

BY SPEED POST



F.No.11036/05/98-NGO(Vol.II)

Government of India  
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110001

Dated: 02.01.2015

To

The Pay and Accounts Officer,  
Ministry of Tribal Affairs,  
Shastri Bhawan,  
New Delhi.

Subject: Grant-in-Aid for maintenance and running of ongoing Educational Complex for 83 ST Girls under the scheme of 'Strengthening Education among Scheduled Tribe (ST) Girls in Low Literacy Districts' as recurring grant towards Full and Final Instalment for the year 2012-13 on reimbursement basis during the current financial year 2014-15.

Sir,

I am directed to refer to the letter no. NGO/2011/361/168/G dated 20.03.2013 received from Government of Gujarat and to convey the sanction of the President of India for release grant-in-aid for an amount of Rs.14,79,812/- (**Rupees Fourteen Lakh Seventy Nine Thousand Eight Hundred Twelve only**) as per details of Expenditure enclosed as Annexure-I, after adjusting Rs.1,26,131/- on account of unspent balance for the year 2011-12 in favour of the Secretary, SARVODAY ASHRAM SANALI, AT-Sanali, Ta. Danta, District-Banaskantha, PIN-385110, Gujarat for maintenance and running of ongoing Educational Complex for 83 ST Girls AT-Sanali, District-Banaskantha, Gujarat as recurring grant towards Full & Final Instalment for the year 2012-13 on reimbursement basis during the year 2014-15. The grant-in-aid shall be subject to provisions of GFR, 2005. The list of documents to be maintained as per GFR is indicated in Annexure-II. No Utilization Certificates are due for rendition and awaited at present.

2. Since the grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, no UC is required in respect of sanctioned amount in terms of Note 1 of Rule No. 212(1) of GFR.

3. The accounts of all grantee Institutions/organisations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or Organisation is called upon to do so.

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Government of India, New Delhi

4. The members of the executive committee of the grantee organisation should execute bonds in a prescribed format that they themselves jointly and severally:-

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein; and
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert grants or entrust execution of the project to any other Institution(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organisation failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at fourteen percent (14%) per annum thereon or the sum specified under the bond.

5. Institutions/organisations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts to the satisfaction of Government of India. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for.

6. The accounts of the organisation shall be audited from Chartered Accountants of its own choice.

7. Utilization certificate in the prescribed form under GFR-19A duly signed by the competent authority shall be submitted by the grantee within the stipulated period.

8. The Unspent balance, if any, will be surrendered to the Ministry of Tribal Affairs or may be adjusted from the subsequent grant with the prior approval of the Government.

9. Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.

10. The grant-in-aid sanctioned under the scheme is subject to fulfillment of conditions laid down under the scheme and the following conditions by the autonomous institutions of the State Government/Voluntary Organization (VO) /Non-Governmental Organization (NGO):

- (a) that the organization shall fulfill the eligibility criteria as specified in para 2 of the scheme;
- (b) the grants can not be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project;
- (c) that the grantee will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it;
- (d) that the organization will also execute a Bond on Non-Judicial Stamp Paper of Rs.20 in favour of the President of India to the effect that it will abide by terms and conditions



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attached to the grant and that revised from time to time and that in case of its failure to abide by the same, it will refund to the Government the total Grant-in-aid sanctioned to it for the purpose with interest 14% accrued thereon and shall be liable for criminal action as per law;

- (e) execution of bond will not apply to quasi-Governmental Institutions, Central Autonomous Organisations and Institutions whose budget is approved by Government;
- (f) that the organization will make reservations for the Scheduled Castes and Scheduled Tribes/OBC & Disabilities, etc., in the posts/services under their control on the lines of the instructions issued by the Government of India and as amended from time to time;
- (g) that the Ministry shall not be liable for any kind of payment to the temporary/regular employees appointed by the organization for running the project;
- (h) that the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of the bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection of by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited either by Govt. Auditor or Chartered Accountant as the case may be and supply a copy of the following audited accounts, together with Utilization Certificate, to the Ministry of Tribal Affairs latest by first week of July month every year:
  - a. the receipt and payment account of grant-in-aid in question for the year;
  - b. the income and expenditure accounts of grant-in-aid in question for the year;
  - c. the balance sheet, indicating assets and liabilities from grant-in-aid in question;
  - d. the utilization certificate in prescribed format as per General Financial Rules along with the item-wise break-up;
  - e. auditor report;
  - f. the audited accounts of the organisation as a whole for the year.
- (i) the organization shall submit performance-cum-achievement report (s) every six months on the project for which it received Grant-in-aid in the prescribed format;
- (j) that the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour, etc.;
- (k) the organization will not obtain grant for the same purpose/project from any other source, including the Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference;



