



F.No.22012/05/2011-NGO (Vol.I)
Government of India
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110001
Dated the 30th December, 2016

To

The Pay and Accounts Officer,
Ministry of Tribal Affairs,
Shastri Bhawan,
New Delhi.

Subject: Grant-in-Aid to Ramakrishna Mission, At-Narottam Nagar, Deomli-786 629. Distt-Tirap, Arunachal Pradesh for running & maintenance of ongoing project of (1) Residential School(Primary-Secondary). (2) 20-Bedded Hospital, (3) 2-Units of Computer Training Centre and (4) Mobile Dispensary for release of full and final instalment for the year 2015-16 during current financial year 2016-17 under the scheme of "Grants-in-aid to voluntary organizations working for the welfare of scheduled tribes".

Sir,

I am directed to refer to letter no. DSJE/TA/01/2012(NGO)/382 dated 27.01.2015 from the Government of Arunachal Pradesh, Social Justice & empowerment and Tribal Affairs Deptt, Naharlagun on the subject mentioned above and to convey the sanction of the President of India and to release Grant-in-aid of **Rs.91,98,293/- (Rupees Ninety One Lakh Ninety Eight Thousand Two Hundred Ninety Three only)** towards full and final instalment for the year 2015-16 during the current financial year 2016-17 as per details of expenditure enclosed at Annexure-I(a) to I(a), after adjusting unspent balance of Rs.NIL/- to Ramakrishna Mission, At-Narottam Nagar, Deomli-786 629. Distt-Tirap, Arunachal Pradesh for running & maintenance of ongoing project of (1) Residential School(Primary-Secondary). (2) 20-Bedded Hospital, (3) 2-Units of Computer Training Centre and (4) Mobile Dispensary. The last grant for the year 2014-15 amounting to Rs.97,44,701/- was released during 2014-15 vide Sanction Order No.22012/05/2011-NGO dated 27.3.2015 on budget estimate basis. and Utilization certificate for the same has been submitted. No utilisation certificate is due for rendition. The grant-in-aid shall be subject to provisions of GFR-2005 and terms & conditions of scheme. The list of documents to be maintained as per GFR is indicated in Annexure-II..

2. Since the above grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, no UC is required in respect of grant in aid sanctioned for 2015-16 in terms of Note 1 of Rule No. 212(1) of GFR.

3. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the institution or organization is called to do so.

4. The grantee organization has certified that all the terms & conditions incorporated in the last sanction order have been complied with, and if any violation of the conditions comes to the notice of the Ministry, the grantee institution shall be liable for legal action.

5. The members of the executive committee of the grantee organization has executed bond in a prescribed format that they themselves jointly and severally:-

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein;
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for. The audited statements of accounts have been submitted by the organization.

7. The accounts of the organisation have been audited by Chartered Accountants of its own choice and in this case by M/s Tarun Paul & Associates. Chartered Accountants, Haque Market, G.N.B.Road, Tinsukia, Assam.

8. Provisions of General Financial Rule 211(2)(a) would be applicable where the voluntary organization are being provided assistance for the prescribed amount

9. Utilisation certificate in the prescribed form under GFR-19A duly signed by the competent authority relating to previous grants is enclosed herewith.

10. The grant in aid is sanctioned under the scheme subject to fulfillment of following terms & conditions of the scheme by the VO/NGO and the organization has certified that all the terms & conditions mentioned in the last sanction order have been complied with:-

- a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.
- b) The grantee institutions/organization shall make reservations for the Scheduled Caste, Scheduled Tribes and Other Backward Class persons in posts and services under its control on the lines of the instructions issued by the Government of India and as amended from time to time.

- c) Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.
- d) Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.
- e) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.
- f) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.
- g) That the Ministry is/ shall not be liable for any kind of payment to the temporary/regular employees appointed by the organisation for running the project.
- h) That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization have the accounts of the grant-in-aid audited either by Govt Auditor or Chartered Accountant (M/s Tarun Paul & Associates. Chartered Accountants, Haque Market, G.N.B.Road, Tinsukia, Assam), and supplied the copy of the following audited accounts together with utilization certificate, to the Ministry of Tribal Affairs :-
- the receipt and payment account of grant-in-aid in question for the year.
 - the income and expenditure accounts of grant-in-aid in question for the year.
 - the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
 - the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
 - the audited accounts of the organisation as a whole for the year.
- i) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.
- j) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all ST's irrespective of creed, religion, colour etc.
- k) The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.

