



F.No.22023/01/2012-NGO(Vol.II)

Government of India
Ministry of Tribal Affairs

...

Shastri Bhawan, New Delhi 110001

Dated: 23.12.2014

To

The Pay and Accounts Officer,
Ministry of Tribal Affairs,
Shastri Bhawan,
New Delhi.

Sub: Grant-in-Aid as recurring and non-recurring expenses for maintenance & running of ongoing projects of (i) Higher Secondary School, (ii) 65 LP/ME/Secondary Schools, (iii) Hostel for Boys, (iv) Hostel for Boys & Girls, (v) Charitable Dispensary, (vi) Mobile Dispensary -1, (vii) Mobile Dispensary-II, (viii) Library, (ix) Knitting, Weaving & Tailoring Training Centre) and (x) Computer Training Centre to *Ramkrishna Mission Ashrama, Cherrapunjee, PO-Cherrabazar, Distt-East Khasi Hills-793 111, Meghalaya towards full and final grant for the year 2014-15 during the year 2014-15 for 10 projects.*

Sir,

I am directed to refer to State Government of Meghalaya's letter No. SW(S)/78/2004/367 dated 12.11.2014 and to convey the sanction of the President of India to Grants-in-aid of Rs.6,31,96,915/- (Rupees Six Crore Thirty One Lakh Ninety Six Thousand Nine Hundred Fifteen only) towards *full and final grant for the year 2014-15 during the year 2014-15 in respect of 10 projects* for maintenance and running of ongoing projects of (i) Higher Secondary School, (ii) 65 LP/ME/Secondary Schools, (iii) Hostel for Boys, (iv) Hostel for Boys & Girls, (v) Charitable Dispensary, (vi) Mobile Dispensary -1, (vii) Mobile Dispensary-II, (viii) Library, (ix) Knitting, Weaving & Tailoring Training Centre) and (x) Computer Training Centre under the scheme of Grants-in-aid to voluntary organisations working for the welfare of scheduled tribes as per details of expenditure enclosed as Annexure-I-A to I-J after adjusting Rs.1440/- on account of previous releases to *R.K. Mission Ashrama, Cherrapunjee, PO-Cherrabazar, Distt-East Khasi Hills-793 111, Meghalaya.* No utilisation certificate is due for rendition. The list of documents to be maintained as per GFR is indicated in Annexure-II.

2. Time Limit:- The provisional utilization certificate for recurring grant sanctioned during the current financial year 2014-15 shall be submitted immediately after the close of the financial year. The audited statement of Accounts along with utilization certificate will be submitted by the grantee institution/ organization to the Ministry within 3 months after the close of the financial year 2014-15.

3. The accounts of all grantee Institutions/organisations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.

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4. The members of the executive committee of the grantee organisation should execute bonds in a prescribed format that they themselves jointly and severally:-

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein; and
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert the grants or entrust execution of the project to any other Institutions(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organisation failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at ten percent per annum thereon or the sum specified under the bond.

5. The grantee institutions/organisations shall observe the reservations for Scheduled Caste, Scheduled Tribes and Other Backward Class persons in posts and services under its control on the lines indicated by the Government of India.

6. Institutions/organisations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for.

7. The accounts of the organisation shall be audited from Chartered Accountants of its own choice.

8. The grantee organisation has submitted utilisation certificate of the earlier grant and no utilisation certificate is pending against the grantee organisation under the scheme.

9. Utilisation certificate in the prescribed form under GFR-19A duly signed by the competent authority relating to previous grants is enclosed herewith.

10. **Refund of Unspent Balance:** The Unspent balance, if any, will be surrendered to the Ministry of Tribal Affairs.

11. **Recurring Grant:** The Unspent Balance from this grant/installment will be adjusted from the subsequent grant.

12. **Salary of Staff:** **Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.**

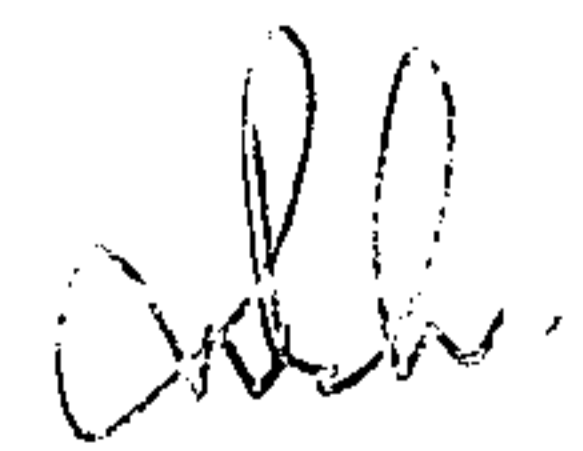
13. Other payments with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implementing agency.

14. The grants-in-aid sanctioned under the scheme is subject fulfillment of following conditions, and the terms & conditions laid down under the scheme, by the Voluntary Organisation(VO)/Non-Governmental Organisation (NGO):-

- a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme.

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- b) The grants can not be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.
- c) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.
- d) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.
- e) That the Organization will also execute a bond on Non-judicial Stamp Paper of Rs.20/- in favour of the President of India to the effect that it will abide by terms and conditions attached to the grant and as revised from time to time and that in case of its failure to abide by the same, it will refund to the Government the total Grant-in-aid sanctioned to it for the purpose with interest accrued thereon and shall be liable for criminal action as per law.
- f) That the organisation will make reservations for the Scheduled Castes and Scheduled Tribes, etc. in the posts/services under their control on the lines of the instructions issued by the Government of India and as amended from time to time.
- g) That the Ministry shall not be liable for any kind of payment to the temporary/regular employees appointed by the organisation for running the project.
- h) That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited either by Govt. Auditor or Chartered Accountant and supply a copy of the following audited accounts, together with Utilisation Certificate, to the Ministry of Tribal Affairs latest by first week of July month every year:-
- the receipt and payment account of grant-in-aid in question for the year.
 - the income and expenditure accounts of grant-in-aid in question for the year.
 - the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
 - the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
 - the audited accounts of the organisation as a whole for the year.
- i) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.
- j) That the facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all STs irrespective of creed, religion, colour etc.
- k) The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project



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from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.

