



No. 22018/1/2007-NGO(Vol-II)

Government of India  
Ministry of Tribal Affairs

...

Shastri Bhawan, New Delhi 110001

Dated: 23.12.2014.

To

The Pay and Accounts Officer,  
Ministry of Tribal Affairs,  
Shastri Bhawan,  
New Delhi.

Subject:- Grant-in-aid to **Vivekananda Girijana Kalyana Kendra**, B.R. Hills, District-Chamarajanagar, Karnataka. as reimbursement of recurring expenses for running & maintenance of ongoing project namely (i) **10-Bedded Hospital** (ii) **Mobile Dispensary** (iii) **Residential School for 150 ST Students** and (iv) **Day Scholar School for 180 ST Students** located at B.R. Hills, District-Chamarajanagar, Karnataka. towards full and final installment for the year 2013-14 as a reimbursement expenditure during current financial year 2014-15.

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Sir,

I am directed to refer to letter no. SWD/278/PAVAYO/2013 dated 04.02.2014 received from Government of Karnataka, and to convey the sanction of the President of India to the payment of grant-in-aid of **₹47,19,241/-(Rupees Forty Seven Lakh Nineteen Thousand Two Hundred and Forty one only)** as per details of Recurring Expenditure enclosed as Annexure-I-A to I-D, after adjusting unspent balance of nil for ongoing project of (i) **10-Bedded Hospital** (ii) **Mobile Dispensary** (iii) **Residential School for 150 ST Students** and (iv) **Day Scholar School for 180 ST Students** towards Full and Final installment for the year 2013-14 as a reimbursement expenditure during current financial year 2014-15 to **Vivekananda Girijana Kalyana Kendra**, B.R. Hills, District-Chamarajanagar, Karnataka. The grant-in-aid shall be subject to the provisions of GFR, 2005.

2. No Utilization Certificates are due for rendition and awaited at present. Since the grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts, no UC is required in respect of sanctioned amount in terms of Note 1 of Rule No. 212(1) of GFR.

3. The accounts of all grantee Institutions/organisations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or Organisation is called upon to do so.

(प्रमोद कुमार साहू)

(P. K. SAHOO)

अवर सचिव/Under Secretary

जनजातीय कार्य मन्त्रालय

Ministry of Tribal Affairs

भारत सरकार, नई दिल्ली

Govt. of India, New Delhi

4. The members of the executive committee of the grantee organisation should execute bonds in a prescribed format that they themselves jointly and severally:-

- (a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein; and
- (b) utilize the grants for the purpose for which it has been sanctioned and not divert grants or entrust execution of the project to any other Institution(s) or Organisation(s); and
- (c) abide by any other conditions specified in the agreement governing the grants-in-aid.

In the event of the grantee organisation failing to comply with the conditions or committing breach of the conditions of the bond, the signatories to the bond shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest at fourteen percent per annum thereon or the sum specified under the bond.

5. The grantee institutions/organisations shall observe the reservations for Scheduled Caste, Scheduled Tribes, Other Backward Class persons and persons with disabilities in posts and services under its control on the lines indicated by the Government of India.

6. The grantee should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts to the satisfaction of Government of India. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for.

7. The accounts of the organisation shall be audited from Chartered Accountants of its own choice.

8. The grantee organisation shall not dispose of the assets, acquired wholly or substantially out of Government grants, except those declared as obsolete and unserviceable or condemned in accordance with the procedure laid down in the General Financial Rules, 2005 without obtaining prior approval of the Ministry of Tribal Affairs.

9. **Refund of Unspent Balance:** The Unspent Balance, if any, will be surrendered to the Ministry of Tribal Affairs.


10. **Recurring Grant:** The Unspent Balance from this grant/instalment will be adjusted from the subsequent grant.

11. **Salary of Staff :** Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.

12. **Other payments:** Other payment with regard to implementation of the project of Rs.10,000/- and above, is to be made through cheques by the implement agency.