- l) The organization will utilize the grants for the purpose it has been sanctioned, and not divert Grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned, to another organization or institution.
- m) That if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice.
- n) No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for any purpose other than that for which sanctioned.
- o) The organization shall maintain a register as per GFR 19 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof has been furnished to the Ministry, along with the audited accounts.
- p) The Voluntary Organisation should liase with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation.
- q) In respect of Voluntary Organizations assisted for running educational institutions like residential schools, non-residential schools etc., the organisation shall make efforts for recognition of school/courses by State Governments.
- r) The organization shall display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India.
- s) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.
- t) The purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.
- u) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.
- v) That the organisation shall not charge any fees from the beneficiaries.
- w) The organisation shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants.

The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

11. The grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.

12. In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition. For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

13. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of **Rs.91,98,293/- (Rupees Ninety One Lakh Ninety Eight Thousand Two Hundred Ninety Three only)** for disbursement to the grantee institution through electronic mode of transfer to Ramakrishna Mission, At-Narottam Nagar, Deomli-786 629. Distt-Tirap, Arunachal Pradesh in **Account No.11027384881** in **State Bank of India**, Branch at Dibrugarh Main Branch, Thana Chariali, P.O.Dibrugarh, Assam and **IFSC Code SBIN0000071** directly.

14. The expenditure is debitable to the Demand No. 89 Ministry of Tribal Affairs Major Head "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities: 02-Welfare of Scheduled Tribes (Sub-Major Head), 796 Tribal Area Sub Plans (Minor Head) – 13 Umbrella Scheme for Development of STs: Van Bandhu Kalyan Yojana; 02- Aid to Voluntary Organisations working for the welfare of Scheduled Tribes: 13.02.31 Grants-in-Aid General (Plan) for the year 2016-17.

15. The sanction is issued with the concurrence of Integrated Finance Division communicated vide their Dy.No.2864/JS&FA/2016 dated 29.12.16. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

16. Certified that this sanction has been noted at Sl.No.129 in the register of grant.

(SHARMA)
Under Secretary
Tribal Affairs
New Delhi
Govt. of India, New Delhi

Yours faithfully,

(Reema Sharma)

Under Secretary to the Govt. of India

Copy for information and necessary action.

1. The Secretary, Ramakrishna Mission, At-Narottam Nagar, Deomli-786 629, Distt-Tirap, Arunachal Pradesh
2. The Secretary, Social Welfare, Women & Child Development Department, Government of Arunachal Pradesh, Itanagar. (with the request to inspect the organization and submit a Inspection Report within 6 months).
3. The Director of Audit, Central Revenues, I.P. Estate, New Delhi.
4. Accountant General, Accountant General's Office, Government of Arunachal Pradesh, Itanagar.
5. The Commissioner, Tribal Development Department Government of Arunachal Pradesh, Itanagar.
6. Director, TCR&I, Government of Arunachal Pradesh, Itanagar.
7. The Resident Commissioner, Government of Arunachal Pradesh, Arunachal Pradesh Bhawan, New Delhi.
8. Integrated Finance Division (IFD).
9. Bill Copy/Sanction Folder.
10. Director Tribal Research Institute, Government of Arunachal Pradesh, Itanagar.
11. The Deputy Commissioner District – Tirap. (Arunachal Pradesh).
12. The District Tribal Welfare Officer, District – Tirap. (Arunachal Pradesh).
13. The Chief Controller of Accounts, Ministry of Tribal Affairs.
14. The Director, IFC, Commissioner of Tribal Affairs, New Delhi.

Name of the Organisation-RK Mission, Narottam Nagar, Tirap, Arunachal Pradesh

PROJECT -Residential School (Primary + Secondary)

Number of beneficiaries claimed in the organisation-444

No. of students for which grants-in-aid is calculated -421(last year funded)