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- (l) the organization will utilize the grant-in-aid for the purpose it has been sanctioned and not divert or entrust the execution of the project for which Grant-in-aid is sanctioned, to another organization or institution;
- (m) that if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction etc., are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice;
- (n) at the time of renewal of the project any unspent balance out of the grants shall be adjusted by the Ministry in the subsequent admissible grant due ;
- (o) no assets acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for the purpose other than for which sanctioned;
- (p) the grantee shall maintain a register in the GFR (19) of permanent and semi-permanent assets acquired wholly or in part out of this Grant-in-aid. This register shall remain open for inspection to the officials from the Office of the Comptroller and Auditor General of India/Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof furnished to the Ministry, along with the Audited Accounts;
- (q) the release of the last instalment of the annual grant will be conditional upon the grantee institutions to provide reasonable evidence or proper utilization of instalment released earlier during the year;
- (r) the grantee should liaise with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation;
- (s) grantee who is being assisted for running educational institutions like residential schools, non-residential schools etc., the organization shall make efforts for recognition of school/courses by State Governments;
- (t) provisions of General Financial Rule 2005 shall be applicable in respect of this grant-in-aid;
- (u) the grantee shall appropriately display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India;
- (v) the grantee shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities;

  
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- (w) the purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection;
- (x) that the organization shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department;
- (y) that the organization shall not charge any fees from the beneficiaries;
- (z) in case of new projects, the organization shall intimate this Ministry and the State Tribal Welfare Department about the date of commencement of project and that should be within 15 days from the receipt of funds by the organization in their bank account;
- (aa) that the grantee shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants;
- (bb) in the event of a Court case, the organization shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between the Voluntary Organization/Non-Governmental Organization and a third party. By accepting the grant, the recipient accepts this condition;
- (cc) for all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi;
- (dd) the organization shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

11. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of Rs.14,79,812/- (Rupees Fourteen Lakh Seventy Nine Thousand Eight Hundred Twelve only) for disbursement to the grantee institution through RTGS in favour of the SARVODAY ASHRAM SANALI, AT-Sanali, Ta. Danta, District-Banaskantha, PIN-385110, Gujarat in Saving Bank Account No.30298407466 in State Bank of India, Branch at Super Market, Opp. Old Ganj Bazar, Palanpur, Branch Code - No.0443, MICR Code of the Bank-385002001 and RTGS Code of the Bank-SBIN 0000443, directly.

12. The expenditure is debitable to the Major Head '2225' Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities; 02-Welfare of Scheduled Tribes; 796- Tribal Area Sub Plans (Minor Head) 09- Welfare of Scheduled Tribes-Other Expenditure; 08-Strengthening of Education among ST Girls in Low Literacy Districts - 09.08.31-Grant-in-aid General (Plan) for 2014-15 under Demand No.97, Ministry of Tribal Affairs.

13. The sanction is issued with the concurrence of Integrated Finance Division as communicated vide Dy.No. 2035/JS&FA/14 dated 30.12.2014. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.



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14. Certified that this sanction has been noted at Sl.No. 20 in the register of grant.

15. The grantee organization shall voluntarily disclose the assets created, facilities developed and activities undertaken through this grant before the Gram Sabha concerned and also submit an undertaking/certificate in this regard to this Ministry.

Yours faithfully,

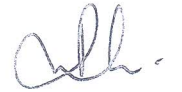


(P.K. Sahoo)

Under Secretary to the Government of India.

Copy for information and necessary action: -

1. The SARVODAY ASHRAM SANALI, AT-Sanali, Ta. Danta, District-Banaskantha, PIN-385110, Gujarat
2. The Director General of Audit, Central Revenues, I.P. Estate, New Delhi.
3. The Principal Secretary, Social Justice and Empowerment (Tribal Development) Department, Government of Gujarat, Block No.8, 6<sup>th</sup> Floor, Sachivalaya, Gandhinagar-383 010, Gujarat.
4. The Director, Tribal Research Institute, Government of Gujarat, Gandhinagar.
5. The District Collector, District- BANASKANTHA(Gujarat).
6. The Vigilance Officer (Tribal Development) District-BANASKANTHA(Gujarat).
7. The C.C.A., Ministry of Tribal Affairs, New Delhi.
8. PPS to Secretary, Ministry of Tribal Affairs, Govt. of India, New Delhi.
9. Bill Copy/Sanction Folder.
10. B&C Section.
11. I.F.D. with reference to their Dy.No.2035/JS&FA/14 dated 30.12.2014.
12. The Resident Commissioner, Govt. of Gujarat, Gujarat Bhavan, New Delhi.
13. The Auditor General, Accountant General Office, Govt. of Gujarat, Gandhinagar.
14. The Director, NIC with request to place the sanction letter on the website of this Ministry.



