order have been complied with:-

- a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.
- b) Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.
- c) Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.
- d) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.
- e) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.
- f) That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from

(मानव कुमार झा)
(MANO KUMAR JHA)
अधर सचिव / Under Secretary
जनजातीय कार्य मन्त्रालय
Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization have the accounts of the grant-in-aid audited either by Govt Auditor or Chartered Accountant (M/s K.S. Dubey & Co., Chartered Accountants, 10, Kothaparcha, Allahabad) and supplied the copy of the following audited accounts together with utilization certificate, to the Ministry of Tribal Affairs :-

- the receipt and payment account of grant-in-aid in question for the year.
 - the income and expenditure accounts of grant-in-aid in question for the year.
 - the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
 - the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
 - the audited accounts of the organisation as a whole for the year.
- g) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.
- h) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour etc.
- i) The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.
- j) The organization will utilize the grants for the purpose it has been sanctioned, and not divert Grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned, to another organization or institution.
- k) That if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice.
- l) No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for any purpose other than that for which sanctioned.
- m) The organization shall maintain a register as per GFR 19 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof has been furnished to the Ministry, along with the audited accounts.
- n) The Voluntary Organisation should liase with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation.


(MANOJ KUMAR JHA)
अपर सचिव/Under Secretary
जनजातीय कार्य मन्त्रालय
Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

- o) In respect of Voluntary Organizations assisted for running educational institutions like residential schools, non-residential schools etc., the organisation shall make efforts for recognition of school/courses by State Governments.
- p) The organization shall display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India, NGO Darpan Unique ID, year of beginning of project, Total project cost borne by MoTA, Location of project, Name of the NGO with its headquarters.
- q) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.
- r) The purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.
- s) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.
- t) That the organisation shall not charge any fees from the beneficiaries.
- u) The organisation shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants.

The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.


10. The grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.

11. In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition. For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

12. Rule 87 "Direct Benefit Transfer" of General Financial Rules, 2017, wherever applicable, shall be complied with.

13. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of **Rs.22,00,115/- (Rupees Twenty Two Lakh One Hundred Fifteen only)** for running & maintenance of ongoing project of i) Residential School for Girls and ii) Hostel for Boys at Bajpur, Udham Singh Nagar, Uttarakhand for the year 2015-16 as reimbursement of expenditure during the current financial year 2017-18 through electronic mode of transfer to **Servant of India Society, 846, Shivaji Nagar, Pune-411004, Maharashtra** in Account No. **10996601334** in **State Bank of India**, Branch at Ram Raj Road, Bazpur U.S. Nagar, Uttarakhand. and **MICR Code 262002091 IFSC Code no SBIN0000617**.

13. The expenditure is debit to the Demand No. 96 Ministry of Tribal Affairs Major Head "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and


MANOJ KUMAR JHA
 अवर सचिव / Under Secretary
 जनजातीय कार्य मन्त्रालय
 Ministry of Tribal Affairs
 भारत सरकार, नई दिल्ली
 Govt. of India, New Delhi

Minorities: 02-Welfare of Scheduled Tribes (Sub-Major Head), 796 Tribal Area Sub Plans (Minor Head) – 21 Umbrella Programme for Development of Scheduled Tribes: Van Bandhu Kalyan Yojana; 03- Aid to Voluntary Organisations working for the welfare of Scheduled Tribes: 21.03.31 Grants-in-Aid General (Plan) for the year 2017-18.

14. The sanction is issued with the concurrence of Integrated Finance Division communicated vide their Dy. No.703/JS&FA/2017 dated 06.09.2017. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

15. Certified that this sanction has been noted at Sl.No. _____ in the register of grant.

Yours faithfully,



(M. K. Jha)


Under Secretary to the Govt. of India

(MANOJ KUMAR JHA)
अवर सचिव/Under Secretary
जनजातीय कार्य मन्त्रालय
Ministry of Tribal Affairs
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

Copy for information and necessary action: -

1. The Secretary, Servant of India Society, 846, Shivaji Nagar, Pune-411004. You are advised to provide proper breakfast and meals to the students.
2. The Director of Audit, Central Revenues, I.P. Estate, New Delhi.
3. Auditor General, Accountant General Office, Govt. of Uttrakhand Dehradun
4. The Principal Secretary, Social Welfare Department, Govt. of Uttrakhand, Dehradun (with the request to inspect the organisation and submit the Inspection Report with 6 months)
5. The Residential Commissioner, Government of Uttrakhand, Uttrakhand Bhavan, New Delhi.
6. Chief Controller of Accounts, Ministry of Tribal Affairs, New Delhi.
7. Bill Copy/Sanction Folder.
8. I.F.D. of this Ministry
9. Director Tribal Research Institute, Govt. of Uttrakhand, Dehradun.
10. The Director, NIC, Ministry of Tribal Affairs with request to upload this sanction letter on the website of the Ministry.
11. PPS to Secretary (TA)
12. The District Social Welfare Officer, District-Udham Singh Nagar, Uttrakhand
13. Deputy Commissioner, District Udham Singh Nagar, Uttrakhand