- l) The organization will utilize the grants for the purpose it has been sanctioned, and not divert Grant-in-aid or entrust the execution of the project for which grant-in-aid is sanctioned, to another organization or institution.
- m) That if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice.
- n) At the time of renewal of the project any unspent balance out of this grant shall be adjusted by the Ministry in the subsequent admissible grants due.
- o) No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for any purpose other than that for which sanctioned.
- p) The organization shall maintain a register as per GFR 19 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof furnished to the Ministry, along with the audited accounts.
- q) The release of the last instalment of the annual grants will be conditional upon the grantee institutions to provide reasonable evidence or proper utilization of instalment released earlier during the year.
- r) The Voluntary Organisation should liase with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation.
- s) In respect of Voluntary Organizations assisted for running educational institutions like residential schools, non-residential schools etc., the organisation shall make efforts for recognition of school/courses by State Governments.
- t) Provisions of General Financial Rule 211 (2) (a) would be applicable where the voluntary organization are being provided assistance for the prescribed amount.
- u) The organization shall appropriately display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India.
- v) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.
- w) The purchase of non-recurring items i.e. Mini- Bus, Generator sets, AC, Computer and furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.

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- x) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.
- y) That the organisation shall not charge any fees from the beneficiaries.
- z) In case of new projects, the organisation shall intimate this Ministry and the State Tribal Welfare Department about the date of commencement of project and that should be within 15 days from the receipt of funds by the organisation in their bank account.
- aa) The organisation shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants.
- bb) In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition.
- cc) For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.**
- dd) The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

15. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of **Rs.6,31,96,915/- (Rupees Six Crore Thirty One Lakh Ninety Six Thousand Nine Hundred Fifteen only)** for disbursement to the grantee institution through electronic mode of transfer to ***Ramkrishna Mission, Cherrapunjee, PO-Cherrabazar, Distt-East Khasi Hills-793 111, Meghalaya in Account No. 11861827304 in State Bank of India, Branch at Cherrapunjee, Distt.- East Khasi Hills, Meghalaya and IFSC Code SBIN0009116.***


16. The expenditure is debitable to the Demand No. 97 Ministry of Tribal Affairs Major Head "2225" Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities (Major Head): 02-Welfare of Scheduled Tribes (Sub-Major Head), 796- Tribal Area Sub Plans (Minor Head), 09 – Welfare of Scheduled Tribes- Other Expenditure, 05- Grant-in-aid to NGOs for STs including Coaching and Allied Scheme and Award for exemplary service: 09.05.31 Grants-in-Aid General (Plan) for the year 2014-2015.

17. The sanction is issued with the concurrence of Integrated Finance Division communicated vide their **Dy.No.4190/JS&FA/2014 dated 16.12.2014**. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

18. Certified that this sanction has been noted at **Sl.No.110** in the register of grant.

19. The grantee organization shall voluntarily disclose the assets created, facilities developed and activities undertaken through this grant before the Gram Sabha concerned and also submit an undertaking/certificate in this regard to this Ministry.

Yours faithfully,


(P.K. Sahoo)

Under Secretary to the Govt. of India

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Copy for information and necessary action: -

1. The Secretary, *R.K. Mission Ashrama, Cherrapunjee, PO-Cherrabazar, Distt-East Khasi Hills-793 111, Meghalaya.*
2. The Director General of Audit, Central Revenues, I.P. Estate, New Delhi.
3. The Secretary, Social Welfare Department, Govt. of Meghalaya, Shillong. (with the request to inspect the organisation and submit the Inspection Report within 6 months)
4. The Director, Tribal Research Institute, Govt. of Meghalaya, Shillong.
5. The Deputy Commissioner, **District- East Khasi Hills, Shillong, Meghalaya.**
6. The District Tribal Welfare Officer, **District- East Khasi Hills, Shillong, Meghalaya.**
7. Chief Controller of Accounts, Ministry of Tribal Affairs, New Delhi.
8. Bill Copy/Sanction Folder.
9. I.F.D. with reference to their **Dy.No. 4190/JS&FA/2014 dated 16.12.2014.**
10. The Resident Commissioner, Govt. of Meghalaya, Meghalaya Bhawan, New Delhi.
11. Accountant General, Accountant General's Office, Govt. of Meghalaya, Shillong.
12. The Director, NIC, Ministry of Tribal Affairs with request to post this sanction letter on the website of the Ministry.