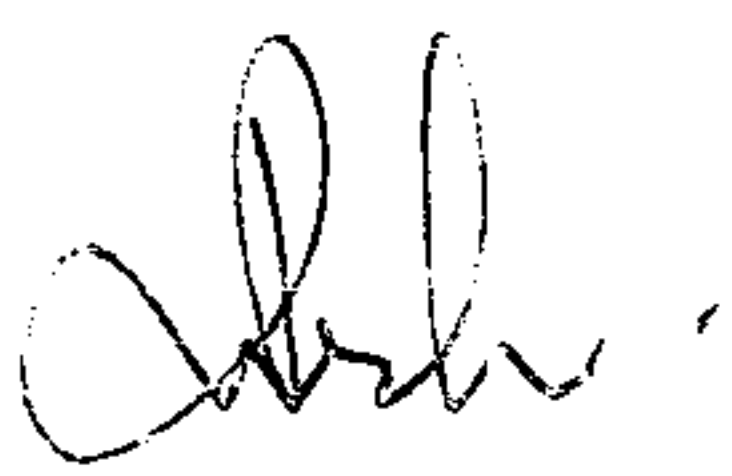
13. The grants-in-aid sanctioned under the scheme is subject to fulfillment of following conditions, and the terms & conditions laid down under the scheme, by the Voluntary Organisation (VO)/Non-Governmental Organisation (NGO):-

- (i) that the organization which intends to receive the Grant-in-aid under the Scheme, will fulfill the eligibility criteria as specified in para 2 of the scheme;

  
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- (ii) the grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project;
- (iii) an amount of at least 10% of the total approved expenditure shall be contributed by the organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account;
- (iv) that the organization will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it;
- (v) that the organization will also execute a Bond on Non-Judicial Stamp Paper of Rs.20 in favour of the President of India to the effect that it will abide by terms and conditions attached to the grant and as revised from time to time and that in case of its failure to abide by the same, it will refund to the Government the total Grant-in-aid sanctioned to it for the purpose with interest accrued thereon and shall be liable for criminal action as per law;
- (vi) that the organization will make reservations for the Scheduled Castes and Scheduled Tribes, etc., in the posts/services under their control on the lines of the instructions issued by the Government of India and as amended from time to time;
- (vii) that the Ministry shall not be liable for any kind of payment to the temporary/regular employees appointed by the organization for running the project;
- (viii) that the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of the bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection of by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited either by Govt. Auditor or Chartered Accountant and supply a copy of the following audited accounts, together with Utilization Certificate, to the Ministry of Tribal Affairs latest by first week of July month every year:
- the receipt and payment account of grant-in-aid in question for the year;
  - the income and expenditure accounts of grant-in-aid in question for the year;
  - the balance sheet, indicating assets and liabilities from grant-in-aid in question;
  - the utilization certificate in prescribed format as per General Financial Rules long with the item-wise break-up;
  - the audited accounts of the organisation as a whole for the year.
  - auditor report.
- (ix) the organization shall submit performance-cum-achievement report (s) every six months on the project for which it received Grant-in-aid in the prescribed format;



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for the welfare of all STs irrespective of creed, religion, colour, etc.;

