

F.No.22012/02/2011-NGO
Government of India
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110001
Dated 20.09.2017

To

The Pay and Accounts Officer,
Ministry of Tribal Affairs,
Shastri Bhawan,
New Delhi.

Sub: Grant-in-Aid as recurring and non-recurring expenses for maintenance & running of ongoing project of **Residential School (Primary + Secondary) for ST girls at Khonsa Distt-Tirap, Arunachal Pradesh to Ramakrishna Sarada Mission, At-Khonsa, Distt-Tirap, PIN-786630, Arunachal Pradesh** towards first instalment for the year 2015-16 during the current financial year 2017-18.

Sir,

I am directed to refer to letter No. DSJE/TA/01/2012(NGO) from State Govt. of Arunachal Pradesh and to convey the sanction of the President of India to release of an amount of **Rs.45,84,510/- (Rupees Forty Five Lakh Eighty Four Thousand Five Hundred Ten only)** towards full & final installment for the year 2015-16 during the current financial year 2017-18 for maintenance and running of ongoing project of **Residential School (Primary + Secondary) for STs at Khonsa Distt-Tirap, Arunachal Pradesh** under the scheme of Grants-in-aid to voluntary organizations working for the welfare of schedule tribes as per details of recurring and non-recurring expenditure enclosed as Annexure-I, after adjusting Rs. NIL on account of unspent balance to **Ramakrishna Sarada Mission, At-Khonsa, Distt-Tirap, PIN-786 630, Arunachal Pradesh**. The grant-in-aid shall be subject No utilisation certificate is due for rendition. The grant-in-aid shall be subject to provision of GFR, 2017. The list of documents to be maintained as per GFR is indicated in Annexure-II.

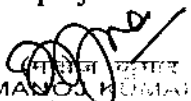
2. Since the above grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, no UC is required in respect of grant in aid sanctioned for 2015-16 in terms of Rule No. 238(3) of GFR, 2017.

3. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.

4. The grantee organization has certified that all the terms & conditions incorporated in the last sanction order have been complied with, and if any violation of the conditions comes to the notice of the Ministry, the grantee institution shall be liable for legal action.

5. The members of the executive committee of the grantee organization has executed bond in a prescribed format that they themselves jointly and severally:-

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein;
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s); and


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Ministry of Tribal Affairs
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- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.


6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for. The audited statements of accounts have been submitted by the organization.

7. The accounts of the organisation have been audited by Chartered Accountants of its own choice and in this case by M/s Biswajit Ray Chaudhuri FCA Chartered Accountant, 75/1, Baburam Ghosh Road, Kolkata, West Bengal-700040.

8. Provisions of General Financial 236(2)(i) of GFR, 2017 would be applicable where the voluntary organization are being provided assistance for the prescribed amount

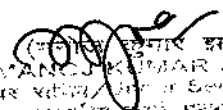
9. The grant in aid is sanctioned under the scheme subject to fulfillment of following terms & conditions of the scheme by the VO/NGO and the organization has certified that all the terms & conditions mentioned in the last sanction order have been complied with:-

- a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.
- b) Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.
- c) Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.
- d) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.
- e) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.
- f) That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization have the accounts of the grant-in-aid audited either by Govt Auditor or Chartered Accountant (M/s Biswajit Ray Chaudhuri FCA Chartered Accountant, 75/1, Baburam Ghosh Road, Kolkata, West Bengal-700040) and supplied the copy of


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(MANOJ KUMAR JHA)
अवर सचिव, Under Secretary
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Ministry of Tribal Affairs
असम, India
Govt. of Assam, Dispur, Assam

the following audited accounts together with utilization certificate, to the Ministry of Tribal Affairs :-

- the receipt and payment account of grant-in-aid in question for the year.
 - the income and expenditure accounts of grant-in-aid in question for the year.
 - the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
 - the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
 - the audited accounts of the organisation as a whole for the year.
- g) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.
- h) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour etc.
- i) The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.
- j) The organization will utilize the grants for the purpose it has been sanctioned, and not divert Grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned, to another organization or institution.
- k) That if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice.
- l) No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for any purpose other than that for which sanctioned.
- m) The organization shall maintain a register as per GFR 19 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof has been furnished to the Ministry, along with the audited accounts.
- n) The Voluntary Organisation should liase with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation.
- o) In respect of Voluntary Organizations assisted for running educational institutions like residential schools, non-residential schools etc., the organisation shall make efforts for recognition of school/courses by State Governments.