S.NO	Approved items of expenditure as per financial Norms	Amount released for 2014-15	Expenditure reported for 2014-15	Unspent Balance	Expenditure reported for 2015-16	Admissible grant for 2015-16 for 421 students		
A.	Non-recurring (Once in 5 year)							
1	Cooking Vessels and Utensils	15000	16019	0	0	0		
2	School Bus	0	0	0	0	0		
Total		15000	16019	0	0	0		
B.	Recurring							
3	Teacher (19)Secondary level @ Rs.5000/- P. M.	1140000	10266894	0	10859738	1140000		
4	Warden (4) @ Rs.4000/-(pm)	192000		0		192000		
5	Teacher(Primary) (12) @ Rs.4000/- p.m.	576000		0		576000		
6	Peon -(4) @ Rs.2500/-(p.m.)	120000		0		120000		
7	Cooks -(8) @ Rs.2500/-(p.m.) each	240000		0		240000		
8	Watchman-(4) @ Rs.2500/-(p.m.)	120000		0		120000		
9	Office Assistant-cum-Typist - (4) @ Rs.2800/-(p.m.)	134400		0		134400		
10	Doctor -(1) (Part-time) @ Rs.4000/-(p.m.)	48000		0		48000		
11	Aya- (4) @ 2500/-(p.m.)	120000		0		120000		
12	Helper to Cook (4) @ Rs.1500/-(p.m.)	72000		0		72000		
13	Sweeper -(4) @ Rs.1800/-(p.m.)	86400		0		86400		
14	Driver (1) @ Rs. 2500/- PM	30000		0		30000		
15	Handiman/Cleaner (4) @ Rs. 1500/-	72000		0		72000		
16	Accountant -(1) @ Rs.3500/-(p.m.)	42000		0		42000		
17	Physical Instructor /Games Teacher(1) @ Rs.4000/-(p.m.)	48000		0		48000		
TOTAL OF SALARY		3040800		10266894		0	10859738	3040800
18	Maintenance of Building for 2 units Primary @ 30% of Rent Rs.5000/- (own building)	36000		86400		0	86400	36000
19	Maintenance of Building for 2 units Secondary @ 30% of Rent Rs.7000/-	50400	0		50400			
Total		3077200	10353294	0	10946138	3091200		

21	Medicine @ Rs.10000/-(p.a.)	42100	43510	0	42236	42100
22	Washing Charges (pre student) @ Rs.200/-(p.a.)	84200	135194	0	141954	84200
23	Excursion @ Rs.20,000/-	84200	112345	0	115715	84200

24	Conveyance and TA for Staff Rs.10,000/- (p.a.)	10000	10000	0	10000	10000
25	Water & Electricity charges Rs.15000/-(p.a.)	63150	82038	0	86140	63150
26	Contingencies/office maintenance Rs.15,000/-(p.a.)	15000	48544	0	50971	15000
27	Cooking Charges Rs.20000/-(p.a.)	84200	171949	0	180546	84200
28	Audit Fee Rs.4000/-(p.a.)	4000	4000	0	4000	4000
29	Cultural Expenses p.a. Rs.15000/-	63150	77413	0	81284	63150
30	Sport & Games Equipment's @ Rs.7500/-(p.a.)	31575	76943	0	80790	31575
31	POL @ 2000/- PM	24000	99845	0	104837	24000
32	Maintenance of Bus @ Rs. 1000/-	12000	95404	0	100174	12000
33	Clothing (3 Uniform sets per student) @ Rs.900/-(p.a.)	378900	747457	0	866915	378900
34	Books and Stationery: @ Rs.750/- per student	315750	428550	0	519309	315750
Total		4077225	7013789	0	7289439	4077225
Grand Total		7133025	17296702	0	18149177	7118025

Calculation of full and final instalment for the year 2015-16

Net admissible amount for the year 2015-16	7118025
Less 10% of approved expenditure borne by the organisation	711802
Total approved expenditure for 2015-16	6406223
Less unspent balance	0
Net approved grant-in-aid for the year 2015-16 as full & final instalment	6406223


 Director
 Government of Karnataka
 Higher Education Department
 Bangalore

Name of the Organisation-RK Mission, Narottam Nagar, Tirap, Arunachal Pradesh
PROJECT -Two units of Computer Training Unit-I & Unit-II at Narottam Nagar.

No. of students for which grants-in-aid is calculated -30 + 30 =60.

S. No.	Approved items of expenditure as per financial Norms	Amount released for 2014-15	Expenditure reported for 2014-15	Unspent Balance	Expend. reported for 2015-16 Unit-I & II	Admissible grant for 2015-16
1	Computers Pentium-IV 12 nos. with UPS and Printer	0	0	0	0	0
Total Non-recurring		0	0	0	0	0
2	Instructor-cum-Systems Manager (2) @Rs10000/- p.m.	240000	942132	0	967479	240000
3	Assistant Instructor cum-Junior Prgrmr. (2) @Rs.7500/-p.m.	180000		0		180000
4	Parttime Accountant-cum-Office Assistant (2) @Rs.1500/-(p.m.)	36000		0		36000
5	Watchman-cum-Cleaner (2) @Rs.2500/-(p.m.)	60000		0		60000
Total honorarium		516000	942132	0	967479	516000
6	Library, Stationary, Flopy@Rs.10000/- each	20000	42260	0	44373	20000
7	Miscellaneous Charges @Rs.15000/-(p.a.)	30000	34351	0	36067	30000
8	TA/DA for Computer Faculty Experts@ Rs.15000/(p.a.)	30000	30000	0	30000	30000
9	Maintenance from 2 nd Year of the purchase of the Hardware @10%@ Rs.15,000/-(p.a.)	30000	42681	0	44816	30000
10	Maintenance of Building @ 30% of Rent Rs.3000 pm (own bulding)	21600	21600	0	21600	21600
11	Audit Fees Rs.4,000/-	0	4000	0	4000	0
Total		131600	174892	0	180856	131600
Grand Total		647600	1117024	0	1148335	647600

