



By Speed Post

F.No.22022/03/2010-NGO (Vol.I)  
Government of India  
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110001  
Dated: 17.03.2016

To

The Pay and Accounts Officer,  
Ministry of Tribal Affairs,  
Shastri Bhawan,  
New Delhi.

**Subject: Grant-in-Aid as recurring** expenses for maintenance & running of ongoing project of *Mobile Dispensary to Society for Women's Education, Action and Reflection (SWEAR), Athokpam Khunou, PO-Thoubal, Manipur-795 138* towards **full & final instalment for the year 2013-14 on reimbursement basis during the current financial year 2015-2016** under the scheme of Grants-in-aid to voluntary organizations working for the welfare of scheduled tribes.

Sir,


I am directed to refer to Letter No. 10/4/2008-TD(NGO) dated 13.12.2013 from the Government of Manipur and to convey the sanction of the President of India for Grants-in-aid of **Rs.7,06,950/- (Rupees Seven Lakh Six Thousand Nine Hundred Fifty only)** towards **full & final instalment for the year 2013-14 on reimbursement basis during the current financial year 2015-2016** as per details of Expenditure enclosed as Annexure-I, after adjusting Rs.NIL/- on account of unspent balance to *Society for Women's Education, Action and Reflection (SWEAR), Athokpam Khunou, PO-Thoubal, Manipur-795 138* for maintenance and running of ongoing project of *Mobile Dispensary* under the scheme of Grants-in-aid to voluntary organizations working for the welfare of scheduled tribes. No utilisation certificate is due for rendition. The list of documents to be maintained as per GFR is indicated in Annexure-II.

2. Since the grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, no UC is required in respect of sanctioned amount in terms of Note 1 of Rule No. 212(1) of GFR.

3. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.

4. The members of the executive committee of the grantee organisation should execute bonds in a prescribed format that they themselves jointly and severally:-

(a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein; and

  
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Ministry of Tribal Affairs  
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- (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organisation failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

5. The grantee institutions/organizations shall observe the reservations for Scheduled Caste, Scheduled Tribes and Other Backward Class persons in posts and services under its control on the lines indicated by the Government of India.
6. Institutions/organizations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for.
7. The accounts of the organisation shall be audited from Chartered Accountants of its own choice.
8. The grantee organisation has submitted utilisation certificate of the earlier grant and no utilisation certificate is pending against the grantee organisation under the scheme.
9. Utilisation certificate in the prescribed form under GFR-19A duly signed by the competent authority relating to previous grants is enclosed herewith.
10. Refund of Unspent Balance: The Unspent balance, if any, will be surrendered to the Ministry of Tribal Affairs.
11. Recurring Grant: The Unspent Balance from this grant/installment will be adjusted from the subsequent grant.
12. Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.
13. Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.
14. The grants-in-aid sanctioned under the scheme is subject fulfillment of following conditions, and the terms & conditions laid down under the scheme, by the Voluntary Organisation(VO)/Non-Governmental Organisation (NGO):-
- a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.
- b) The grants can not be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.

(जीवन कुमार)  
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