



F.No.22012/04/2011-NGO(Vol-I)
Government of India
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110001
Dated:29th April, 2016

To

The Pay and Accounts Officer,
Ministry of Tribal Affairs,
Shastri Bhawan,
New Delhi.

Subject: Grant-in-Aid to **Ramakrishna Mission, Aalo (Along)**, Distt-West Siang, PIN-791001, Arunachal Pradesh towards arrear grant for the year 2014-15 on reimbursement of expenditure basis during the current financial year 2016-17 for running & maintenance of ongoing projects (i) **Non-Residential School**, (ii) **Hostel**, (iii) **Mobile Library-cum-AV Unit**, (iv) **10-Bedded Hospital**, (v) **Mobile Dispensary** and (vi) **Computer Training Centre**.

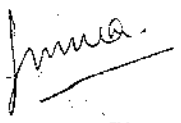
Sir,

I am directed to refer to Letter No. DSJET/TA/2012(NGO) dated 28.03.2015 received from the Government of Arunachal Pradesh and to convey the sanction of the President of India for Grants-in-aid of Rs.14,01,840/- (arrear grant for the year 2014-15) and to **release Rs.9,28,900/- (Rupees Nine Lakh Twenty Eight Thousand Nine Hundred only)** towards **arrear grant for the year 2014-15** on reimbursement of expenditure basis during the current financial year 2016-17, as per details of expenditure enclosed as Annexure-I-A to I-G, after adjusting Rs.4,72,940/- on account of unspent balance, to **Ramakrishna Mission, Aalo (Along), Distt-West Siang, Arunachal Pradesh** for running & maintenance of ongoing projects of Non-Residential School, Hostel, Mobile Library-cum-AV Unit, 10-Bedded Hospital, X-ray unit, Mobile Dispensary and Computer Training Centre. The grant-in-aid shall be subject to provisions of GFR-2005. Last grant in aid of Rs.1,19,13,220/- for the year 2014-15 was released on budget estimate basis vide sanction order no. 22012/04/2011-NGO(Vol-I) dated 27.03.2015 and utilization certificate for the same has been submitted. No utilization Certificate is due for rendition. The grant-in-aid shall be subject to provisions of GFR-2005. The list of documents to be maintained as per GFR is indicated in Annexure-II.

2. Since the above grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, no UC is required in respect of sanctioned amount in terms of Note 1 of Rule No. 212(1) of GFR.

3. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.

4. The members of the executive committee of the grantee organization has executed bonds in a prescribed format that they themselves jointly and severally:-


29/04/2016
SECRETARY
MINISTRY OF TRIBAL AFFAIRS
SHASTRI BHAWAN
NEW DELHI

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein;
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organization failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

5. The grantee institutions/organizations shall make reservations for Scheduled Caste, Scheduled Tribes and Other Backward Class persons in posts and services under its control on the lines of instructions issued by the Government of India from time to time.

6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for.

7. The accounts of the organisation shall be audited from Chartered Accountants of its own choice.

8. The grantee organisation has submitted utilisation certificate of the earlier grant and no utilisation certificate is pending against the grantee organisation under the scheme.

9. Utilisation certificate in the prescribed form under GFR-19A duly signed by the competent authority relating to previous grants is enclosed herewith.

10. Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.

11. Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.

12. The grants-in-aid sanctioned under the scheme is subject fulfillment of following conditions, and the terms & conditions laid down under the scheme, by the Voluntary Organisation(VO)/Non-Governmental Organisation (NGO):-

- a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.
- b) The grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.
- c) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.
- d) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.
- e) That the Ministry shall not be liable for any kind of payment to the temporary/regular employees appointed by the organisation for running the project.

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f) That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited either by Govt. Auditor or Chartered Accountant and supply a copy of the following audited accounts, together with Utilisation Certificate, to the Ministry of Tribal Affairs latest by first week of July month every year:-

- the receipt and payment account of grant-in-aid in question for the year.
- the income and expenditure accounts of grant-in-aid in question for the year.
- the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
- the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
- the audited accounts of the organisation as a whole for the year.

g) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.

h) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour etc.

i) The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.

j) That if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice.

