



F.No. 22011/02/2015-NGO  
Government of India  
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110001  
Dated the 24<sup>th</sup> March, 2017

To

The Pay and Accounts Officer,  
Ministry of Tribal Affairs,  
Shastri Bhawan,  
New Delhi.

**Subject:** Grant-in-Aid to Telangana Tribal Welfare Residential Educational Institution Society (TTWREIS), (Gurukulam), Hyderabad for running and maintenance of ongoing project of 16 Residential Schools (Primary) for ST students towards full & final instalment for the year 2015-16 on reimbursement basis and 1st instalment for the year 2016-17 on budget estimate basis during current financial year 2016-17 under the scheme of "Grants-in-aid to voluntary organizations working for the welfare of scheduled tribes".

Sir,

I am directed to refer to letter no. No.2488/TW.Edn.I/2014-1 dated 13.10.2014, No.F2/MG/1242/2015 dated 29.08.2015 and No.MG/891-GIA/2014, dated 5.12.2016 from the Government of Telangana, Tribal Welfare Department and Telangana Tribal Welfare Residential Educational Institutions Society(TTWREIS) on the subject mentioned above and to convey the sanction of the President of India for Grants-in-aid of Rs.1,98,02,987/- for the year 2015-16 and Rs.3,52,51,852/- for the year 2016-17, and **to release Grant-in-aid of Rs.3,96,05,974/- (Rupees Three Crore Ninety Six Lakh Five Thousand Nine Hundred Seventy Four only)** {Rs.1,98,02,987/- towards **full & final instalment** for the year 2015-16 on reimbursement basis and Rs.1,98,02,987/- (out of total admissible GIA Rs.3,52,51,852/-) towards **1<sup>st</sup> instalment** for the year 2016-17 on budget estimate basis} during the current financial year 2016-17 as per details of expenditure enclosed at Annexure-I(A) & I(B), after adjusting unspent balance of Rs.NIL/- to **Telangana Tribal Welfare Residential Educational Institution Society (TTWREIS), (Gurukulam), Hyderabad** for running and maintenance of ongoing project of 16 Residential Schools (Primary) for ST students under the scheme of "Grants-in-aid to voluntary organizations working for the welfare of scheduled tribes". The last grant for the year 2014-15 amounting to Rs.2,05,94,366/- was released during 2014-15 vide Sanction Order No.22011/02/2015-NGO dated 28.12.2016 by way of reimbursement. Therefore, no utilization certificate is required in terms of Note 1 under the Rule 212(1) of the GFRs. No utilisation certificate is due for rendition. The grant-in-aid shall be subject to provisions of GFR-2005 and terms & conditions of scheme. The list of documents to be maintained as per GFR is indicated in Annexure-II.

2. **Time Limit:-** The provisional utilization certificate for recurring grant-in-aid for the year 2016-17 sanctioned during the current financial year 2016-17 shall be submitted immediately after the close of the financial year. The audited statement of Accounts along with utilization certificate will be submitted by the grantee institution organization to the Ministry within 3 months after the close of the financial year 2016-17.

... Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.

4. The grantee organization has certified that all the terms & conditions incorporated in the last sanction order have been complied with, and if any violation of the conditions comes to the notice of the Ministry, the grantee institution shall be liable for legal action.

5. The members of the executive committee of the grantee organization has executed bond in a prescribed format that they themselves jointly and severally:-

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein;
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for. The audited statements of accounts have been submitted by the organization.

7. The accounts of the organisation have been audited by Chartered Accountants of its own choice and in this case by M/s R R K & Associates, Chartered Accountants, F.No.511, # 6-3-1117, Maruthi Sadan, Begumpet, Hyderabad.

8. Provisions of General Financial Rule 211(2) (a) would be applicable where the voluntary organization are being provided assistance for the prescribed amount.

9. The grant in aid is sanctioned under the scheme subject to fulfillment of following terms & conditions of the scheme by the VO/NGO and the organization has certified that all the terms & conditions mentioned in the last sanction order have been complied with:-

- a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.
- b) The grantee institutions/organization shall make reservations for the Scheduled Caste, Scheduled Tribes and Other Backward Class persons in posts and services under its control on the lines of the instructions issued by the Government of India and as amended from time to time.

project is to be paid through cheque/bank only.