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Joint Secretary
Ministry of Tribal Affairs
Govt. of India, New Delhi

- p) The organization shall display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India, NGO Darpan Unique ID, year of beginning of project, Total project cost borne by MoTA, Location of project, Name of the NGO with its headquarters.
- q) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.
- r) The purchase of non-recurring items i.e. furniture etc. should be made only reputed dealers at competitive prices and subject to vouchers being produced for inspection.
- s) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.
- t) That the organisation shall not charge any fees from the beneficiaries.
- u) The organisation shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants.

The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

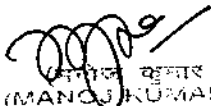
10. The grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.

11. In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition. For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

12. Rule 87 "Direct Benefit Transfer" of General Financial Rules, 2017, wherever applicable, shall be complied with.

13. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of **Rs.45,84,510/- (Rupees Forty Five Lakh Eighty Four Thousand Five Hundred Ten only)** for disbursement to the grantee institution through electronic mode of transfer to **Ramakrishna Sarada Mission, At-Khonsa, Distt-Tirap, PIN-786 630, Arunachal Pradesh in Account No.33076268387 in State Bank of India, Branch at P.O. Khonsa, Distt-Tirap, Arunachal Pradesh Branch and IFSC Code SBIN0001584.**

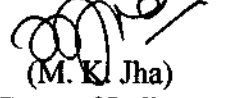
16. The expenditure is debitable to the Demand No. 96 Ministry of Tribal Affairs Major Head "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities: 02- Welfare of Scheduled Tribes (Sub-Major Head), 796 Tribal Area Sub Plans (Minor Head) – 21 Umbrella Programme for Development of Scheduled Tribes: Van Bandhu Kalyan Yojana; 03- Aid to Voluntary Organisations working for the welfare of Scheduled Tribes: 21.03.31 Grants-in-Aid General (Plan) for the year 2017-18.


 (MANOJ KUMAR JHA)
 अवर सचिव/Under Secretary
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 Govt. of India, New Delhi

17. The sanction is issued with the concurrence of Integrated Finance Division communicated vide their **Dy.No.2866/JS&FA/2017 dated 11.09.2017**. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

18. Certified that this sanction has been noted at **Sl.No. _____** in the register of grant.

Yours faithfully,



(M. K. Jha)

Under Secretary to the Govt. of India

(मन्मथ कुमार झा)
(MANMATH KUMAR JHA)
अवर सचिव/Under Secretary
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Ministry of Tribal Affairs
भवन संख्या, १६ दिल्ली
Govt. of India, New Delhi

Copy for information and necessary action: -


1. The Secretary, Ramakrishna Sarada Mission, At-Khonsa, Distt-Tirap, PIN-786 630, Arunachal Pradesh.
2. The Director General of Audit, Central Revenue, I.P. Estate, New Delhi.
3. The Secretary, Social Welfare, Women & Child Development Department, Government of Arunachal Pradesh, Itanagar (with the request to inspect the organisation and submit a Inspection Report withinin 6 months)
4. The Resident Commissioner, Government of Arunachal Pradesh, Arunachal Bhawan, New Delhi.
5. IFD
6. Bill Copy/Sanction Folder.
7. Director Tribal Research Institute, Government of Arunachal Pradesh, Itanagar.
8. The Deputy Commissioner, District – Tirap, (Arunachal Pradesh).
9. The District Social Welfare Officer, District – Tirap, (Arunachal Pradesh)
10. Chief Controller of Accounts, Ministry of Tribal Affairs.
11. Accountant General, Accountant General's Office, Govt. of Arunachal Pradesh, Itanagar.
12. Tech.Director (NIC) with the request to upload it in the website