- (xi) the organization will not obtain grant for the same purpose/project from any other source, including the Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference;
- (xii) the organization will utilize the grants for the purpose it has been sanctioned, and not divert Grant-in-aid or entrust the execution of the project for which Grant-in-aid is sanctioned, to another organization or institution;
- (xiii) that if the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, terms & conditions of the sanction etc., are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other actions as it deems fit with or without prior notice;
- (xiv) at the time of renewal of the project any unspent balance out of the grants shall be adjusted by the Ministry in the subsequent admissible grant due ;
- (xv) no assets acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and or otherwise utilized for the purpose other than for which sanctioned;
- (xvi) the organization shall maintain a register in the GFR (19) of permanent and semi-permanent assets acquired wholly or in part out of this Grant-in-aid. This register shall remain open for inspection to the officials from the Office of the Comptroller and Auditor General of India/Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof furnished to the Ministry, along with the Audited Accounts;
- (xvii) the release of the last instalment of the annual grant will be conditional upon the grantee institutions to provide reasonable evidence or proper utilization of instalment released earlier during the year;
- (xviii) the Voluntary Organisations should liaise with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation;
- (xix) in respect of Voluntary Organisations assisted for running educational institutions like residential schools, non-residential schools etc., the organization shall make efforts for recognition of school/courses by State Governments;
- (xx) provisions of General Financial Rule 211 (2) (a) would be applicable where the Voluntary Organisation are being provided assistance for the prescribed amount;
- (xxi) the organization shall appropriately display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India;

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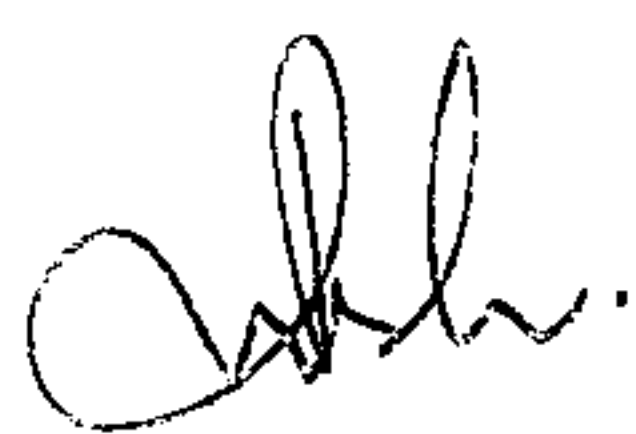
- (xxii) the organization shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities;
- (xxiii) the purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection;
- (xxiv) that the organization shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department;
- (xxv) that the organization shall not charge any fees from the beneficiaries;
- (xxvi) in case of new projects, the organization shall intimate this Ministry and the State Tribal Welfare Department about the date of commencement of project and that should be within 15 days from the receipt of funds by the organization in their bank account;
- (xxvii) that the organization shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants;
- (xxviii) in the event of a Court case, the organization shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between the VO/NGO and a third party. By accepting the grant, the recipient accepts this condition;
- (xxix) for all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi;
- (xxx) the organization shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

14. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of **₹47,19,241/- (Rupees Forty Seven Lakh Nineteen Thousand Two Hundred and Forty one only)** for disbursement to the grantee institution through RTGS in favour of the Secretary, Vivekananda Girijana Kalyana Kendra, B.R. Hills, District-Chamarajanagar, Karnataka in Saving Bank Account No. 54013983267, in State Bank of Mysore, Branch at Yelandur Branch, MICR Code of the Bank-Not given and RTGS Code of the Bank-SBMYHO40296, directly.

15. The expenditure is debitable to the Demand No. 97 Ministry of Tribal Affairs Major Head "2225" Welfare of Scheduled Castes, Scheduled Tribes, other Backward Classes and Minorities: 02-Welfare of Scheduled Tribes (Sub-Major Head), 796 Tribal Area Sub Plans (Minor Head) - 09 Welfare of Scheduled Tribes – Other Expenditure – 05 Grant-in-aid to NGOs for STs including Coaching and Allied Scheme and award for exemplary service: 09.05.31 Grants-in-Aid General (Plan) for the year 2014-15.

16. The sanction is issued with the concurrence of Integrated Finance Division as communicated vide **Dy.No. 3975/JS&FA/2014 dated 16.12.2014**

17. The pattern of assistance governing grant-in-aid has received the approval of the Ministry of Finance.



(प्रमोद कुमार साहू)  
(P. K. SAHOO)  
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18. The grantee organization shall voluntarily disclose the assets created, facilities developed and activities undertaken through this grant before the Gram Sabha concerned and also submit an undertaking/certificate in this regard to this Ministry.

