



F.No. 22020/01/2014/NGO  
Government of India  
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110001  
Dated: 28.02.2017

To,

The Pay and Accounts Officer,  
Ministry of Tribal Affairs,  
Shastri Bhawan,  
New Delhi.

Subject: Proposal for grant to **Pushpa Convent Education Society**, C-537, Pushpa Nagar, Bhopal, Madhya Pradesh for maintenance & running of ongoing projects namely **Educational Complex** at Patel Nagar, Block-Gorandongari, District-Betul,, **Madhya Pradesh** for 115 ST girls for recurring grant towards Full and Final installment for the year **2015-16** on reimbursement basis during the year 2016-17 under the Scheme Strengthening Education among Scheduled Tribe (ST) Girls in Low Literacy Districts

Sir,

I am directed to refer to letter 10/03/2014/25-2 dated 18.03.2016 from the Government of Madhya Pradesh on the subject mentioned above and to convey the sanction of the President of India India and to release Grant-in-aid of **Rs.25,93,750/- (Rupees Twenty five lakhs ninety three thousand seven hundred fifty)** towards full & final instalment for the year **2015-16** on reimbursement of expenditure basis during the current financial year 2016-17 as per details of expenditure enclosed at Annexure-I, after adjusting unspent balance of Rs. nil/- to **Pushpa Convent Education Society**, C-537, Pushpa Nagar, Bhopal, Madhya Pradesh for maintenance & running of ongoing projects namely **Educational Complex** at Patel Nagar, Block-Gorandongari, District-Betul,, **Madhya Pradesh** for 115 ST girls. The last grant for the year 2014-15 amounting to Rs 2465230/- was released during 2016-17 vide sanction order of even No. dated 21.11.2016. by way of reimbursement. Therefore, no utilization certificate is required in terms of Note I under the Rule 212(I) of the GFRs. No utilisation certificate is due for rendition. The grant-in-aid shall be subject to provisions of GFR-2005. The list of documents to be maintained as per GFR is indicated in Annexure-II.

2. Since the above grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, no UC is required in respect of grant in aid sanctioned for 2015-16 in terms of Note I of Rule No. 212(I) of GFR.

3. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.

(रीमा शर्मा)  
(REEMA SHARMA)  
अवर सहायक सचिव Secretary  
जनजात विभाग, केंद्र कार्यालय  
Ministry of Tribal Affairs  
शुभा शस्त्री भवन, नई दिल्ली  
Government of India, New Delhi

4. The grantee organization has certified that all the terms & conditions incorporated in the last sanction order have been complied with, and if any violation of the conditions comes to the notice of the Ministry, the grantee institution shall be liable for legal action.

5. The members of the executive committee of the grantee organization has executed bond in a prescribed format that they themselves jointly and severally:-

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein;
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

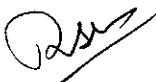
6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for. The audited statements of accounts have been submitted by the organization.

7. The accounts of the organisation have been audited by Chartered Accountants of its own choice and in this case by Pramod Champalal, Chartered Accountants, 4<sup>th</sup> floor, Plot No. 30, Manya Arcade, Zone-2 M.P Nagar Bhopal.

8. Provisions of General Financial Rule 211(2)(a) would be applicable where the voluntary organization are being provided assistance for the prescribed amount

9. The grant in aid is sanctioned under the scheme subject to fulfillment of following terms & conditions of the scheme by the VD/NGD and the organization has certified that all the terms & conditions mentioned in the last sanction order have been complied with:-

- a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.
- b) The grantee institutions/organization shall make reservations for the Scheduled Caste, Scheduled Tribes and Other Backward Class persons in posts and services under its control on the lines of the instructions issued by the Government of India and as amended from time to time.
- c) Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.
- d) Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.
- e) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.

  
(REEMA SHARMA)  
ज्येष्ठ सचिव/Under Secretary  
जनजातीय कार्य मंत्रालय  
Ministry of Tribal Affairs  
भारत सरकार, नई दिल्ली  
(Govt. of India, New Delhi)

- f) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.
- g) That the Ministry is/ shall not be liable for any kind of payment to the temporary/regular employees appointed by the organisation for running the project.