- d) Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.
- e) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.
- f) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.
- g) That the Ministry is/ shall not be liable for any kind of payment to the temporary/regular employees appointed by the organisation for running the project.
- h) That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization have the accounts of the grant-in-aid audited either by Govt Auditor or Chartered Accountant (M/s R R K & Associates, Chartered Accountants, F.No.511, # 6-3-1117, Maruthi Sadan, Begumpet, Hyderabad), and supplied the copy of the following audited accounts together with utilization certificate, to the Ministry of Tribal Affairs :-
  - the receipt and payment account of grant-in-aid in question for the year.
  - the income and expenditure accounts of grant-in-aid in question for the year.
  - the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
  - the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
  - the audited accounts of the organisation as a whole for the year.
- i) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.
- j) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour etc.
- k) The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.
- l) The organization will utilize the grants for the purpose it has been sanctioned, and not divert Grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned, to another organization or institution.

- m) That if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice.
- n) No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for any purpose other than that for which sanctioned.
- o) The organization shall maintain a register as per GFR 19 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof has been furnished to the Ministry, along with the audited accounts.
- p) The Voluntary Organisation should liaise with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation.
- q) In respect of Voluntary Organizations assisted for running educational institutions like residential schools, non-residential schools etc., the organisation shall make efforts for recognition of school/courses by State Governments.
- r) The organization shall display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India.
- s) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.
- t) The purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.
- u) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.
- v) That the organisation shall not charge any fees from the beneficiaries.
- w) The organisation shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants.

The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

10. The grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.

till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition. For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

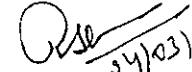
12. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of **Rs.3,96,05,974/- (Rupees Three Crore Ninety Six Lakh Five Thousand Nine Hundred Seventy Four only)** for disbursement to the grantee institution through electronic mode of transfer to Telangana Tribal Welfare Residential Educational Institution Society (TTWREIS), (Gurukulam), Hyderabad in **Account No.62351494215 in State Bank of Hyderabad**, Branch at D.S.S. Bhavan Branch, Masab Tank, Hyderabad and **IFSC Code SBHY0021026**, directly.

13. The expenditure is debitable to the Demand No. 89 Ministry of Tribal Affairs Major Head "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities: 02-Welfare of Scheduled Tribes (Sub-Major Head), 796 Tribal Area Sub Plans (Minor Head) – 13 Umbrella Scheme for Development of STs: Van Bandhu Kalyan Yojana; 02- Aid to Voluntary Organisations working for the welfare of Scheduled Tribes: 13.02.31 Grants-in-Aid General (Plan) for the year 2016-17.

14. The sanction is issued with the concurrence of Integrated Finance Division communicated vide their Dy.No.5854/JS&FA/2017 dated 23.03.2017. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

15. Certified that this sanction has been noted at Sl.No **234** in the register of grant.

Yours faithfully,



(Reema Sharma)

Under Secretary to the Govt. of India

Copy for information and necessary action: -

1. The Secretary Telangana Tribal Welfare Residential Educational Institution Society (TTWAREIS), an autonomous institute of the State Government of Telangana, 1<sup>st</sup> Floor, Gurukulam Building, DSS Bhavan, Masab Tank, Hyderabad.
2. The Principal Secretary, Tribal Welfare Department, Govt. of Telangana, DSS Bhavan, Masab Tank, Hyderabad.
3. The Secretary Tribal Welfare (EDN-1) Department, Govt. of Telangana, DSS Bhavan, Masab Tank, Hyderabad.
4. The Director General of Audit, Central Revenues, I.P. Estate, New Delhi.
5. Accountant General, Accountant Generals' Office, Govt. of Talengana, Hyderabad.
6. The Director, Tribal Research Institute, Government of Telangana, Hyderabad
7. The Deputy Commissioner, District-(as per Annexure-I) Telangana, Hyderabad
8. The District Social Welfare Officer, District--(as per Annexure-I) Telangana, Hyderabad.
9. Bill Copy/Sanction Folder.
10. The Resident Commissioner, Govt. of Telangana, Telangana Bhawan, New Delhi.
11. Integrated Finance Division (I.F.D).
12. The Chief Controller of Accounts, Ministry of Tribal Affairs, New Delhi.
13. The Director, NIC with request to upload the sanction letter on the website of this Ministry.

Name of the Society: Telangana Tribal Welfare Residential Educational Institution Society (TTWAREIS),  
Hyderabad.