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Name of NGO: Ramakrishna Mission Ashrama, Cherrapunjee, Distt-East Khasi Hills, Meghalaya

Name of the Project: **Higher Secondary School (Non Residential School)**

Number of students claimed by the NGO: 869 ST students

Number of students for which grant has been calculated: 869 ST students (last year funded were 690)

S.No.	Items of expenditure	Grant released for the year 2013-14	Exp. Reported for the year 2013-14	Unspent amount	Budget Estimates 2014-15	Admissible grant for 2014-15
Non-recurring (once in five years)						
1	Furniture & fixtures @ Rs. 500/- per student, grant for 869 ST students	0	0	0	434500	434500
2	Lab equipments for Secondary School @ 750/- per student, grant for 716 Secondary students	0	0	0	537000	537000
3	Mini Bus(Replacement of old School Bus) as per authorised dealer's rates	1497438	1578482	0	0	0
Total Non-recurring		1497438	1578482	0	971500	971500
Recurring (honorarium)						
4	Watchman-cum-Sweeper (2) @ Rs.2500/- per month each	60000	60000	0	60000	60000
5	Bus Drivers (4) @ Rs.2500 per month each	90000	90181	0	120000	120000
6	Handiman/cleaner (4) @ Rs.1500/- per month each	54000	53911	89	72000	72000
7	Salary for Motor Mechanic	0	0	0	60000	0
8	Physical Instructor/Game Teacher (2) @ Rs.4000/- pm	48000	48000	0	96000	96000
Total honorarium		252000	252092	89	408000	348000
8	Maintenance of Building @ 30% of Rs.5000/- per month for Secondary School in Rural Areas	14400	195625	0	125136	18000
9	Mid-day meal @ Rs.10/- per student for 22 days in a month for 10 months (10x22x10x869)	1518000	1518390	0	1911800	1911800
10	Clothing @ Rs.900/- per students (3 sets of uniforms per students for 869 students)	621000	621142	0	782100	782100
11	Books & Stationery @ Rs.750/- per annum per students(for 869 Students)	517500	517883	0	651750	651750
12	Excursion @ Rs.15000/-per annum per 100 students(for 869 students)	103500	103930	0	130350	130350
13	Conveyance TA for staff @ Rs.6000/- per annum	6000	8395	0	52140	6000
14	Water & electricity charges @ Rs.10000/- per annum per 100 students (for 869 students)	69000	72005	0	86900	86900
15	Contingencies/Misc. Expdtr including Office maintenance @ Rs.10000/- per annum	10000	13682	0	86900	10000
16	Audit fee @ Rs.4000/- per annum	4000	4000	0	34760	4000
17	Cultural activities @ Rs.6000/- per annum per 100 students(for 869 students)	41400	41652	0	52140	52140
18	Maintenance & repair of school buses (4) @ Rs.700/- per month per bus (for 4 buses)	25200	425742	0	425742	33600
19	POL for school buses @ Rs.2000/- per month per bus (for 4 buses)	72000	507170	0	507170	96000
20	Games & sports equipments @ Rs.2500/- per annum per 100 students for 869 students	17250	18169	0	21725	21725
21	Maintenance of Cultural Hall	0	0	0	100000	0
Total		3019250	4047785	0	4968613	3804365
Grand Total		4768688	5878359	89	6348113	5123865

Calculation of admissible grant for 2014-15

1.	Admissible grant for the year 2014-15	5123865
2.	Less unspent amount	89
3.	Net admissible grant for 2014-15	5123776




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(Name of the Project: 65 LP/ME/Secondary schools (Non Residential Schools))

Number of students claimed by the NGO:7180 ST students (Last year funded were 7211 ST students)

S.No.	Items of expenditure	Grant released for the year 2013-14	Exp. Reported for the year 2013-14	Unspent amount	Budget Estimates for 2014-15	Admissible grant for 7180
Non-recurring (once in five years)						
1	Furniture & Fixtures @ Rs.50,000/- per 100 students for 7180 students	0	0	0	3590000	3590000
2	Lab equipments @ Rs.75,000/- for 100 students (secondary school) for 518 Secondary students	0	0	0	388500	388500
3	Replacement of inspection vehicle (Mini Bus)	1442823	1453533	0	0	0
Total non-recurring		1442823	1453533	0	3978500	3978500
Recurring (honorarium)						
4	Head master (primary 31) @ Rs.5000/- per month each	1859627	1861657	0	2160000	1860000
5	Head master (secondary 8) @ Rs.6000/- per month each	575770	578444	0	648000	576000
6	Teacher (193) primary @ Rs.4000/- p.m. each (taking 1 teacher on average 35 students)	9264000	9265119	0	19200000	9264000
7	Teacher (20) secondary @ Rs.5000/- p.m. each (20 teachers for secondary schools)	1200000	1201716	0	2520000	1200000
8	Peon (20) @ Rs.2500/- p.m. each	600000	600654	0	1950000	600000
9	Watchman-cum-Sweeper (8) @ Rs.2500/- p.m. each	240000	240314	0	1950000	240000
10	Office-Asstt.-typist (10) @ Rs.2800/- p.m. each	336000	336010	0	336000	336000
11	Drivers (3) @ Rs.2500/- p.m. each	90000	90000	0	90000	90000
12	Handiman/cleaner (3) @ Rs.1500/- p.m. each	36000	36150	0	54000	54000
13	Physical Instructor/Game Teacher (9) @ Rs.4000/- p.m. each	432000	434467	0	432000	432000
14	Accountant (10) @ Rs.3500/- p.m. each	420000	420000	0	420000	420000
Total honorarium		1505339	15064531	0	29760000	15072000
15	Maintenance of Building @ 30% of rent admissible rent for Rural Areas Rs.4000/- per month for each school for 56 primary schools and Rs. 5000/- p.m. for 9 Secondary schools	892800	904196	0	968400	968400
	Special emergency maintenance grant for 65 school buildings	0	0	0	10000000	0
16	Mid-day meal @ Rs.10/- per student for 22 days in a month for 10 months (10x22x10x7180)	1586420	15864618	0	15796000	15796000
17	Uniforms (3 sets of uniforms per students @ Rs.900/- per student for 7180 students)	6489900	6489930	0	6462000	6462000