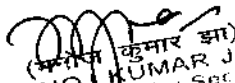
Project - Balika Ashram Type School, Udham Singh Nagar ,Uttarakhand			
Number of beneficiaries claimed in the organization- 100			
Beneficiaries as per I.R. for the 2015-16 100 STs			
No. of students for which grants-in-aid is calculated- 100 (as last year funded)			
S. No	Approved items of expenditure as per financial Norms	Expr.report for the year 2015-16	Admissible grant for 2015-16 for 100 STs
1.	Head Master/Mistress 1 (Primary School) @5000/- p.m.	48000	48000
2	Warden (1) @ Rs.4000/-(p.m)	28000	28000
3	Teacher Primary (2) @4000/- p.m.	72000	72000
4	Peon--(1) @ Rs.2500/-p.m.	30000	30000
5	Cook (2) @ 2500/- p.m.	60000	60000
6	Watchman (1) @ Rs.2500/-(p.m.)	48000	30000
7	Office Asstt/ Typist(1) @Rs.2800 p.m.	50000	33600
8	Doctor (1)-(Part Time) @Rs. 4000/- p.m.	48000	48000
9	Helper to Cook (1) @1500/-	0	0
10	Aya-(1) @ Rs.2500/-(p.m.)	20000	20000
11	Sweeper-(2) @Rs.1800/-(p.m.)	30000	30000
12	Accountant-(1) @Rs.3500/- p.m.	30600	30600
13	Physical Instrucstor/Games Teacher (1)@4000/-	0	0
Total Honorarium		464600	0
14	Building Maintenance 30% (Rs.5000/-p.m.) (own bldg) rural area	20000	18000
15	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/-each	827895	660000
16	Medicine (p.a.) Rs.10000/-	10185	10000
17	Washing charges @ Rs. 200/-per students	20000	20000
18	Excursion Rs.20000/- (p.a.)	20000	20000
19	Conveyance &TA for staff Rs.10000/- (p.a.)	9600	9600
20	Water & Electricity charges Rs.15000/-(p.a.)	15120	15000
21	Contingencies/Mis.Expdr (including office maintenance)Rs.15000/-(p.a.)	15024	15000
22	Cooking Charges Rs.20000/-(p.a.)	20300	20000
23	Audit Fee Rs.4000/-(p.a.)	4000	4000
24	Cultural Activities Rs.15000/- (p.a.)	15052	15000
25	Sport & Games materials Rs.7500/- (p.a.)	7500	7500
26	Clothing (3 Uniform sets per student) @Rs.900/-	90385	90000
27	Books and Stationery: @ Rs.750/- per student (p.a.)	75100	75000
Total admissible grant		1614761	1409300
Less 10% NGO Contribution			140930
Total admissible grant for 2015-16			1268370


 (मनोज कुमार झा)
 (MANOJ KUMAR JHA)
 अवर सचिव/Under Secretary
 जनजातों का विकास
 Ministry of Tribal Affairs
 भारत सरकार, नई दिल्ली
 Govt. of India.

PROJECT - Buxa Boys Hostel Bazpur at Bajpur, District-Udham Singh Nagar, Uttrakhand			
Number of beneficiaries enrolled by the organization- 80			
No. of students for which grants-in-aid is calculated- 80 (As per last calculation)			
S. No	Approved items of expenditure as per financial Norms	Expr. report for the year 2015-16	Admissible grant for the year 2015-16
1	Warden (1) @ Rs.4000/-(p.m)	48000	48000
2	Part time Teacher (Primary (2) @ Rs.3000/- p.m.	0	0
3	Peon-cum-sweeper (1) @ Rs.2500/-(p.m.)	30000	30000
4	Cooks -(2) @ Rs.2500/-(p.m.) each	50972	50972
5	Helper to Cook (1) @ Rs. 1500 p.m.	0	0
6	Watchman-cum-generator operator (1) @ Rs.2500/-(p.m.)	30000	30000
7	Aya @ Rs. 2500 (p.m)	27500	27500
8	Office Assistant-cum-Typist -(1) @ Rs.2000/-(p.m.)	33600	24000
9	Doctor -(Part-time)(1) @ Rs.4,000/-(p.m.)	48000	48000
10	Part time Accountant (1) @ Rs. 2800 p.m.	42000	33600
Total		310072	292072
11	Maintenance of Building @ 30% of the rent Rs.7000/-(p.m) (own bldg) rural area	25527	25200
12	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/-each for 80 STs	585545	528000
13	Medicine @ Rs.10,000/-(p.a.)	11289	8000
14	Excursion @ Rs.20,000/-(p.a.)	20000	16000
15	Conveyance and TA for Staff Rs.8,000/-(p.a.)	8010	6400
16	Water & Electricity charges Rs.12,000/-(p.a.)	12019	9600
17	Contingencies/office maintenance Rs.10,000/-(p.a.)	10734	8000
18	Cooking Charges Rs.20,000/-(p.a.)	20160	16000
19	Audit Fee Rs.4,000/-(p.a.)	4000	0
20	Cultural Expenses p.a. Rs.10000/-	10000	8000
21	Sport & Games Equipment's Rs.7500/- (p.a.)	6500	6000
22	Clothing (3 Uniform sets per student) @ Rs.900/-(p.a.)	72003	72000
23	Books and Stationery: @ Rs.500/- per student	40000	40000
Grant total		1135859	1035272
Less 10% NGO			103527
Net Total Amount			931745

Summary of Both Projects

Project	Amount (In Rs.)
Balika Ashram Type School, Udham Singh Nagar Uttarakhand	1268370
Buxa Boys Hostel Bazpur at Bajpur, District-Udham Singh Nagar, Uttrakhand	931745
Total admissible grant for the year 2015-16	2200115


 (MANOJ KUMAR JHA)
 Under Secretary
 जनजातीय कार्य मंत्रालय
 Ministry of Tribal Affairs
 भारत सरकार, नई दिल्ली
 Govt. of India