Calculation of full and final instalment for the year 2015-16

Net admissible amount for the year 2015-16	647600
Less 10% of approved expenditure borne by the organisation	64760
Total approved expenditure for 2015-16	582840
Less unspent balance	0
Net admissible grant-in-aid for the year 2015-16 as full & final instalment	582840

Name of the organisation-RK Mission, Narottam Nagar, Tirap, Arunachal Pradesh
PROJECT NAME-Mobile Dispensary.

Recurring						
S.No	Approved items of expenditure as per financial Norms	Grant released for the year 2014-15	Expenditure reported for 2014-15	Unspent balance	Expen. reported for 2015-16	Admissible grant for 2015-16
1	Doctor (1) @ Rs.15000/(p.m.)	0	320448	0	336780	0
2	Compounder/Nurse (1) @ Rs.4000/(p.m.)	48000		0		48000
3	Part time Accountant-cum-Office Assistant @ Rs.2500/(p.m.)	30000		0		30000
4	Driver(1)@Rs.2500/(p.m.)	30000		0		30000
5	Helper/Handiman(1) @ Rs.1500/(p.m.)	18000		0		18000
Total Salary		126000	320448	0	336780	126000
6	Fuel(POL)@Rs.14000/(p.m.) (Hilly area)	168000	204564	0	214792	168000
7	Drugs Rs. 200000/- (p.a.)	125000	126420	0	125366	125000
8	Contingencies/Mis. Expdr. Rs.10000/(p.a.)	10000	13609	0	14289	10000
9	Audit Fees Rs.4000/(p.a.)	0	4000	0	4000	0
10	Maintenance & Repairs of Vehicle and Medical Equipments Rs.30000/(p.a.)	30000	78727	0	82663	30000
11	Advertisement & Publicity Rs.7500/(p.a.)	7500	8270	0	8684	7500
12	Daily Allowence for visiting medical team on duty beyond 16k.m. from office for whole day @ 5000/(p.m.)	60000	60000	0	60000	60000
Total		400500	495590	0	509794	400500
Grand Total		526500	816038	0	846574	526500

Calculation of full and final instalment for the year 2015-16

Net admissible amount for the year 2015-16	526500
Less 10% of approved expenditure borne by the organisation	52650
Total approved expenditure for 2015-16	473850
Less unspent balance	0
Net approved grant-in-aid for the year 2015-16 as full & final instalment	473850


Summary of admissible Grant in aid for the year 2015-16

S.No	Name of the Project	Admissible amount
1	Residential School	406223
2	20-Bedded Hospital	1735380
3	Compounder/Nurse (1) @ Rs.4000/(p.m.)	48000
4	Part time Accountant-cum-Office Assistant @ Rs.2500/(p.m.)	30000
5	Driver(1)@Rs.2500/(p.m.)	30000
6	Helper/Handiman(1) @ Rs.1500/(p.m.)	18000
7	Fuel(POL)@Rs.14000/(p.m.) (Hilly area)	168000
8	Drugs Rs. 200000/- (p.a.)	125000
9	Contingencies/Mis. Expdr. Rs.10000/(p.a.)	10000
10	Audit Fees Rs.4000/(p.a.)	0
11	Maintenance & Repairs of Vehicle and Medical Equipments Rs.30000/(p.a.)	78727
12	Advertisement & Publicity Rs.7500/(p.a.)	8270
13	Daily Allowence for visiting medical team on duty beyond 16k.m. from office for whole day @ 5000/(p.m.)	60000
Total		495590
Grand Total		816038

ANNEXURE-II

LIST OF REGISTER TO BE MAINTAINED

1. Admission Register of students.
2. Attendance Register of Students & Member of the Staff.
3. Stock Register Consumables & Non-Consumable items.
4. Records showing the details of daily consumption of food articles.
5. Register showing issue of medicine to the students and dates of visits of the doctor.
6. Register reflecting issue of uniforms and books or stationery items to the students.
7. Honorarium Payment Register.
8. Bio-data/Personal files of both teaching and non-teaching staff.
9. Stock Register/Ledger and Vouchers Registers.
10. Maintenance of year-wise records of Minutes of the General Body and Managing Committee.


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Tribal Affairs
New Delhi