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18	Books & Stationery @ Rs.750/- per students for 7180 Students	5408250	5408269	0	5385000	5385000
19	Excursion for 7180 students @ Rs.15000/- per 100 students	1081650	1081930	0	1077000	1077000
20	Conveyance TA for staff @ Rs.6000/- per annum per school(for 65 schools)	372027	372027	0	430800	390000
21	Water & electricity charges @ Rs.10000/- per annum per 100 students for 7180 students	721100	722404	0	718000	718000
22	Contingencies/Misc. Expdtr including Office maintenance @ Rs.10000/- per annum per school (for 65 Schools)	620000	619194	806	718000	650000
23	Cultural activities @ Rs.6000/- per annum per 100 students (For 7180 ST Students)	432660	434069	0	430800	430800
24	Audit Fees	0	0	0	260000	0
25	Maintenance & repair of vehicles (3) @ Rs.700/- p.m. for each vehicle	25200	352682	0	352682	25200
26	POL for school buses (3)@ Rs.2000/- per month for each bus	72000	128600	0	128600	72000
27	Games & sports equipments @ Rs.2500/- per annum per 100 students (for 7180 students)	180275	180380	0	179500	179500
Total		3182523	32558299	806	42906782	32153900
Grand Total		4832145	49076363	806	76645282	51204400
1. Admissible grant for the year 2014-15						51204400
2. Unspent amount						806
3. Balance grant for the year 2014-15 (1 minus 2)						51203594

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Name of NGO: Ramakrishna Mission Ashrama, Cherrapunjee, Distt-East Khasi Hills, Meghalaya

Name of the Project: **Hostel for Boys (Hostel-I)**

Number of students claimed by the NGO: 106 ST students

Number of students for which grant has been calculated: 100 ST students

S.No.	Items of expenditure	Grant released for the year 2013-14	Exp. Reported for the year 2013-14	Unspent	Budget Estimates for 2014-15	Admissible grant for 2014-15 for 100 students
Non-recurring						
1	Cooking vessels & utensils @ Rs.15000/- per annum for 100 students	0	0	0	15900	15000
2	Furniture & Fixtures @ Rs.60000/- per annum for 100 students	0	0	0	63600	60000
3	Bedding material @ Rs.600/- per student	0	0	0	63600	60000
4.	Installation of deep tube well for safe drinking water	0	0	0	1473740	0
Total non-recurring		0	0	0	1616840	135000
Recurring (honorarium)						
5	Warden (1) @ Rs.4000/- pm	48000	48000	0	48000	48000
6	Part-time teachers (2) @ Rs.3000 pm each	72000	72000	0	180000	72000
7	Peon-cum-sweeper (1) @ Rs.2500 p.m. each	30000	30000	0	60000	30000
8	Watchman-cum-generator operator (1) @ Rs.2500/- pm	30000	30150	0	30000	30000
9	Cooks (2) @ Rs.2500/- pm each	60000	60800	0	90000	60000
10	Helper to cooks (1) @ Rs.1500/- pm each	18000	18150	0	54000	18000
11	Office-Asstt.-typist (1) @ Rs.2000/- pm	24000	24000	0	24000	24000
12	Part-time Doctor (1) @ Rs.4000/- pm	48000	48000	0	48000	48000
13	Part-time Acctt. (1) @ Rs.2800/- pm	33600	33600	0	33600	33600
Total honorarium		363600	364700	0	567600	363600
14	Maintenance of Building @ 30% of admissible rent for Rural Areas i.e. @ rent Rs.5000/- per month	14400	15325	0	19080	18000
15	Diet charges @ Rs.660/- per month for 10 months for 100 students	660000	3030937	0	699600	660000
16	Medicines @ Rs.10000/- per annum per 100 student for 100 students	10000	10256	0	10600	10000
17	Uniforms (3 sets of uniforms per students @ Rs.900/- per students)	90000	90059	0	95400	90000
18	Books & Stationery @ Rs.500/- per students for 100 Students	50000	50119	0	53000	50000
19	Excursion for 100 students @ Rs.20000/- per 100 students	20000	20250	0	21200	20000
20	Conveyance TA for staff @ Rs.8000/- per annum	8000	10380	0	8480	8000
21	Water & electricity charges @ Rs.12000/- per annum per 100 student for 100 students	12000	15500	0	12720	12000
22	Contingencies/Misc. Expdtr including Office maintenance @ Rs.10000/- per annum	10000	10089	0	10600	10000
23	Audit fee	0	0	0	4000	0
24	Cultural activities @ Rs.10000/- per annum per 100 students for 100 students	10000	10163	0	10600	10000
25	Cooking charges @ Rs.20000/- per annum per 100 student for 100 students	20000	329964	0	329964	20000
26	Games & sports equipments @ Rs.7500/- per annum per 100 student for 100 students	7500	7735	0	7950	7500
27	Maintenance of Prayer hall	0	0	0	72000	0
28	Washing Charges	0	0	0	17250	0
Total		911900	3600777	0	1372444	915500
Grand Total		1275500	3965477	0	3556884	1414100

Calculation of admissible grant for 2014-15

1	Admissible grant for the year 2014-15	1414100
2	Unspent amount	0
3	Net admissible grant for 2014-15	1414100

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Govt. of India, New Delhi

Name of NGO: Ramakrishna Mission Ashrama, Cherrapunjee, Distt-East Khasi Hills, Meghalaya