19. Certified that this sanction has been noted at Sl.No.114 in the register of grant.

Yours faithfully,



(P.K. Sahoo)

Under Secretary to the Government of India

Copy for information and necessary action: -

1. The Secretary, Vivekananda Girijana Kalyana Kendra, B.R. Hills, District-Chamarajanagar, Karnataka.
2. The Director General of Audit, Central Revenues, I.P. Estate, New Delhi.
3. The Principal Secretary, Social Welfare Department, Bangaluru, Karnataka.
4. The Director, Tribal Research Institute, Government of Karnataka.
5. The District Collector, District- Chameraja Nagar, Karnataka
6. The Vigilance Officer (Tribal Development) District-Chameraja Nagar, Karnataka
7. The C.C.A., Ministry of Tribal Affairs, New Delhi.
8. PPS to Secretary, Ministry of Tribal Affairs, Govt. of India, New Delhi.
9. Bill Copy/Sanction Folder.
10. B&C Section.
11. I.F.D. with reference to their **Dy.No. 3975/JS&FA/2014 dated 16.12.2014**
12. The Resident Commissioner, Govt. of Karnataka, Karnataka Bhavan, New Delhi
13. Auditor General, Accountant General Office, Govt. of karnataka.
14. The Director, NIC with request to upload the sanction letter on the website of this Ministry.



(P.K. Sahoo)

Under Secretary to the Government of India

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Name of NGO – VIVEKANANDA GIRIJANA KALYAN KENDRA, KARNATAKA  
Project -Ten bedded Hospital/Dispensary at B.R. Hills, Yelandur Taluk, District-  
Chamarajanagar - District, Karnataka

S.N	Approved items of expenditure as per financial Norms	Expenditure for the year 2013-14	Admissible Grant for the year 2013-14
1	Doctor(2) @ Rs. 15,000/- per month	360000	360000
2	Visiting Specialists at the rate of Rs.1000per visit and minimum 8 visit per month@ Rs.8000/-	96000	96000
3	Compounder(1)@ Rs.4,000/- p.m.	48000	48000
4	Dresser (1) @ Rs.4000 (p.m.)	48000	48000
5	Nurse (2) Rs.4000 (p.m.)	96000	96000
6	Driver(1) @ Rs.2500(p.m.)	30000	30000
7	Cook p.m. (1) @ Rs.2500 (p.m.)	30000	30000
8	Helper to Cook (1) @ Rs.1500 (p.m.)	18000	18000
9	Office Superintdt. (1) @ Rs. 3500 (p.m.)	42000	42000
10	Ward Boy (2) @ Rs.2500 p.m. each	60000	60000
11	Clerk-cum-accountant @ Rs.3500 (p.m.)	42000	42000
12	Watchman (1)@ Rs.2500	30000	30000
13	Sweeper/Cleaner @ 2500 (p.m.)	30000	30000
14	Drugs for Outdoor Patients Rs.150000/-(p.a.)	150000	150000
15	Drugs for Indoor Patients Rs.250000/- (p.a.)	250472	250000
16	Contingencies/Mis. Expdr. Rs.10000/- (p.a.)	10000	10000
17	Electricity & Water Charges @Rs.6000/- (p.m.)	70960	70960
18	Audit fees Rs.4000/- (p.a.)	0	0
19	Conveyance/TA for Staff Rs.15000/- (p.a.)	14999	14999
20	Diet for Indoor Patients Rs.50/- per day per inmate (50*10*30*12) Rs.15000/-p.m. & Rs.180000/-p.a.	180000	180000
21	Cooking Charges Rs.30000/-p.a.	30000	30000
22	Office Expenses Rs.18000/-(p.a.)	18000	18000
23	POL p.m. @ Rs.5000 (p.m.)	60000	60000
24	Advertisement and publicity Rs.5000/-(p.a.)	5000	5000
Total Amount		<b>1719431</b>	<b>1718959</b>
Less 10% NGO Contribution		(-)	171896
Gross Total Amount			1547063
Less Unspent Balance		(-)	NIL
Net Grant			<b>1547063</b>