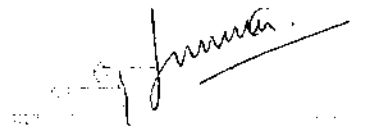
k) No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for any purpose other than that for which sanctioned.

l) The organization shall maintain a register as per GFR 19 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof furnished to the Ministry, along with the audited accounts.

m) The Voluntary Organisation should liase with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation.

n) In respect of Voluntary Organizations assisted for running educational institutions like residential schools, non-residential schools etc., the organisation shall make efforts for recognition of school/courses by State Governments.

o) Provisions of General Financial Rule 211(2)(a) would be applicable where the voluntary organization are being provided assistance for the prescribed amount.



p) The organization shall appropriately display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India.

q) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.

r) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.

s) That the organisation shall not charge any fees from the beneficiaries.

t) The organisation shall not profess or promote any religious/communal /fundamentalist/divisive beliefs or doctrines with these grants.

u) In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition.

v) For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

w) The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

x) The grantee organisation shall voluntarily disclose the assets created, facilities developed and activity undertaken through this grant before the Gram Sabha concerned.

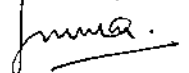
13. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of Rs. 9,28,900/-/- (Rupees Nine Lakh Twenty Eight Thousand Nine Hundred only) for disbursement to the grantee institution through electronic mode of transfer to Ramakrishna Mission, Aalo (Along), Distt-West Siang, PIN-791 001, Arunachal Pradesh in Account No. 11585486922 in State Bank of India, Branch at Aalo (Along), West Siang distt., Arunachal Pradesh and IFSC Code SBIN0001677.

14. The expenditure is debitable to the Demand No. 89 Ministry of Tribal Affairs Major Head "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities: 02-Welfare of Scheduled Tribes (Sub-Major Head), 796 Tribal Area Sub Plans (Minor Head) – 13 Umbrella Scheme for Development of STs: Van Bandhu Kalyan Yojana; 02- Aid to Voluntary Organisations working for the welfare of Scheduled Tribes: 13.02.31 Grants-in-Aid General (Plan) for the year 2016-17.

15. The sanction is issued with the concurrence of Integrated Finance Division communicated vide their Dy No.466/JS&FA/16 dt 27.4.16. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

16. Certified that this sanction has been noted at SLNo. 06 in the register of grant.

Yours faithfully,

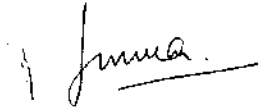


(Jeewan Kumar)

Under Secretary to the Govt. of India

Copy for information and necessary action:-

1. The Secretary, Ramakrishna Mission, Aalo (Along), Distt-West Siang, PIN-791 001, Arunachal Pradesh .
2. The Director General of Audit, Central Revenues, I.P. Estate, New Delhi.
3. The Secretary, Tribal Department Department, Govt. of Arunachal Pradesh, Itanagar. (with the request to inspect the organisation and submit the Inspection Report within 6 months)
4. The Director, Tribal Research Institute, Govt. of Arunachal Pradesh, Itanagar.
5. The Deputy Commissioner, **District- West Siang, Arunachal Pradesh.**
6. The District Tribal Welfare Officer, **District- West Siang, Arunachal Pradesh.**
7. Chief Controller of Accounts, Ministry of Tribal Affairs, New Delhi.
8. Bill Copy/Sanction Folder.
9. I.F.D.
10. The Resident Commissioner, Govt. of Arunachal Pradesh, Arunchal Bhawan, New Delhi.
11. Accountant General, Accountant General's Office, Govt. of Arunachal Pradesh, Itanagar.
12. The Director, NIC, Ministry of Tribal Affairs with request to post this sanction letter on the website of the Ministry.



(Jeewan Kumar)