Name of the Project: **Hostel for Boys & Girls (Hostel-II)**

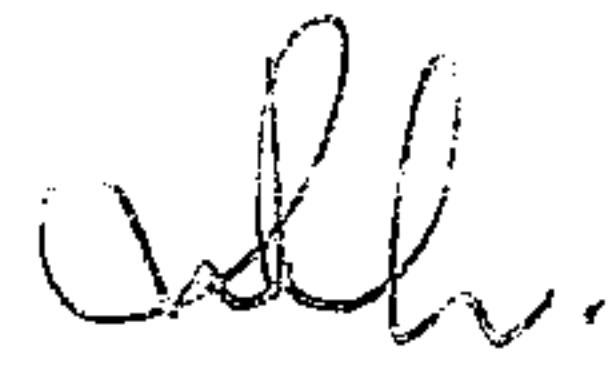
Number of students claimed by the NGO: 50 ST students

Number of students for which grant has been calculated: 50 ST students (as per budget)

S.No.	Items of expenditure	Grant released for the year 2013-14	Exp. Reported for the year 2013-14	Unspent amount	Budget Estimates for the year 2014-15	Admissible grant for 2014-15 for 50 students
Non-recurring						
1	Cooking vessels & utensils @ Rs.15000/- per annum for 100 students	0	0	0	7500	7500
2	Furniture & Fixtures @ Rs.60000/- per annum for 100 students	0	0	0	30000	30000
3	Bedding material @ Rs.600/- per student	0	0	0	30000	30000
Total non-recurring		0	0	0	67500	67500
Recurring (honorarium)						
4	Warden (1) @ Rs.4000 pm	48000	48000	0	48000	48000
5	Part-time teachers (1) @ Rs.3000/- pm	36000	36000	0	72000	36000
6	Peon-cum-sweeper (1) @ Rs.2500/- pm	30000	29850	150	30000	30000
7	Aya (1) @ Rs.2500/- pm	30000	30000	0	30000	30000
8	Watchman (1) @ Rs.2500/- pm	30000	30000	0	30000	30000
9	Cooks (1) @ Rs.2500/- pm	30000	30000	0	60000	30000
10	Helper to cooks (1) @ Rs.1500pm	18000	18000	0	18000	18000
11	Office-Asstt.-typist (1) @ Rs.2000/- pm	24000	24000	0	24000	24000
12	Part-time Doctor (1) @Rs.4000/- pm	48000	48000	0	48000	48000
13	Part-time Acctt. (1) @ Rs.2800/- pm	33600	33600	0	33600	33600
Total honorarium		327600	327450	150	393600	327600
14	Maintenance of Building @ 30% of rent Rs.5000/- per month for rural for 100 students (calculation for 50 studnts)	7560	29830	0	9000	9000
15	Diet charges @ Rs.660/- per month for 10 months	330000	622314	0	330000	330000
16	Medicines @ Rs.10000/- per annum per 100 student	5000	5598	0	5000	5000
17	Uniforms (3 sets of uniforms per students @ Rs.900/- per students)	45000	45171	0	45000	45000
18	Books & Stationery @ Rs.500/- per student	25000	25178	0	25000	25000
19	Excursion for 50 students @ Rs.20000/- per 100 students	10000	11593	0	10000	10000
20	Conveyance TA for staff @ Rs.8000/- p.a.	4000	12265	0	4000	4000
21	Water & electricity charges @ Rs.12000/- per annum per 100 student	6000	25107	0	6000	6000
22	Contingencies/Misc. Expdtr including Office maintenance @ Rs.10000/- per annum	5000	11070	0	5000	5000
23	Audit fee	0	0	0	4000	0
24	Cultural activities @ Rs.10000/- per annum per 100 students	5000	5052	0	5000	5000
25	Cooking charges @ Rs.20000/- per annum per 100 student	10000	119193	0	119193	10000
26	Games & sports equipments @ Rs.7500/- per annum per 100 student	3750	3850	0	3750	3750
27	Washing Charges	0	0	0	9000	0
Total		456310	916221	0	579943	457750
Grand Total		783910	1243671	150	1041043	852850

Calculation of admissible grant for 2014-15

1	Admissible grant for the year 2014-15	852850
2	Unspent	150
3	Net admissible grant for 2014-15	852700


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Name of NGO: Ramakrishna Mission Ashrama, Cherrapunjee, Distt-East Khasi Hills, Meghalaya

Name of the Project: Charitable Dispensary (Dispensary)