  
(प्रमोद कुमार साहू)  
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जनजातीय कार्य विभाग  
Ministry of India  
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Govt. of India, New Delhi

Name of NGO – VIVEKANANDA GIRIJANA KALYAN KENDRA,  
KARNATAKA

Project - Mobile Dispensary at B.R. Hills, Yelandur Taluk, District-  
Chamarajanagar – District, Karnataka

S.N	Approved items of expenditure as per financial Norms	Expenditure reported for the year 2013-14 at page 308/c	Admissible grant for the year 2013-14
1	Doctor (1) @ Rs.15000/(p.m.)	180000	180000
2	Compounder/Nurse (1) @ Rs.4000/-(p.m.)	48000	48000
3	Part time Accountant-cum-Office Assistant @ Rs.2500/(p.m.)	30000	30000
4	Driver(1)@Rs.2500/-(p.m.)	30000	30000
5	Helper/Handiman(1)@Rs.1500 per month	18000	18000
		<b>306000</b>	<b>306000</b>
6	Fuel(POL)@Rs.14000/-(p.m.)	167992	167992
7	Drugs Rs. 200000/- (p.a.)	200000	200000
8	Contingencies/Mis. Expdr.Rs.10000 (p.a.)	10000	10000
9	Audit fees (p.a.) Rs.4000/-	0	0
10	Maintenance & Repairs of Vehicle and Medical Equipments (p.a.) Rs.30000/-(p.a.)	29903	29903
11	Advertisement & Publicity Rs.7500/- (p.a.)	7500	7500
12	Daily Allowance for visiting medical team on duty beyond 16k.m. from office for whole day @ 5000/(p.m.)	59953	59953
	Total Rs.	<b>475348</b>	<b>475348</b>
		781348	781348
	Less 10% NGO Contribution	(-)	78135
	Net total amount		703213
	Less unspent balance	(-)	NIL
	Net Admissible Grant		703213

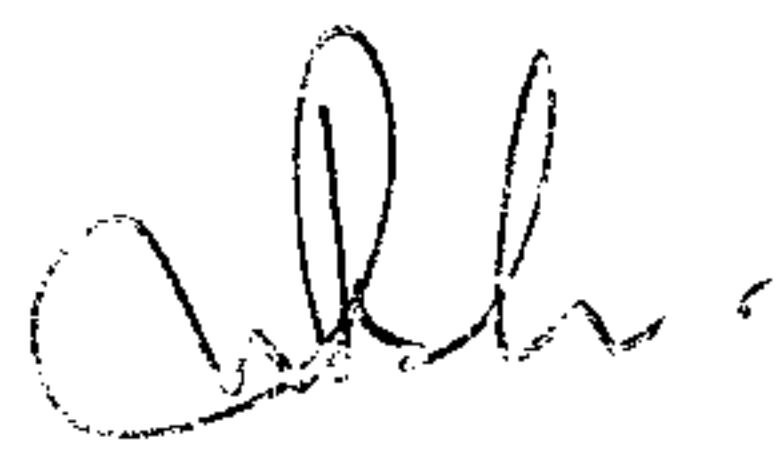


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Ministry of Tribal Affairs  
अवर सचिव, नई दिल्ली  
New Delhi



PROJECT -Residential School (Secondary) at B.R. Hills, Yelandur Taluk,  
District- Chamarajanagar, District, Karnataka  
No. of students for which grants-in-aid is calculated- 150 Students

