

F.No.22019/01/2014-NGO
Government of India
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110115
Dated the 31st March, 2016

To

The Pay and Accounts Officer,
Ministry of Tribal Affairs.
Shastri Bhawan,
New Delhi.

Subject: Grant-in-Aid as recurring grant for maintenance and running of ongoing project of 10 Bedded Hospital for Scheduled Tribes to **Mata Amritanandamayi Math, Amritapuri PO, Kollam District, Kerala-690525** towards Full & final installment for the year 2013-14 during current Financial year 2015-16.

Sir,


I am directed to refer to Letter No.27183/PM/13/SCSTDD dated 11.2.2014 from the Government of Kerala and to convey the sanction of the President of India for Grants-in-aid of Rs.13,85,301/- (Rupees Thirteen Lakh Eighty Five Thousand Three Hundred One only) towards full & final installment for the year 2013-14 as reimbursement of expenditure during the current financial year 2015-16 to **Mata Amritanandamayi Math, Amritapuri PO, Kollam District, Kerala-690525** as recurring grant for maintenance and running of ongoing project of 10 Bedded Hospital for Scheduled Tribes **for the year 2013-14 during the current financial year 2015-16**. The details of expenditure are enclosed as Annexure-1.

2. Since the Grant-in-aid is being sanctioned as reimbursement on the basis of actual expenditure incurred, there is no need for submission of utilization certificate for the year 2013-14, as provided in GFR 212. No utilisation certificate is due for rendition. The list of documents to be maintained as per GFR is indicated in Annexure-II.

3. The accounts of all grantee Institutions/organisations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.

4. The members of the executive committee of the grantee organisation should execute bonds in a prescribed format that they themselves jointly and severally:-

- (i) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein: and
- (ii) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s): and
- (iii) abide by any other conditions specified in the agreement governing the grants-in-aid.


(जीवन सहाय)
(JEEVAN SAHAAY)
Secretary
Ministry of Tribal Affairs
Shastri Bhawan,
New Delhi 110115
Govt. of India

5. The grantee institutions/organizations shall observe the reservations for Scheduled Caste, Scheduled Tribes and Other Backward Class persons in posts and services under its control on the lines indicated by the Government of India.

6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for.

7. The accounts of the organisation shall be audited from Chartered Accountants of its own choice.

8. The grantee organisation has submitted utilisation certificate of the earlier grant and no utilisation certificate is pending against the grantee organisation under the scheme.

9. Utilisation certificate in the prescribed form under GFR-19A duly signed by the competent authority relating to previous grants is enclosed herewith.

10. **Refund of Unspent Balance:** The Unspent balance, if any, will be surrendered to the Ministry of Tribal Affairs.

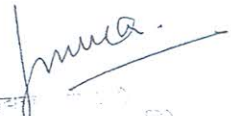
11. **Recurring Grant:** The Unspent Balance from this grant/installment will be adjusted from the subsequent grant.

12. **Salary of Staff:** Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.


13. Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.

14. The grants-in-aid sanctioned under the scheme is subject fulfillment of following conditions, and the terms & conditions laid down under the scheme, by the Voluntary Organisation(VO)/Non-Governmental Organisation (NGO):-

- a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.
- b) The grants can not be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.
- c) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.


(Signature)
Secretary
Ministry of Tribal Affairs
Govt. of India, New Delhi

- d) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.
- e) That the Organization will also execute a bond on Non-judicial Stamp Paper of Rs.20/- in favour of the President of India to the effect that it will abide by terms and conditions attached to the grant and as revised from time to time and that in case of its failure to abide by the same, it will refund to the Government the total Grant-in-aid sanctioned to it for the purpose with interest accrued thereon and shall be liable for criminal action as per law.
- f) That the organisation will make reservations for the Scheduled Castes and Scheduled Tribes, etc. in the posts/services under their control on the lines of the instructions issued by the Government of India and as amended from time to time.
- g) That the Ministry shall not be liable for any kind of payment to the temporary/regular employees appointed by the organisation for running the project.
- h) That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited either by Govt. Auditor or Chartered Accountant and supply a copy of the following audited accounts, together with Utilisation Certificate, to the Ministry of Tribal Affairs latest by first week of July month every year:-
- the receipt and payment account of grant-in-aid in question for the year.
 - the income and expenditure accounts of grant-in-aid in question for the year.
 - the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
 - the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
 - the audited accounts of the organisation as a whole for the year.
- i) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.
- j) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour etc.


(JF 111)
Date: _____
Place: _____