That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization have the accounts of the grant-in-aid audited either by Govt Auditor or Chartered Accountant (Prasad Champalal, Chartered Accountants, 4<sup>th</sup> floor, Post No. 30, Manya Arcade, Zone-2 M.P Nagar Bhopal) and supplied the copy of the following audited accounts together with utilization certificate, to the Ministry of Tribal Affairs :-

- the receipt and payment account of grant-in-aid in question for the year.
  - the income and expenditure accounts of grant-in-aid in question for the year.
  - the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
  - the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
  - the audited accounts of the organisation as a whole for the year.
- h) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.
- i) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour etc.
- j) The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.
- k) The organization will utilize the grants for the purpose it has been sanctioned, and not divert Grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned, to another organization or institution.
- l) That if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice.
- m) No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for any purpose other than that for which sanctioned.
- n) The organization shall maintain a register as per GFR 19 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof has been furnished to the Ministry, along with the audited accounts.



(रीमा शर्मा)  
(REEMA SHARMA)  
अवर सचिव/Under Secretary  
जनजातीय मामलों का मंत्रालय  
Ministry of Tribal Affairs  
आर.ए.ए.सी. 10, नई दिल्ली  
Govt. of India, New Delhi

- o) The Voluntary Organisation should liaise with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation.
- p) In respect of Voluntary Organizations assisted for running educational institutions like residential schools, non-residential schools etc., the organisation shall make efforts for recognition of school/courses by State Governments.
- q) The organization shall display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India.
- r) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.
- s) The purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.
- t) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.
- u) That the organisation shall not charge any fees from the beneficiaries.
- v) The organisation shall not profess or promote any religious/communal/ fundamentalist/divisive beliefs or doctrines with these grants.


The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

10. The grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.

11. In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VD/NGO and a third party. By accepting the grant, the recipient accepts this condition. For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

12. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of Rs.25,93,750/- (Rupees Twenty five lakhs ninety three thousand seven hundred fifty) for disbursement to the grantee institution - **Pushpa Convent Education Society, C-537, Pushpa Nagar, Bhopal, Madhya Pradesh** through RTGS in Saving Bank Account No.55005102691 in State Bank of Pattiya, Branch at T.T Nagar Bhopal(MP)-462003 and MICR Code 462007002 with IFSC STBP0000548, directly.

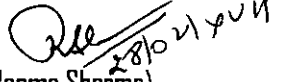
13. The expenditure is debitable to the Demand No. 89 Ministry of Tribal Affairs Major Head "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities: 02-Welfare of Scheduled Tribes (Sub-Major Head). 796 Tribal Area Sub Plans (Minor Head) – 13 Umbrella Scheme for Development of STs: Van Bandhu Kalyan Yojana: 02- Aid to Voluntary Organisations working for the welfare of Scheduled Tribes: 13.02.31 Grants-in-Aid General (Plan) for the year 2016-17.

  
 (रीना शर्मा)  
 (REENA SHARMA)  
 अवर सचिव, Under Secretary  
 जनजात विकास विभाग, Government of India  
 Ministry of Tribal Affairs, Government of India  
 भारत सरकार, Government of India

14. The sanction is issued with the concurrence of Integrated Finance Division as communicated vide Dy.No. 4178/JS&FA/17 dated: 25.02.2017. The pattern of assistance governing grant-in-aid has received the approval of the Ministry of Finance.

15. Certified that this sanction has been noted at Sl.No. 189 in the register of grant.

Yours faithfully,

  
(Reema Sharma)

Under Secretary to the Govt. of India

(रीमा शर्मा)  
(REEMA SHARMA)  
अवर सचिव/Under Secretary  
जनजातीय कार्य मन्त्रालय  
Ministry of Tribal Affairs  
भारत सरकार, नई दिल्ली  
Govt. of India, New Delhi

Copy for information and necessary action: -

1. The Secretary, Secretary, PUSHPA CONVENT EDUCATION SOCIETY, C-537, Pushpa Nagar, Bhopal, PIN-462010, Madhya Pradesh
2. The Director General of Audit, Central Revenues, I.P. Estate, New Delhi.
3. The Principal Secretary, Scheduled Tribes Welfare Department, Government of Madhya Pradesh, Bhopal.
4. The Director, Tribal Research Institute, Government of Madhya Pradesh, Bhopal.
5. The District Collector, District-BETUL (Madhya Pradesh).
6. The District Social Welfare Officer, District- BETUL (Madhya Pradesh).
7. The CCA, Ministry of Tribal Affairs, New Delhi.
8. The Secretary, Ministry of Tribal Affairs, New Delhi.
9. Bill Copy/Sanction Folder.
10. B&C Section.
11. I.F.D Wing with reference to their Dy.No 4178/JS&FA/17 dated: 25.02.2017
12. The Resident Commissioner, Government of M.P., M.P. Bhavan, New Delhi.
13. The Principal Accountant General, Accountant General Office, Bhopal, Madhya Pradesh.
14. NIC with request to place the sanction letter on the website of this Ministry for at least three months.