**Calculation for the year 2015-16 for Residential School (Primary + Secondary) for 300
ST Girls students**

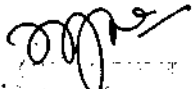
Organisation-Ramakrishna Sarada Mission, At- Khonsa, Distt-Tirap, Pin code- 792130, Arunachal Pradesh
PROJECT -Residential School (Primary + Secondary) for 300 ST Girls at Khonsa, Distt-Tirap, Arunachal Pradesh

Number of beneficiaries claimed in the organisation-300 ST Girls Students
No. of students for which grants-in-aid is calculated -300 (last year funded)

S.No	Approved items of expenditure as per financial Norms	Expdtr reported for 2015-16 at page 628/c & 627/c	Admissible grant for 2015-16 for 300 students
Non recurring			
1	Cooking vessels and utensils	0	0
2	Furnitures & Fixtures @ Rs.1000/- per student	0	0
3	Bedding materials @ Rs.600/- per student	0	0
4	Lab Equipment	0	0
5	Mini School Bus (1)	0	0
Total		0	0
Recurring			
6	Head Master/ Mistress (1) (Secondary School) @ Rs.6,000/- per month	72000	72000
7	Warden (3) @ Rs.4,000/- per month	144000	144000
8	Teacher (Secondary) (11) @ Rs.5000 pm	660000	660000
9	Teacher (Primary) (10) @ Rs.4000 pm	480000	480000
10	Peon (4) @ Rs.2500 pm	120000	120000
11	Cooks (6) @ Rs.2500 pm	180000	180000
12	Watchman (3) @ Rs.2500 pm	90000	90000
13	Office Assistant-cum-typist (2) @ Rs.2800 pm	67200	67200
14	Doctor -(Part-time) (1) @ Rs.4000/-(p.m.)	48000	48000
15	Helper to Cook (4) @ Rs.1500/-pm	72000	72000
16	Aya (4) @ Rs.2500/ p.m.	120000	120000
17	Sweeper -(3) @ Rs.1800/-(p.m.)	64800	64800
18	Accountant -(1) @ Rs.3500/- pm	42000	42000
19	Physical Instructor /Games Teacher(1) @ Rs.4000/-pm	48000	48000
20	Driver (1)	0	0
21	Handiman/Cleaner (1)	0	0
Total Salary		2208000	2208000
22	Maintenance of Building(for Primary School) @ 30% of rent Rs.7500/- pm for other town area (as per norms)	27000	27000
23	Maintenance of Building(for Secondary School) @ 30% of rent Rs.9000/- pm for other town area (as per norms)	32400	32400
24	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/-p.m.	2002915	1980000
25	Medicine @ Rs.10000/-(p.a.)	35752	30000
26	Washing Charges (pre student) @ Rs.200/-(p.a.)	64222	60000
27	Excursion @ Rs.20,000/-(p.a.)	68749	60000
28	Conveyance and TA for Staff Rs.10,000/-(p.a.)	10105	10000
29	Water & Electricity charges Rs.15000/-(p.a.)	48289	45000
30	Contingencies/office maintenance Rs.15,000/-(p.a.)	18864	15000
31	Cooking Charges Rs.20000/- p.a.	60455.72	60000
32	Audit Fee Rs.4000/-(p.a.)	4000	4000
33	Cultural Expenses p.a. Rs.15000/- p.a.	47932	45000
34	Sport & Games Equipment's Rs.7500/- p.a.	23340	22500
35	Clothing (3 Uniform sets per student) @ Rs.900/-p.a.	280033	270000
36	Books and Stationery: @ Rs.750/- per student,p.a.	237079	225000
37	POL	0	0
Total		2961135.72	2885900
Grand Total		5169135.72	5093900


 (M. Anand) Under Secretary
 असर सचिव / Under Secretary
 जनजातीय कार्य मन्त्रालय
 Ministry of Tribal Affairs
 Govt. of Arunachal Pradesh

Calculation for the year 2015-16	
Admissible amount for the year 2015-16	5093900
Less 10% contribution from NGO	509390
Net approved grants-in-aid for 2015-16	4584510
Less unspent balance	0
Net admissible grants for the year 2015-16 on reimbursement basis (full & final Instalment)	4584510


 Director
 Medical Education
 Government of India, New Delhi