Under Secretary to the Govt. of India

Ministry of Tribal Affairs
Tribal Affairs
New Delhi, New Delhi

(i) Calculation of Non-Residential School

Number of beneficiaries enrolled -1662

No. of students for which grants-in-aid is calculated – 1052

S.N	Approved items of expenditure as per financial Norms	Grants released for 2014-15	Expdtr reported for 2014-15	Unspent balance	Admissible Arrear grant payable for 2014-15
Non-recurring (once in five years)					
1	Cooking vessels & utensils	0	0	0	0
2	Furnitures & Fixtures	0	0	0	0
3	Lab equipments only for Secondary Schools	0	0	0	0
4	Mini School Bus	0	0	0	0
Total non-recurring			0	0	0
Recurring					
5	Head Master/ Mistress 1 (Primary School) @ 5000/-p.m.	60000	60000	0	0
6	Head Master/ Mistress 1 (Secondary School) @ 6000/-p.m.	72000	72000	0	0
7	Teacher (Primary) (21) @ Rs.4000/- p.m.	1008000	1008000	0	0
8	Teacher (Secondary) (5) @ Rs.5000/- per month	300000	300000	0	0
9	Peon -(4) @ Rs.2500/-(p.m.)	120000	120000	0	0
10	Part-time Cook (11) @ Rs.1500/- pm	198000	198000	0	0
11	Watchman-cum-Sweeper (4) @ Rs.2500/-(p.m.)	120000	120000	0	0
12	Office Assistant-cum-Typist -(4) @ Rs.2800/-(p.m.)	134400	134400	0	0
13	Doctor -(Part-time) (2)@ Rs.2,000/-(p.m.)	48000	48000	0	0
14	Accountant -(2) @ Rs.3500/- pm	84000	84000	0	0
15	Physical Instructor /Games Teacher(4) @ Rs.4000/-	192000	192000	0	0
16	Driver (6) @ Rs.2500/- pm each	180000	180000	0	0
17	Handiman/Cleaner (6) @ Rs.1500/- pm each	108000	108000	0	0
Total honorarium		2624400	2624400	0	0
18	Maint. of building (rural area) @ 30% of Rs.5000/-pm i.e, Rs.1500 (Rs.1500 x12 months x10 Units)	180000	180000	0	0
19	Mid-day meal per working day @ Rs.10/- per students for 10 months (10x1052x22x10)	2314400	2314400	0	0
20	Medicine @ Rs.8000/-(p.a.)	84160	84160	0	0
21	Excursion @ Rs.15,000/-(p.a.)	0	0	0	0
22	Conveyance and TA for Staff Rs.6,000/-(p.a.) (for primary+Secondary)	12000	12000	0	0
23	Water & Electricity charges Rs.10,000/-(p.a.)	105200	105200	0	0
24	Contingencies/office maintenance Rs.10,000/-(p.a.)(for primary+Secondary)	20000	20000	0	0
25	Cooking Charges Rs.8000/-	84160	84160	0	0
26	Audit Fee Rs.4,000/-(p.a.)	4000	4000	0	0
27	Cultural Expenses p.a. Rs.6000/-	63120	63120	0	0
28	Sport & Games Equipment's @ Rs. 2,500/- Per Annum	26300	26300	0	0
29	Clothing (3) Uniform sets per student) @ Rs.900/-p.a.	946800	946800	0	0
30	Books and Stationery: @ Rs.750/- per student	789000	789000	0	0
31	Maintenance of Bus after 1st year @ Rs.8400/- per annum for each bus (6)	50400	50400	0	0
32	POL @ Rs.2000/- p.m. for each bus (6*2000*12)	144000	144000	0	0
Total		4823540	4823540	0	0
Grand Total		7447940	7447940	0	0