S.N	Approved items of expenditure as per financial Norms	Expenditure reported for the year 2013-14	Admissible grant for the year 2013-14
1	Head Master/ Mistress 1 (Secondary School) @ 6000/-p.m.	72000	72000
2	Warden (1) @ Rs.4000/-(pm)	48000	48000
3	Teachers 1(Primary) & 3(Secondary) @ Rs.4000/- p.m. & Rs.5000/-p.m.	228000	228000
4	Peon -(1) @ Rs.2500/-(p.m.)	30000	30000
5	Cooks -(2) @ Rs.2500/-(p.m.) each	60000	60000
6	Watchman-(1) @ Rs.2500/-(p.m.)	30000	30000
7	Office Assistant-cum-Typist -(1) @ Rs.2800/-(p.m.)	33600	33600
8	Helper to Cook (1) @ Rs.1500/-(p.m.)	18000	18000
9	Aya (1) @ Rs.2500/ p.m.	30000	30000
10	Sweeper -(2) @ Rs1800/-(p.m.)	43200	43200
11	Accountant -(1) @ Rs.3500/-(p.m.)	42000	42000
12	Building Maintenance rural area 30% of 12000/-	0	0
13	Diet Charges -(per student) (p.m.) for 10 months @ Rs.660/-each	990000	990000
14	Medicine @ Rs.10,000/-(p.a.)	10000	10000
15	Washing Charges (per student) @ Rs.200/-(p.a.)	30000	30000
16	Excursion @ Rs.20,000/-(p.a.)	20000	20000
17	Conveyance and TA for Staff Rs.10,000/-(p.a.)	10000	10000
18	Water & Electricity charges Rs.15,000/-(p.a.)	15025	15000
19	Contingencies/office maintenance Rs.15,000/-(p.a.)	15100	15000
20	Cooking Charges Rs.20,000/-(p.a.)	20000	20000
21	Audit Fee Rs.4,000/-(p.a.)	4000	4000
22	Cultural Expenses p.a. Rs.15000/-	15035	15000
23	Sport & Games Rs.7500/- (p.a.)	7500	7500
24	Clothing (3 Uniform sets per student) @ Rs.900/-(p.a.)	135615	135000
25	Books and Stationery: @ Rs.750/- per student	112494	112494
Total ( )		2019569	2018794
Less 10% NGO Contribution		( - )	201879
Gross Total Amount			1816915
Less unspent balance		( - )	
Net Grant			1816915



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भारत सरकार, नई दिल्ली  
Govt. of India, New Delhi

Name of NGO – VIVEKANANDA GIRIJANA KALYAN KENDRA, KARNATAKA  
DAY SCHOLAR SCHOOL FOR 180 STUDENTS (NON-RESIDENTIAL SCHOOL)  
at B.R. Hills, Yelandur Taluk, District- Chamarajanagar, District – Karnataka

S.N.	Approved items of expenditure as per financial Norms	Expenditure for the year 2013-14 at page	Admissible for the year 2013-14
1	Mid-day meal per working day @ Rs.5/- per stu for 10 months (5*22*98*10)	396000	396000
2	Clothing (3 Uniform sets per student) @ Rs.900/- (p.a.)	162000	162000
3	Books and Stationery: @ Rs.750/- per student	135000	135000
4	Excursion @ Rs.15,000/-(p.a.)	15000	15000
5	Cooking Charges (p.a.) Rs.8,000/-	8000	8000
6	Cultural Expenses p.a. Rs.6000/-	6000	6000
7	Sport & Games Rs.2500/- Equipment's (p.a.)	2500	2500
Total (₹)		724500	724500
Less 10% NGO Contribution		(-)	72450
Gross Total Amount			652062
Less Unspent Balance		(-)	NIL
Net Grant			652050

**Summary of Releases (Full and Final Installment) for the year 2013-14**

S.N.	Name of the Project	Total grant to be released for the year 2013-14
1.	Residential School	1816915
2.	10-Bedded Hospital	1547063
3.	Mobile Dispensary	703213
4.	Day Scholar School for 180 STs	652050
Total		4719241



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Ministry of Social Justice & Empowerment  
Govt. of India, New Delhi