S.No.	Items of expenditure	Grant released for the year 2013-14	Exp. Reported for the year 2013-14	Unspent amount	Budget Estimates for the year 2014-15	Admissible grant for 2014-15
Non-recurring						
1	Furniture & Fixtures @ Rs.400000/- ceiling	0	0	0	400000	400000
2	Medial equipments and other accessories @ Rs.500000/- ceiling	0	0	0	500000	500000
3	Generator 50 KV for New X-ray Unit(as per quotation)	0	0	0	0	0
Total non-recurring		0	0	0	900000	900000
Recurring (honorarium)						
4	Doctor (full time) (1) @ Rs.15000/- per month	180000	180000	0	360000	180000
5	Visiting specialists @ Rs.8000/- per month ceiling 2 visits a week @ Rs.1000/- per visit	96000	95800	200	96000	96000
6	Compounder (1) @ Rs.4000/- pm	48000	48000	0	48000	48000
7	Dresser (1) @ Rs.4000/- pm	48000	48000	0	48000	48000
8	Nurse (2) @ Rs.4000/- pm each	96000	96384	0	96000	96000
9	Office Superintendent (1) @ Rs.3500 pm	42000	42036	0	42000	42000
10	Clerk-cum-Accountant (1) @ Rs.3500 pm	42000	42020	0	42000	42000
11	Watchman (1) @ Rs.2500 pm	30000	30050	0	30000	30000
12	Sweeper/cleaner (1) @ Rs.2500 pm	30000	30060	0	30000	30000
13	X ray operator	0	0	0	60000	0
14	Part-time OT attendant	0	0	0	72000	0
Total honorarium		612000	612350	200	924000	612000
13	Maintenance of Building @ 30% of rent of Rs.7000/- pm	21600	24350	0	25200	25200
14	Drugs for outdoor patients @ Rs.150000/- per annum	150000	150070	0	400000	150000
15	Drugs for indoor patients @ Rs.250000/- per annum	250000	250549	0		250000
16	Contingencies/Misc. Expdtr @ Rs.10000/- per annum	10000	9805	195	10000	10000
17	Water & electricity charges @ Rs.6000/- per month	72000	72803	0	72000	72000
18	Audit fee @ Rs.4000/- per annum	0	0	0	4000	0
19	Conveyance TA for staff @ Rs.15000/- per annum	15000	15085	0	15000	15000
20	Office Expenses @ Rs.18000/- per annum	18000	18046	0	18000	18000
21	Advertisement & Publicity @ Rs.5000/- per annum	5000	5000	0	5000	5000
Total		541600	545708	195	549200	545200
Grand Total		1153600	1158058	395	2373200	2057200

Calculation of admissible grant for 2014-15

1	Admissible grant for the year 2014-15	2057200
2.	Less unspent amount	395
3	Net admissible grant for 2014-15	2056805


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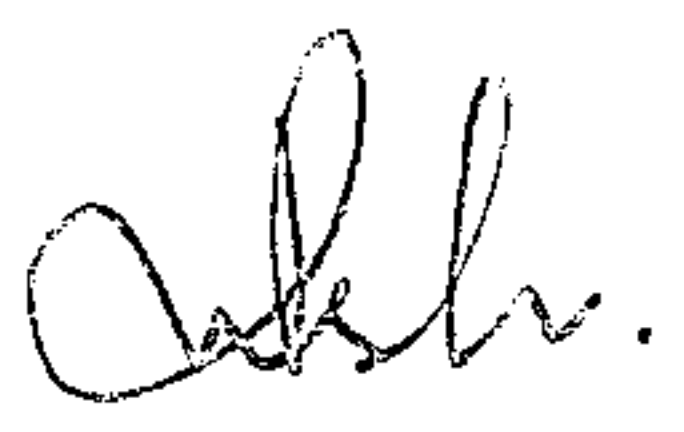
Name of NGO: Ramakrishna Mission Ashrama, Cherrapunjee, Distt-East Khasi Hills, Meghalaya

Name of the Project: Mobile Dispensary- I

S.No.	Items of expenditure	Grant released for the year 2013-14 on reimbursement basis	Exp. Reporter for the year 2013-14	Unspent amount	Budget Estimates 2014-15	Admissible grant for 2014-15
Non-recurring						
1	Furniture & Fixtures @ Rs.10000	0	0	0	10000	10000
2	Medial equipments @ Rs.150000	0	0	0	150000	150000
3	Replacement of Old Medical Van	0	0	0	0	0
Total non-recurring		0	0	0	160000	160000
Recurring (honorarium)						
4	Doctor (1) @ Rs.15000/- pm	180000	180000	0	180000	180000
5	Compounder/Nurse (1) @ Rs.4000/- per month	48000	48000	0	96000	48000
6	Driver (1) @ Rs.2500/- per month	30000	30009	0	30000	30000
7	Helper/handiman (1) @ Rs.1500/- per month	18000	18024	0	18000	18000
8	Part-time Office Asstt.-cum-acctt. (1) @ Rs.2500/- per month	30000	30000	0	30000	30000
Total honorarium		306000	306033	0	354000	306000
9	Fuel (POL) Hilly area @ Rs.168000/- per annum	153372	153372	0	168000	168000
10	Drugs @ Rs.200000/- per annum	200000	200412	0	200000	200000
11	Contingencies/Misc. Expdtr @ Rs.10000/- per annum	10000	12090	0	10000	10000
12	Audit fee @ Rs.4000/- per annum	0	0	0	4000	0
13	Maintenance & repair of vehicle & medical equipments @ Rs.30000/- per annum	30000	42985	0	30000	30000
14	Advertisement & Publicity @ Rs.7500/- per annum	7500	7500	0	7500	7500
15	Daily allowance for visiting medical team @ Rs.5000/- per month	58936	58936	0	60000	60000
Total		459808	475295	0	479500	475500
Grand Total		765808	781328	0	993500	941500

Calculation of admissible grant for 2014-15

1	Admissible grant for the for the year 2014-15	941500
2	Unspent (grant was released on reimbursement basis)	0
3	Net admissible grant for 2014-15	941500


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 Govt. of India, New Delhi


Name of NGO: Ramakrishna Mission Ashrama, Cherrapunjee, Distt-East Khasi Hills, Meghalaya