Calculation for the year 2015-16 for 16 ongoing Primary level Residential Schools under the scheme of GIA to VO working for the welfare of STs					
Number of beneficiaries claimed in the Society-2610 ST students					
No. of students for which grants-in-aid is calculated -2471 ST students)					
S.No	Approved items of expenditure as per financial Norms	Expenditure reported for 2015-16	Admissible grants-in-aid for 2015-16 for 2471 ST students as per scheme provisions		
<b>Non recurring</b>					
1	Cooking vessels and utensils	0	0		
2	Furnitures & Fixtures	0	0		
3	Bedding materials	0	0		
<b>Total</b>		<b>0</b>	<b>0</b>		
<b>Recurring</b>					
4	Head Master/ Mistress (1) (Primary School) @ Rs.5,000/- per month (for 100 students)	6623063	6623063		
5	Warden (1) @ Rs.4,000/- per month (for 100 students)				
6	Teacher (Primary) (6) @ Rs.4000 pm (for 100 students)				
7	Peon (1) @ Rs.2500 pm (for 100 students)				
8	Cooks (2) @ Rs.2500 pm (for 100 students)				
9	Watchman (1) @ Rs.2500 pm (for 100 students)				
10	Office Assistant-cum-typist (1) @ Rs.2800 pm (for 100 students)				
11	Doctor (1) -(Part-time) @ Rs.4000/-(p.m.) (for 100 students)				
12	Helper to Cook (1) @ Rs.1500/- (for 100 students)				
13	Aya (1) @ Rs.2500/ p.m. (for 100 students)				
14	Sweeper -(2) @ Rs.1800/-(p.m.) (for 100 students)				
15	Accountant -(1) @ Rs.3500/- pm (for 100 students)				
16	Physical Instructor /Games Teacher(1) @ Rs.4000/- (for 100 students)				
				<b>6623063</b>	<b>6623063</b>
17	Rent of Building @ Rs.5000/- p.m. (as per revised norms for Primary (Rural Area)=5000x12=60000/- x 3 =180000/- (for 3 projects at (i)Dharmaram, (ii)Kalher , (iii) Medak)			718261	0
18	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/-			14209375	14209375
19	Medicine @ Rs.10000/-(p.a.) (for 1336 students)	71910	71910		
20	Washing Charges (pre student) @ Rs.200/-(p.a.) (for 824 students)	78300	78300		
21	Excursion @ Rs.20,000/-(p.a.) (for 1346 students)	179540	179540		
22	Conveyance and TA for Staff Rs.10,000/-(p.a.)	70493	10000		
23	Water & Electricity charges Rs.15000/-(p.a.) (for 2291 students)	577852	343650		
24	Contingencies/office maintenance Rs.15,000/-(p.a.)	460925	15000		
25	Cooking Charges Rs.20000/- p.a.	0	0		
26	Audit Fee Rs.4000/-(p.a.)	0	0		
27	Cultural Expenses p.a. Rs.15000/- p.a. (for 980 students)	61971	61971		
28	Sport & Games Equipment's Rs.7500/- p.a. (180 students)	4650	4650		
29	Clothing (3 Uniform sets per student) @ Rs.300/-p.a. per sets (for 6435 sets)	297980	297980		
30	Books and Stationery: @ Rs.750/- per student.p.a. (1250 students)	107880	107880		
		<b>16839137</b>	<b>15380256</b>		
		<b>23462200</b>	<b>22003319</b>		
Net admissible amount for the year 2015-16			22003319		
Less 10% contribution from Society			2200332		
Net admissible grant-in-aid for the year 2015-16 on reimbursement basis (full & final instalment)			19802987		

Name of the Society: Telangana Tribal Welfare Residential Educational Institution Society (TTWAREIS), Hyderabad.


