

BY SPEED POST



F.No.11036/53/98-NGO(Vol.V)  
Government of India  
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi  
Dated: 29.02.2016

To  
The Pay and Accounts Officer,  
Ministry of Tribal Affairs,  
Shastri Bhawan,  
New Delhi.

Subject:-Grant-in-Aid to LOK-NIKETAN at Virampur, District-Banaskantha, Gujarat for maintenance and running of ongoing Educational Complex for 150 ST Girls under the scheme of 'Strengthening Education among Scheduled Tribe (ST) Girls in Low Literacy Districts' as recurring grant towards second and final installment for the year 2013-14 on reimbursement basis during the year 2015-16, under the scheme "GIA to VOs working for the welfare of STs.

Sir,

I am directed to refer to the letter No.NGO/2011/361/168/Part-1/G dated 15.10.2014 received from the Tribal Development Department, Government of Gujarat on the subject mentioned above and to convey the sanction of the President of India for an amount of Rs.22,82,325/- and to release of an amount of **Rs. 17,37,536/- (Rupees Seventeen Lakhs Thirty Seven Thousand Five Hundred Thirty Six only)** towards 2<sup>nd</sup> and final installment for the year 2013-14 as grant-in-aid as per details of recurring expenditure enclosed as Annexure-I, after adjusting unspent balance of Rs.Nil for ongoing project of Educational Complex for 150 ST Girls to the organisation LOK-NIKETAN, Ratanpur, Taluka-Palanpur, District-Banaskantha, PIN-385001, Gujarat towards first Instalment for the year 2013-14 on reimbursement basis during the year 2015-16, **under the scheme "GIA to VOs working for the welfare of STs.**

2. Since the grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, no UC is required in respect of sanctioned amount in terms of Note 1 of Rule No. 212(1) of GFR.

3. The members of the executive committee of the grantee organisation should execute bonds in a prescribed format that they themselves jointly and severally:-

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein; and
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert grants or entrust execution of the project to any other Institution(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organisation failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at fourteen percent (14%) per annum thereon or the sum specified under the bond.

4. Institutions/organisations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts to the satisfaction of Government of India. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for.

5. The accounts of the organisation shall be audited from Chartered Accountants of its own choice.

6. Utilization certificate in the prescribed form under GFR-19A duly signed by the competent authority shall be submitted by the grantee within the stipulated period.

7. The Unspent balance, if any, will be surrendered to the Ministry of Tribal Affairs or may be adjusted from the subsequent grant with the prior approval of the Government.

8. Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.

9. The grant-in-aid sanctioned under the scheme is subject to fulfillment of following conditions by the autonomous institutions of the State Government/Voluntary Organization (VO)/Non-Governmental Organization (NGO):

- (a) that the organization shall fulfill the eligibility criteria as specified in para 2 of the scheme;
- (b) the grants can not be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project;
- (c) that the grantee will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it;
- (d) that the organization will also execute a Bond on Non-Judicial Stamp Paper of Rs.20 in favour of the President of India to the effect that it will abide by terms and conditions attached to the grant and that revised from time to time and that in case of its failure to abide by the same, it will refund to the Government the total Grant-in-aid sanctioned to it for the purpose with interest 14% accrued thereon and shall be liable for criminal action as per law;
- (e) execution of bond will not apply to quasi-Governmental Institutions, Central Autonomous Organisations and Institutions whose budget is approved by Government;
- (f) that the organization will make reservations for the Scheduled Castes and Scheduled Tribes/OBC & Disabilities, etc., in the posts/services under their control on the lines of the instructions issued by the Government of India and as amended from time to time;

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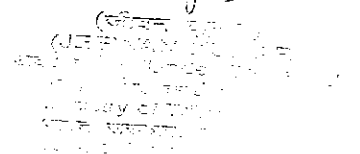
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- (g) that the Ministry shall not be liable for any kind of payment to the temporary/regular employees appointed by the organization for running the project;
- (h) that the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of the bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection of by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited either by Govt. Auditor or Chartered Accountant as the case may be and supply a copy of the following audited accounts, together with Utilization Certificate, to the Ministry of Tribal Affairs latest by first week of July month every year:
- a. the receipt and payment account of grant-in-aid in question for the year;
  - b. the income and expenditure accounts of grant-in-aid in question for the year;
  - c. the balance sheet, indicating assets and liabilities from grant-in-aid in question;
  - d. the utilization certificate in prescribed format as per General Financial Rules along with the item-wise break-up;
  - e. auditor report;
  - f. the audited accounts of the organisation as a whole for the year.
- (i) the organization shall submit performance-cum-achievement report (s) every six months on the project for which it received Grant-in-aid in the prescribed format;
- (j) that the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour, etc.;
- (k) the organization will not obtain grant for the same purpose/project from any other source, including the Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference;
- (l) the organization will utilize the grant-in-aid for the purpose it has been sanctioned and not divert or entrust the execution of the project for which Grant-in-aid is sanctioned, to another organization or institution;
- (m) that if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction etc., are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice;
- (n) at the time of renewal of the project any unspent balance out of the grants shall be adjusted by the Ministry in the subsequent admissible grant due ;
- (o) no assets acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for the purpose other that for which sanctioned;
- (p) the grantee shall maintain a register in the GFR (19) of permanent and semi-permanent assets acquired wholly or in part out of this Grant-in-aid. This register shall remain open