**Calculation for grant for the year 2015-16**

**Organisation: Pushpa Convent Education Society, C-537, Pushpa Nagar, MP**  
**Project: Educational Complex (Primary level) at Patel nagar, Ghoradongri, Betul, MP**  
**No. of ST Girls enrolled : 206**  
**No. of beneficiaries for which grant is calculated :115 (as per last funded)**

S.N	Item of Expenditure	Exp Reported for the year 2015-16	Admissible grant for the year 2014-15 for 115 ST girls
	<b>REUCRRING Rate (for 100 girls)</b>		
1.	Building Rent @ Rs. 9510/- pm Rent Agreement/Rent Assessment Certificate issued by PWD at page 630/c(1.20 lakh Ceiling)	141120	120000
2.	Maintenance allowance including mess charges @Rs.750/- per girl Student per month	2069280	862500
3.	3 sets of uniforms per annum @Rs.900/- per girl student (00.90 Lakh)	203570	103500
4.	Cash stipend for availing tuition/coaching @Rs.100/- per girl per Month (for 12 months) (Rs1.20 lakhs)	532800	138000
5.	Course books/stationery and other educational material @Rs.50/- per girl student per month (0.60 lakhs)	138900	69000
6.	Examination Fee (Rs. 0.01 lakh)	24600	1150
7	Honorarium.		
	06-full time teachers @Rs.5000/- p.m. each for 100 students (7 teachers for 115 students)	480000	420000
	(ii) Other staff		
	a) Warden-cum-teacher @Rs.5000/- p.m.	72000	60000
	b) Accountant (Rs.3500/- pm)	42000	42000
	Peon (@Rs 1500/- pm)	24000	18000
	Watchman (@Rs 1500/- pm)	24000	18000
	2 cooks (@Rs 1500/- pm each)	48000	36000
	Helper (@Rs 1300/- pm)	24000	15600
	Sweeper (@Rs 1300/- pm)	0	0
8.	Vocational/skill development training (Rs.0.40 lakh)	48940	46000
9.	Electricity and Water charges @Rs.60000/- p.a.	72980	69000
10.	Medical care/contingency @Rs.750/- per girl per annum (Rs.0.75 lakh)	170942	86250
11.	Health Care (hospitalization, visit of doctors, annual health check up etc. @Rs.50000/-p.a. for 100 Girls)	62400	57500
12.	Miscellaneous including toiletries etc. @Rs.400/- per annum per Girl	158680	46000
13.	PTA/Sports function/cultural functions[@Rs.15000/- p.a.	18500	17250
14.	Tour/camps [@Rs.200000/- p.a.	272000	230000
15.	Incentives to each girl student @Rs.100/- pm to meet their day to day requirements	192000	138000
	<b>Total</b>	<b>4820712</b>	<b>2593750</b>
	<b>Net admissible grant for the year 2015-16</b>		<b>2593750</b>



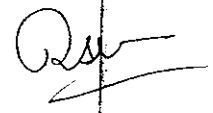
(रिमा शर्मा)  
**(REEMA SHARMA)**  
 अवर सचिव/Under Secretary  
 जनजातीय एवं मन्त्रालय  
 Ministry of Tribal Affairs  
 भारत सरकार, नई दिल्ली  
 (New Delhi)

Pushpa Convent Education Society, Bhopal (Organization Name) would like to receive the sums disbursed by the Ministry of Tribal Affairs to our bank account detailed below. The account number duly verified by the bank on their letter and seal is enclosed.

Sl. No.	Address	District	Pin Code	State	Tele No. with STD code	Fax No.	E-mail Address	Name of the Bank	Bank Branch (full address with tele no.)	Bank A/c No.	Account Type	Modes of Electronic transfer available in bank branch (RTGS/NEFT/ECS/CBS)	IFSC Code	MICR Code
1	Pushpa Convent Education Society, Station Area, Bhopal (M.P.)	Bhopal	462010	M.P.	0755-2757608,		pces.lodhi151@gmail.com	State Bank of Patiyala,	T.T. Nagar Br. Bhopal	55005102691	Saving	RTGS/ NEFT/ECS/CBS	IFSC STBP0000548	462007002

Signature (Name) ..... L.S. Lodhi.....

Organization - Pushpa Convent Education Society



(रीमा शर्मा)  
 (REEMA SHARMA)  
 सचिव/Under Secretary  
 जनजातीय कार्य विभाग  
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ANNEXURE - VI