Calculation for the year 2016-17 for 16 ongoing Primary level Residential Schools under the scheme of GIA to VO working for the welfare of STs						
Number of beneficiaries claimed in the Society-2610 ST students						
No. of students for which grants-in-aid is calculated –2439 ST students						
S. No	Approved items of expenditure as per financial Norms	Admissible amount for 100 ST students per annum as per norms	Expenditure reported for 2016-17	Admissible grants-in-aid for 2016-17 for 2439 ST students		
<b>Non recurring</b>						
1	Cooking vessels and utensils @ 150/- per students	15000	391500	365850		
2	Furniture @ Rs.1000/- per student)	100000	2610000	2439000		
3	Bedding materials @ Rs.600/- per student	60000	1566000	1463400		
<b>Total</b>		<b>175000</b>	<b>4567500</b>	<b>4268250</b>		
<b>Recurring</b>						
4	Head Master/ Mistress (1) (Primary School) @ Rs.5,000/- per month (for 100 students) 5000x12x16	60000	11692800	11692800		
5	Warden (1) @ Rs.4,000/- per month (for 100 students) 4000x12x16	48000				
6	Teacher (Primary) (6) @ Rs.4000 pm (for 100 students) 4000x12x96 teachers	288000				
7	Peon (1) @ Rs.2500 pm (for 100 students) 2500x12x16	30000				
8	Cooks (2) @ Rs.2500 pm (for 100 students) 2500x12x32	60000				
9	Watchman (1) @ Rs.2500 pm (for 100 students) (2500x12x16)	30000				
10	Office Assistant-cum-typist (1) @ Rs.2800 pm (for 100 students) 2800x12x16	33600				
11	Doctor (1) –(Part-time) @ Rs.4000/-(p.m.) (for 100 students) 4000x12x16	48000				
12	Helper to Cook (1) @ Rs.1500/- (for 100 students) (1500x12x16)	18000				
13	Aya (1) @ Rs.2500/ p.m. (for 100 students) (2500x12x16)	30000				
14	Sweeper -(2) @ Rs.1800/-(p.m.) (for 100 students) 1800x12x32	43200				
15	Accountant -(1) @ Rs.3500/- pm (for 100 students) 3500x12x16	42000				
16	Physical Instructor /Games Teacher(1) @ Rs.4000/- (for 100 students)(4000x12x16)	48000				
		<b>778800</b>			<b>11692800</b>	<b>11692800</b>
17	Rent of Building @ Rs.5000/- p.m. (as per revised norms for Primary (Rural Area)	60000			162000	0
18	Maintenance of Building @ 30% of Rs.5000/- p.m. (as per revised norms for Primary (Rural Area)	18000				0
19	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/-	660000	18948600	16097400		
20	Medicine @ Rs.10000/-(p.a.)	10000	261000	243900		
21	Washing Charges (pre student) @ Rs.200/-(p.a.)	20000	522000	487800		
22	Excursion @ Rs.20,000/-(p.a.)	20000	522000	487800		
23	Conveyance and TA for Staff Rs.10,000/-(p.a.) for 16 projects	10000	261000	160000		
24	Water & Electricity charges Rs.15000/-(p.a.)	15000	391500	365850		
25	Contingencies/office maintenance Rs.15,000/-(p.a.) for 16 projects	15000	261000	240000		
26	Cooking Charges Rs.20000/- p.a.	20000	522000	487800		
27	Audit Fee Rs.4000/-(p.a.) (for 16 projects)	4000	104400	64000		
28	Cultural Expenses p.a. Rs.15000/- p.a.	15000	391500	365850		
29	Sport & Games Equipment's Rs.7500/- p.a.	7500	195750	182925		
30	Clothing (3 Uniform sets per student) @ Rs.300 -p.a. per sets (for 7317 sets) i.e. 7317x300	90000	2349000	2195100		
31	Books and Stationery: @ Rs.750/- per student p.a.	75000	1957500	1829250		
		<b>1039500</b>	<b>26849250</b>	<b>23207675</b>		
		<b>1993300</b>	<b>43109550</b>	<b>39165725</b>		

Net admissible amount for the year 2016-17			39168725
Less 10% contribution from Society			3916873
Net admissible grant-in-aid for the year 2016-17 on budget estimates basis (full & final instalment)	(A)		35251852
Net admissible grant-in-aid as 1 <sup>st</sup> instalment for the year 2016-17 (out of total admissible grant on budget estimate basis) being released vide this sanction order	(B)	(-)	19802987
BALANCE (A)-(B)			15448865

SUMMARY OF GRANTS-IN-AID for the years 2015-16 and 2016-17

(Amt. in Rs.)

Sl. No.	Items of expenditure	GIA for the year 2015-16 (full & final) for 16 ongoing primary level Residential School on reimbursement basis	GIA for the year 2016-17 (full & final) for 16 ongoing primary level Residential School on budget estimate of expenditure	Total grants proposed to be released during the year 2016-17
1.	Net admissible grant-in-aid for running and maintenance of Primary level Residential School	19802987	19802987	3,96,05,974
	<b>Total Rs.</b>	1,98,02,987/-	1,98,02,987/-	3,96,05,974

  
 (रीमा शर्मा)  
 (REEMA SHARMA)  
 अवर सचिव/Under Secretary  
 जनजातीय कर्म मन्त्रालय  
 Ministry of J.A. Affairs  
 भारत सरकार, नई दिल्ली  
 Govt. of NCT of Delhi



LIST OF REGISTER TO BE MAINTAINED

1. Admission Register of students.
2. Attendance Register of Students & Member of the Staff.
3. Stock Register Consumables & Non-Consumable items.
4. Records showing the details of daily consumption of food articles.
5. Register showing issue of medicine to the students and dates of visits of the doctor.
6. Register reflecting issue of uniforms and books or stationery items to the students.
7. Honorarium Payment Register.
8. Bio-data/Personal files of both teaching and non-teaching staff.
9. Stock Register/Ledger and Vouchers Registers.
10. Maintenance of year-wise records of Minutes of the General Body and Managing Committee.



(REEMA SHARMA)  
Joint Secretary  
Ministry of Education  
Govt. of India, New Delhi