Name of the Project: **Mobile Dispensary-II**

S.No.	Items of expenditure	Grant for 2013-was released 14 on reimbursement basis during 2014-15	Does not arise	Budget Estimates for 2014-15	Admissible grant for 2014-15
Non-recurring					
1	Furniture & Fixtures @ Rs.10000			10000	10000
2	Medial equipments @ Rs.150000			150000	150000
3	Replacement of Old Medical Van			0	0
Total non-recurring				160000	160000
Recurring (honorarium)					
4	Doctor (1) @ Rs.15000/- pm			180000	180000
5	Compounder/Nurse (1) @ Rs.4000/- per month			96000	48000
6	Driver (1) @ Rs.2500/- per month			30000	30000
7	Helper/handiman (1) @ Rs.1500/- per month			18000	18000
8	Part-time Office Asstt.-cum-acctt. (1) @ Rs.2500/- per month			30000	30000
Total honorarium				354000	306000
9	Fuel (POL) Hilly area @ Rs.168000/- per annum			168000	168000
10	Drugs @ Rs.200000/- per annum			200000	200000
11	Contingencies/Misc. Expdtr @ Rs.10000/- per annum			10000	10000
12	Audit fee @ Rs.4000/- per annum			4000	0
13	Maintenance & repair of vehicle & medical equipments @ Rs.30000/- per annum			30000	30000
14	Advertisement & Publicity @ Rs.7500/- per annum			7500	7500
15	Daily allowance for visiting medical team @ Rs.5000/- per month			60000	60000
Total				479500	475500
Grand Total				993500	941500

Calculation of admissible grant for 2014-15

1	Admissible grant for 2014-15	941500
2	Less 10% contribution from the organisation (100% grant being released)	0
3	Net admissible grant for 2014-15	941500


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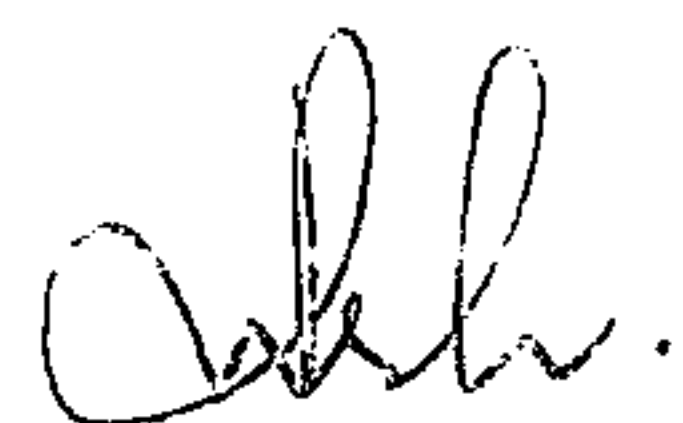
Annexure/H

Name of NGO: Ramakrishna Mission Ashrama, Cherrapunjee, Distt-East Khasi Hills, Meghalaya
 Name of the Project: **Library**

S.No.	Items of expenditure	Grant for the year 2013-14 was released on reimbursement basis during 2014-15	Released based on exp. reported for the yr. 2013-14	Does not arise	Budget Estimates 2014-15	Admissible grant for 2014-15
Non-recurring						
1	Furniture (including racks etc.) @ Rs.25000/- per annum				25000	25000
	One Typewriter /Computer				40000	9000
2	Books (not available under new norms)				50000	0
Total non-recurring					115000	34000
Recurring (honorarium)						
3	Librarian (1) @ Rs.3500/- pm				42000	42000
4	Peon-cum-Attendant (1) @ Rs.2500/pm				30000	30000
5	Part-time Acctt.-cum-typist (1) @ Rs.1500/- per month				18000	18000
6	Watchman (1) @ Rs.2500/- p.m.				30000	30000
Total honorarium					120000	120000
7	Maintenance of building @ 30% of rent of Rs.2000/- per month				7200	7200
8	Water & electricity charge @ Rs.5000/- per annum				5000	5000
9	Newspaper & Magazines @ Rs.700/- per month				8400	8400
10	Library maintenance & contingencies @ Rs.2500/- p.a.				2500	2500
11	Books @ Rs.5000/- per annum				5000	5000
12	Audit Fees				2500	0
Total					30600	28100
Grand Total					265600	182100

Calculation of admissible grant for 2014-15

1	Admissible grant for the year 2014-15	182100
2	Less 10% contribution from the organisation (100% grant being released)	0
3	Net admissible grant for 2014-15	182100


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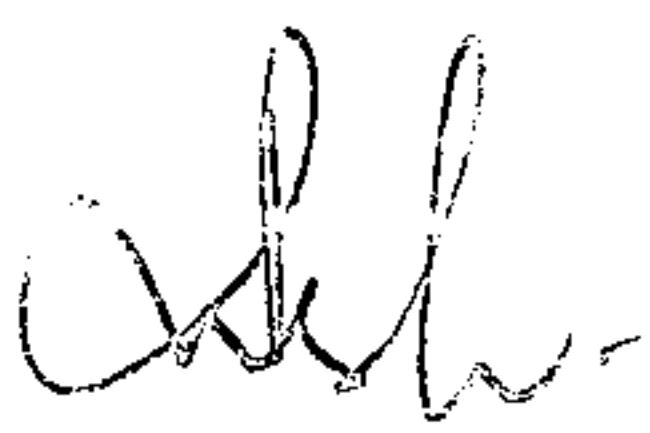
Name of NGO: Ramakrishna Mission Ashrama, Cherrapunjee, Distt-East Khasi Hills, Meghalaya

Name of the Project: Knitting, Weaving & Tailoring Training Centre (for 30 trainees)