(P.K. Sahoo)

Under Secretary to the Government of India.

(प्रदीप कुमार साहू)

(P. K. SAHOO)

अवर सचिव/Under Secretary

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**Annexure-1.**  
**COST ESTIMATES FOR PRIMARY LEVEL EDUCATIONAL COMPLEX at SANALL, FOR 2012-13**  
**FOR 83 ST GIRLS (last year funded)**

S.No	Item of Expenditure	Expenditure reported for the year 2011-12	Grant released for the year 2011-12	Unspent	Exp. reported for the yr 2012-13	Admissible grant for 83 students
A.	RECURRING					
1.	Building Rent (own building) Maintenance Charges for building has not claimed. Rent Assessment Certificate of PWD has not furnished	0	0	0	0	0
2.	Maintenance allowance including mess charges @Rs.750/- per girl Student for 10 months	616454	622500	6046	759065	622500
3.	3 sets of uniforms per annum @Rs.900/- pergirl student	68684	74700	0	66550	66550
4.	Cash stipend for availing tuition/coaching @Rs.100/- per girl per Month (for 12 months)	53950	99600	45650	108000	99600
5.	Course books/stationery and other educational material @Rs.50/- per girl student per month	50129	49800	0	55132	49800
6.	Examination Fee	830	830	0	1000	830
7.	Honorarium (i) 04-full time teacher @Rs.5000/- p.m. (ii) Other staff a) 1 Warden-cum-teacher @Rs.5000/- p.m. b) 1 Accountant (Rs.3500/- p.m.) c) Support staff/residential and multi-functional 1 Cook (Rs.1500/-p.m.), 1 helper (Rs.1300/- p.m.), 1 Sweeper (Rs.1300/- p.m.)]	360000 60000 60000 38000 18300 15600	240000 60000 42000 18000 15600 15600	0 0 0 0 0 0	432000 72000 72000 63900 17700 26100	240000 60000 42000 18000 15600 15600
8.	Vocational/skill development training @400/- per student per year	0	0	0	33033	33033
9.	Electricity and Water charges	62888	60000	0	59556	59556
10.	Medical care/contingency @Rs.750/- per girl per annum	44021	62250	18229	46114	46114
11.	Health Care (hospitalization, visit of doctors, annual health check up etc.)	20597	41500	20903	31212	31212
12.	Miscellaneous including toiletries etc. @Rs.400/- per annum per Girl	31156	33200	2044	36120	33200
13.	PTA/Sports function/cultural functions	11760	12450	690	10534	10534
14.	Tour/camps	133431	166000	32569	71814	71814
15.	Incentives to each girl student @Rs.100/- per month to meet their day to day requirements.	99600	99600	0	90000	90000
A.	Admissible grant for 2012-13	1745400	1713630	126131	2051830	1605943
B.	Unspent amount from 2011-12					126131
C.	Net grant to be released for the year 2012-13 (A minus B)					1479812

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सचिव सचिवालय/Under Secretary  
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Govt. of India, New Delhi

Authorization letter for sending grants-in-aid directly in to the Bank account of the organization

I / we Sarvoday Ashram Sanali (name of the entity/society/organization) would like to receive the grant in aid disbursed by the, union ministry of Tribal Affairs directly in to the Bank account of the society / institution / organization etc. through electronic mode of transfer the particular are as under:-

Name of the payee

(As in the bank account):-

Sarvoday Ashram Sanali

Name of the Bank: -

State Bank of India, Palanpur (0443)

Bank Branch (full address):-

Super Market, opp: - old Gunj Bazar, Palanpur

State: - Gujarat District: -

Palanpur pin: - 385001

Bank account number: -

30298407466

In Word: -

three zero two nine eight four zero seven four six six)

Type of Bank account: -

saving / current

MICR code of the Bank:-

385002001

Mode of electronic transfer available in the Bank – ECS/RTGS/NEFT/

CBS: -

SBI N 0000443

Place: - Sarvoday Ashram Sanali

Ta: Danta, Dist: Banaskantha

Date: -

Signature of grantee

Name of grantee

Designation/Rubber stamp

Full address: -

:- Sarvoday Ashram Sanali

(village/subdivision/district/pin/state):- SANALI 385001

Taluka:-Danta,Dist:-Banaskantha,Gujarat state

Telephone number/ Mobile number:- 02749 291491 / 9825074018, 9824038628

Email (if any):-

sarvodayashram@gmail.com

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जनजातीय कार्य मन्त्रालय  
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Drawing & Forwarding  
Min. of Tribal Affairs  
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