Admissible arrear grant for the year 2014-15 on reimbursement basis

Rs. Nil

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(ii) Calculation of Hostel

Project-Hostel

Number of beneficiaries claimed in the organisation-236

organisation- R K Mission, Aalo (Along), Distt-West Siang, Arunachal Pradesh

S. NO	Approved items of expenditure as per financial Norms	Grants released for 2014-15	Expdtr reported for 2014-15	Unspent balance	Admissible Arrear grant payable for 2014-15
Non-recurring items					
1	Cooking vessels and utensils	0	0	0	0
2	Furnitures & Fixtures	0	0	0	0
3	Bedding materials	0	0	0	0
4	Generator	0	0	0	0
Total Non-recurring		0	0	0	0
5	Warden (2) @ Rs.4000/-(pm)	96000	96000	0	0
6	Part time Teacher (5) @ Rs.3000/- p.m. each	144000	180000	0	0
7	Peon-cum-sweeper-(3) @ Rs.2500/-(p.m.)	60000	90000	0	0
8	Watchman-cum-generator operator (2) @ Rs.2500/-(p.m.)	60000	60000	0	0
9	Cooks -(5) @ Rs.2500/-(p.m.)	120000	150000	0	0
10	Helper to Cook (3) @ Rs.1500 per month	36000	54000	0	0
11	Aya (3) @ Rs.2500/- per month	60000	90000	0	0
12	Office Assistant-cum-Typist -(2) @ Rs.2000/-(p.m.)	48000	48000	0	0
13	Doctor -(Part-time) (1) @ Rs.4000/-(p.m.)	48000	43500	4500	0
14	Part-time Accountant -(1) @ Rs.2800/- pm	33600	33600	0	0
Total honorarium		705600	845100	4500	0
15	Maintenance of building @ 30% Rs.5000/- p.m. for (rural area).	18000	21600	0	0
16	Clothing (3)Uniform sets per student) @ Rs.900/-p.a.	212400	225000	0	0
17	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/- (for 236 students)(=Rs.1557600-155760=14,01,840/-)	155760	1650000	0	1401840
18	Medicine @ Rs.10000/-(p.a.)	23600	25000	0	0
19	Books and Stationery: @ Rs.500/- per student	118000	125000	0	0
20	Excursion @ Rs.20,000/-(p.a.)	0	0	0	0
21	Water & Electricity charges Rs.12000/-(p.a.)	28320	30000	0	0
22	Contingencies/office maintenance Rs.10,000/-p.a.	10000	10000	0	0
23	Audit Fee Rs.4000/-(p.a.)	0	0	0	0
24	Cooking Charges Rs.20000/- per annum	47200	50000	0	0
25	Cultural Expenses p.a. Rs.10000/-	23600	25000	0	0
26	Conveyance and TA for Staff Rs.8,000/-(p.a.)	8000	8000	0	0
27	Sport & Games Equipment's @ Rs.7500 per annum	17700	18750	0	0
Total		662580	2188350	0	1401840
Grand Total		1368180	3033450	4500	1401840

Total Admissible arrear grant for the year 2014-15 on reimbursement basis Rs. 14,01,840/-

LESS Unspent balance as per the audited statement for the year 2014-15 Rs. 4,500/

Net admissible grant for the year 2014-15 on reimbursement basis to be released

Rs. 13,97,340/-

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(iii) Calculation of 10 Bedded Hospital

Organisation: R K Mission, Aalo (Along), Distt-West Siang, Arunachal Pradesh					
Project: 10-Bedded Hospital at RK Mission, VivekNagar, Aalo(Along), Distt. West Siang, Arunachal Pradesh					
S.N 0	Approved items of expenditure as per financial Norms	Grant released for 2014-15	Expenditure reported	Unspent balance	Admissible Arrear grant payable for 2014-15
Non-recurring (once in five years)					
1	Furniture/Fixtures for Hospital @ Rs.400000/- ceiling	0			0
2	Hospital equipments and other accessories @ Rs.500000/- ceiling	0			0
3	Ambulance (as per authorised dealers rates)	0			0
4	Generator (as per authorised dealers rates)	0			0
Total non-recurring		0			0
Recurring					
5	Doctor Full-time (2) @ Rs. 15,000/- per month	360000	181360	178640	0
6	Vising Specialists @ Rs.1000/- per visit and minimum 8 visits per month	96000	48000	48000	0
7	Compounder (1) @ Rs. 4,000/- per month	48000	48000	0	0
8	Dresser (1)@ Rs.4000 (p.m.)	48000	48000	0	0
9	Nurse (2) Rs. 4000 (p.m.) each	96000	96000	0	0
10	Cook (1) @ Rs.2500 (p.m.)	30000	30000	0	0
11	Helper to Cook (1)@ Rs. 1500(p.m.)	18000	18000	0	0
12	Office Superintendent (1) @ Rs. 3500 (p.m.)	42000	42000	0	0
13	Ward Boy (2) @ Rs. 2500 p.m. each	60000	60000	0	0
14	Clerk-cum-accountant (1) @ Rs. 3500 (p.m.)	42000	42000	0	0
15	Watchman-cum-generator operator (1)@ Rs. 2500/- per month	30000	30000	0	0
16	Driver(1) @ Rs. 2500(p.m.)	30000	30000	0	0
17	Sweeper/Cleaner (1) @ 2500 p.m.	30000	30000	0	0
Total honorarium		930000	703360	226640	0
18	Maintenance of building @ 30% of rent Rs.7000/- p.m (rural area).	25200	28800	0	0
19	Drugs for Outdoor Patients (p.a.) @ Rs.150000/-	150000	150000	0	0
20	Drugs for Indoor Patients (p.a.) @ Rs.250000/-	250000	250000	0	0
21	Electricity & Water Charges @ Rs.6000/- (p.m.)	72000	72000	0	0
22	Audit Fees (p.a.) @ Rs.4000/-	0	0	0	0
23	Conveyance/TA for Staff (p.a.) Rs.15000/-	15000	15000	0	0
24	Diet for Indoor Patients Rs.50/- per day per inmate (50*10*30*12)	180000	180000	0	0
25	Contingencies/Mis. Expdr. (p.a.) @ Rs.10000/-	10000	10000	0	0
26	Office Expenses (p.a.) @ Rs.18000/-	18000	18000	0	0
27	Cooking Charges @ Rs.30000/- per annum	30000	30000	0	0
28	Advertisement and publicity @ Rs.5000/- p.a	5000	5000	0	0
29	POL p.m. @ Rs. 5000/- per month	60000	60000	0	0
Total		815200	818800	0	0
Grand Total		1745200	1522160	226640	0