S.No.	Items of expenditure	Grant for the year 2013-14 was released on reimbursement basis	At page 90/N ante	Budget Estimates 2014-15	Admissible grant for 2014-15 for 30 trainees
Non-recurring					
1	Sewing machine (10) @ Rs.3000/- each			30000	0
2	Knitting equipments (2) @ Rs.6000/- each			12000	0
3	Handloom equipments			30000	
4	Furniture & Fixtures @ Rs.40000/-			15990	0
Total non-recurring				87990	0
Recurring (honorarium)					
4	Supervisor (1) @ Rs.5000/- p.m.			0	0
5	Instructor Knitting (1) @ Rs.4000/- per month			48000	0
6	Instructor Tailoring (1) @ Rs.4000/- per month			48000	48000
7	Instructor Weaving (1)@Rs.4000/- per month			48000	0
8	Peon/helper (1) @ Rs.2000/- pm			24000	24000
9	Sweeper/cleaner (1) @ Rs.2000/- p.m.			24000	24000
10	Part-time Clerk-cum-Office Acctt. (1) @ Rs.1600/- per month			19200	19200
10	Watchman (1) @ Rs.2000/-p.m.			24000	24000
Total honorarium				235200	139200
11	Maintenance of building @ 30% of rent of Rs.1500/- per month			5400	5400
12	Training material @ Rs.48000/- per annum			19200	6400
13	Contingencies @ Rs.6000/- per annum			2400	800
14	Water & electricity @ Rs.9600/- per annum			3840	3840
15	Maintenance & repair of machines/equipments @ Rs.15000/- per annum			15000	5000
16.	Audit Fees			4000	0
Total				49840	21440
Grand Total				373030	160640

Calculation of admissible grant for 2014-15

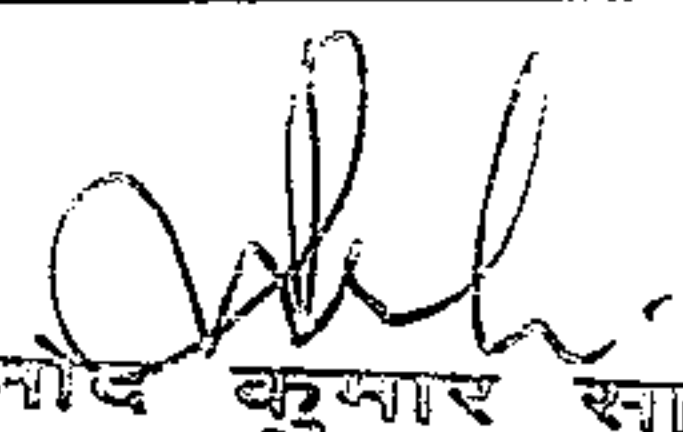
1	Admissible grant for 2014-15	160640
2	Unspent (grant was released on reimbursement basis during 2014-15)	0
3	Net admissible grant for 2014-15	160640


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 Govt. of India, New Delhi

Name of NGO: Ramakrishna Mission Ashrama, Cherrapunjee, Distt-East Khasi Hills, Meghalaya

Name of the Project: **Computer Training Centre (for 30 trainees)**

S.NO	Approved items of expenditure as per financial Norms	Budget Estimates 2014-15	Admissible grant for 2014-15
Non-recurring			
1	Computer Hardware (Pentium IV)	200000	0
2	Software & Networking (Office XP,etc)	80000	0
3	Furniture and fixtures	20000	0
3	Site preparation	0	0
a	One 1.5 ton AC with stabliser	0	0
b	2KVA UPS with half hour battery back up	20000	0
c	Electrical fittings	10000	0
d	Computer tables, chairs and associated civil works	10000	0
4	Accreditation by DOEACC of M/o Information Technology or any other organisation as indicated by the Ministry from time to time	6000	0
Total non-recurring		346000	0
Recurring			
5	Instructor-cum-System Manager (1) @ Rs.10000/- per month	120000	120000
6	Assistant Instructor-cum-Junior Programmer (1) @ Rs.7500/- per month	90000	90000
7	Part time Accountant-cum-Office Assistant (1) @ Rs.1500 per month	18000	18000
8	Watchman-cum-cleaner (1) @ Rs.2500 per month	30000	30000
Total		258000	258000
9	Library, Stationery, Floppy @ Rs.10000/- per annum	10000	10000
10	Misc. charges (advertising, recruitment, selection of students for courses) @ Rs.15000 per annum	15000	15000
11	TA/DA for Computer Faculty/Experts @ Rs.15000 per annum	15000	15000
12	Maintenance from 2nd year of the purchase of the hardware @ Rs.15000/- per annum	15000	15000
13	Maintenance of Building @ 30% of Rs.3000/- per month for rural area	10800	10800
14	Audit fee @ Rs.4000 per annum	4000	0
15	Water and Electricity charges	36000	0
Total		105800	65800
(A) Grand Total		709800	323800
(B) Less unspent amount (grant for the year 2013-14 was released on reimbursement basis at page 91/N)			0
(C) Net admissible grant for the year 2014-15 (A minus B)			323800


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SUMMARY OF TOTAL ADMISSIBLE GRANT FOR 2014-15 (Full and Final grant)

S.No.	Name of the Project	Admissible grant as per the provisions of the scheme for all the 11 projects	The grant being released for 10 projects.	Remark
1	2	3	4	5
1	Higher Secondary School	5123776	5123776	-
2	62-LP/ME/Secondary Schools	51203594	51203594	-
3	Hostel for Boys	1414100	1410500	-
4	Hostel for Boys & Girls	852700	852700	-
5	Charitable Dispensary	2056805	2056805	-
6	Mobile Dispensary-I	941500	941500	
7	Mobile Dispensary-II	941500	941500	
8	Library	182100	182100	
9	Knitting, Weaving & Tailoring Training Centre	160640	160640	Partially recommended by D.C. for tailoring component only, therefore grant for tailoring component has been calculated.
10	Computer Training Centre	323800	323800	-
11	Mob. Lib.-cum-AV Unit	0	0	Not recommended D.C. The grant has not been calculated.
	Total	63200515	63196915	-



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