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Ministry of Tribal Affairs  
New Delhi

for inspection to the officials from the Office of the Comptroller and Auditor General of India/Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof furnished to the Ministry, along with the Audited Accounts;

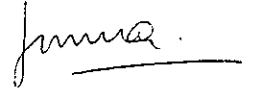
- (q) the release of the last instalment of the annual grant will be conditional upon the grantee institutions to provide reasonable evidence or proper utilization of instalment released earlier during the year;
- (r) the grantee should liaise with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation;
- (s) grantee who is being assisted for running educational institutions like residential schools, non-residential schools etc., the organization shall make efforts for recognition of school/courses by State Governments;
- (t) provisions of General Financial Rule 2005 shall be applicable in respect of this grant-in-aid;
- (u) the grantee shall appropriately display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India;
- (v) the grantee shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities;
- (w) the purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection;
- (x) that the organization shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department;
- (y) that the organization shall not charge any fees from the beneficiaries;
- (z) in case of new projects, the organization shall intimate this Ministry and the State Tribal Welfare Department about the date of commencement of project and that should be within 15 days from the receipt of funds by the organization in their bank account;
- (aa) that the grantee shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants;
- (bb) in the event of a Court case, the organization shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between the Voluntary Organization/Non-Governmental Organization and a third party. By accepting the grant, the recipient accepts this condition;

  
Ministry of Tribal Affairs,  
Government of India.



Copy for information and necessary action: -

1. The Secretary, LOK-NIKETAN, AT-Ratanpur, Taluka-Palanpur, District-Banaskantha, PIN-385001, Gujarat
2. The Director General of Audit, Central Revenues, I.P. Estate, New Delhi.
3. The Principal Secretary, Social Justice and Empowerment (Tribal Development) Department, Government of Gujarat, Block No.8, 6<sup>th</sup> Floor, Sachivalaya, Gandhinagar-383 010, Gujarat.
4. The Director, Tribal Research Institute, Government of Gujarat, Gandhinagar.
5. The District Collector, District- BANASKANTHA(Gujarat).
6. The Vigilance Officer (Tribal Development) District-BANASKANTHA (Gujarat).
7. The C.C.A., Ministry of Tribal Affairs, New Delhi.
8. PPS to Secretary, Ministry of Tribal Affairs, Govt. of India, New Delhi.
9. Bill Copy/Sanction Folder.
10. B&C Section.
11. I.F.D.
12. The Resident Commissioner, Govt. of Gujarat, Gujarat Bhavan, New Delhi.
13. Principal Auditor General, Accountant General Office, Gandhinagar, Gujarat
14. The Director, NIC with request to upload the sanction letter on the website of this Ministry.



**(Jeewan Kumar)**

**Under Secretary to the Govt. of India**

(JEewan Kumar)  
Under Secretary to the Govt. of India  
Ministry of Tribal Affairs  
New Delhi

**Annexure-I.**

Sanction Order No. 11036/53/98-NGO(V)

**COST ESTIMATES FOR EDUCATIONAL COMPLEX FOR 2013-14 FOR 150 ST GIRLS**

S.No.	Item of Expenditure	Exp. Reported for the year 2013-14	Admissible grant for the year 2013-14 for 150 ST girls
A.	REUCRRING		
1.	Building Rent (own building) Maintenance Charges for building. Rent Assessment Certificate of PWD has not furnished	0	0
2.	Maintenance allowance including mess charges @Rs.750/- per girl Student per annum for 150 girls for 10 months	1469059	1125000
3.	3 sets of uniforms per annum @Rs.900/- per girl student for 150 girls	202500	135000
4.	Cash stipend for availing tuition/coaching @Rs.100/- per girl per Month (for 12 months)for 150 girls	60000	60000
5.	Course books/stationery and other educational material @Rs.50/- per girl student per month for 150 girls	42120	42120
6.	Examination Fee for 150 girls	0	0
7.	Honorarium (i) 07-full time teacher @Rs.5000/- p.m. ii) Warden-cum-teacher @Rs.5000/- p.m. iii) Accountant (Rs.3500/- p.m.) iv) peon (Rs.1500/-p.m.), v) watchman (Rs.1500/-p.m.), vi) 2 Cooks (Rs.1500/-p.m.), vii) helper (Rs.1300/- p.m.), viii) Sweeper (Rs.1300/- p.m.)]	395000 72000 53500 0 53500 71000 53500 53500	395000 60000 42000 0 18000 36000 15600 15600
8.	Vocational/skill development training for 150 girls	48000	40000
9.	Electricity and Water charges	51988	51988
10.	Medical care/contingency @Rs.750/- per girl per annum	6697	6697
11.	Health Care (hospitalization, visit of doctors, annual health check up etc.) for 150 girls	10069	10069
12.	Miscellaneous including toiletries etc. @Rs.400/- per annum per Girl for 150 girls	49500	49500
13.	PTA/Sports function/cultural functions for 150 girls	0	0
14.	Tour/camps for 150 girls	20751	20751
15.	Incentives to each girl student @Rs.100/- per month to meet their day to day requirements.For 150 girls	159000	159000
<b>Admissible grant towards full and final grant for the year 2013-14 on reimbursement basis during the year 2014-15.</b>		<b>2871684</b>	<b>2282325</b>
<b>Already released as 1st installment vide sanction order No. 11036/53/98-NGO(V) dated 31.03.2015</b>			<b>544789</b>
<b>Net admissible amount being released as 2<sup>nd</sup> and final installment</b>			<b>1737536</b>

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