(LESS) Unspent balance as per the audited statement for the year 2014-15 : Rs. 2,26,640/-

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4 (iv) Calculation of Mobile Library-cum-AV Unit

Organisation: R K Mission, Aalo (Along), Distt-West Siang, Arunachal Pradesh

Project : **Mobile Library-cum-AV Unit at Viveknagar, Aalo(Along) Distt-west Siang A.P**

S. NO	Approved items of expenditure as per financial Norms	Grant released for 2014-15	Expenditure reported	Unspent Balance	Admissible Arrear grant payable for 2014-15
Non-recurring items					
1	Equipment (Video Projection Unit, TV, CD/DVD Player etc.)	0	0	0	0
2	Vehicle (as per authorised dealers rates) subject to type and market price	0	0	0	0
Total Non-recurring		0	0	0	0
Recurring					
3	Audio-Visual Operator-cum-Librarian (1) @ Rs.3000/- per month	36000	36000	0	0
4	Driver (1) @ Rs.2500/- per month	30000	30000	0	0
5	Part-time Clerk-cum-Accountant (1) @ Rs.2000/- per month	24000	24000	0	0
6	One Helper to AV Operator (1) @ Rs.1800/- per month	21600	21600	0	0
Total honorarium		111600	111600	0	0
7	Fuel for vehicle @ Rs.60000/- per annum	60000	60000	0	0
8	Maintenance of vehicle & equipments @ Rs.50000/- per annum	50000	50000	0	0
9	Contingencies/Misc. Expenses @ Rs.10000/- per annum	10000	10000	0	0
10	VCDs/DVDs @ Rs.4000/- per annum	4000	4000	0	0
11	Newspaper & Magazines etc. @ Rs.6000/- per annum	6000	6000	0	0
12	Books @ Rs.5000/- per annum	5000	5000	0	0
Total		135000	135000	0	0
Grand Total		246600	246600	0	0

Unspent balance as per the audited statement for the year 2014-15 : NIL

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Annexure-I-E
F.No.22012/04/2011-NGO(Vol-I)

(v) Calculation of Mobile Dispensary

Organisation-R K Mission, Aalo (Along), Distt-West Siang, Arunachal Pradesh
Project: -Mobile Dispensary at Aalo,(Along) Viveknagar, Distt-West Siang, Arunachal Pradesh

S. NO	Approved items of expenditure as per financial Norms	Grant released for 2014-15	Expenditure Reported	Unspent balance	Admissible Arrear grant payable for 2014-15
Non-recurring (once in five years)					
1	Furniture and Fixtures @ Rs.10000/-	0	0	0	0
2	Medical equipments: (ECG, Lab, equipment for Urine, Stool, Blood tests, etc @ Rs.150000/-	0	0	0	0
3	Mobile Van (as per authorised dealers rates	0	0	0	0
Total non-recurring		0	0	0	0
Recurring					
4	Doctor (1) @ Rs. 15,000/- per month	180000	0	180000	0
5	Compounder/Nurse (1) @ Rs. 4,000/- per month	48000	48000	0	0
6	Part-time Office Asstt-cum-Accountant (1) @ Rs.2500/- per month	30000	30000	0	0
7	Driver(1) @ Rs. 2500(p.m.)	30000	30000	0	0
8	Helper/Handiman (1) @ 1500 p.m.	18000	18000	0	0
Total honorarium		306000	126000	180000	0
9	Fuel (POL) @ Rs.14000/- per month (Hilly area)	168000	168000	0	0
10	Drugs @ Rs.200000/- per annum	200000	200000	0	0
11	Contingencies/Mis. Expdr. (p.a.) @ Rs.10000/-	10000	10000	0	0
12	Audit Fees (p.a.) @ Rs.4000/-	0	0	0	0
13	Maintenance & repairs of vehicle and medical equipment @ 30000/-	30000	30000	0	0
14	Advertisement and publicity @ Rs.7500/- per annum	7500	7500	0	0
15	Daily allowance for visiting medical team on duty beyond 16 KM from office for whole day @ Rs.5000/- per month	60000	0	60000	0
Total		475500	415500	60000	0
Grand Total		781500	541500	240000	0

(Less) Unspent balance as per the audited statement for the year 2014-15 : 2,40,000/-

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(vi) Calculation of Computer Training Centre

Organisation: **R K. Mission, Aalo (Along), Dist- West Siang, Arunachal Pradesh**

Project: **Computer Trg Centre for 16 STs at R.K. Mission, Viveknagar, Aalo, Arunachal Pradesh**

S.N	Approved items of expenditure as per financial Norms	Grant released for 2014-15	Expenditure reported	Unspent Balance	Admissible Arrear grant payable for 2014-15
Non-recurring					
1	Computer Hardware (Pentium IV)	0		0	0
2	Software & Networking (Office XP, etc)	0		0	0
3	Site preparation				
a	One 1.5 ton AC with stabiliser	0		0	0
b	2KVA UPS with half hour battery back up	0		0	0
c	Electrical fittings	0		0	0
d	Computer tables, chairs and associated civil works	0		0	0
4	Accreditation by DOEACC of M/o Information Technology or any other organisation as indicated by the Ministry from time to time	0		0	0
Total non-recurring		0		0	0
Recurring					
5	Instructor-cum-Systems Manager (1) @ Rs.10000/- per month	120000	120000	0	0
6	Assistant Instructor-cum-Junior Programmer (1) @ Rs.7500/- per month	90000	90000	0	0
7	Part time Accountant-cum-Office Assistant (1) @ Rs.1500 per month	18000	18000	0	0
8	Watchman-cum-cleaner (1) @ Rs.2500 per month	30000	30000	0	0
Total		258000	258000	0	0
9	Library, Stationery, Floppy @ Rs.10000/- per annum	10000	10000	0	0
10	Misc. charges (advertising, recruitment, selection of students for courses) @ Rs.15000 per annum	15000	15000	0	0
11	TA/DA for Computer Faculty/Experts @ Rs.15000 per annum	15000	15000	0	0
12	Maintenance from 2nd year of the purchase of the hardware @ Rs.15000/- per annum	15000	15000	0	0
13	Maintenance of Building @ 30% of Rs.3000/- per month (rural area).	10800	9000	1800	0
14	Audit fee @ Rs.4000 per annum	0	0	0	0
Total		65800	64000	1800	0
Grand Total		323800	322000	1800	0

(Less) Unspent balance as per the audited statement for the year 2014-15 : Rs.1,800/-

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Summary of admissible payable grant for the year 2014-15

S.No.	Name of the project	Admissible Arrear grant payable for 2014-15 (2 nd Inst) on reimbursement basis	Unspent balance as per the audited statement for the year 2014-15 to be recovered	Total grant-in-aid for 2014-15 (2 nd Instl) being released on reimbursement basis
1.	Non-Residential School (para 4(i) above)	0	0	0
2.	Hostel (para 4 (ii))	1401840	4500	1397340
3.	10 Bedded Hospital (para 4 (iii))	0	226640	(-) 226640
4.	Mobile Library-cum-AV Unit 4(iv)	0	0	0
5.	Mobile Dispensary 4(v)	0	240000	(-) 240000
6.	Computer Training Centre 4(vi)	0	1800	(-) 1800
	Total	1401840	472940	928900

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LIST OF REGISTER TO BE MAINTAINED

1. Admission Register of students.
2. Attendance Register of Students & Member of the Staff.
3. Stock Register Consumables & Non-Consumable items.
4. Records showing the details of daily consumption of food articles.
5. Register showing issue of medicine to the students and dates of visits of the doctor.
6. Register reflecting issue of uniforms and books or stationery items to the students.
7. Honorarium Payment Register.
8. Bio-data/Personal files of both teaching and non-teaching staff.
9. Stock Register/Ledger and Vouchers Registers.
10. Maintenance of year-wise records of Minutes of the General Body and Managing Committee.

January

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