F.No.26/2011-NGO
Government of India
Ministry of Tribal Affairs

Shcroft Bhawan, New Delhi 110001

To
The Pay and Accounts Officer,
Ministry of Tribal Affairs,
Shcroft Bhawan,
New Delhi.

Subject: Grant-in-Aid as recurring expenses for maintenance & running of ongoing project of 10-Beded Hospital at Vill. & PO- Tunki, District-Buldana, Maharashtra for STs to Youth Welfare Association of India, Near Radhika Hotel, Vishnuswadi, Buldana, Dist-Buldana, Maharashtra towards full & final instalment for the year 2012-13 on reimbursement basis during the current financial year 2013-14.

Sr,

I am directed to refer to letters no.NGO-2012/CR-53/D.19 dated 24th September, 2012 from the Government of Maharashtra and to convey the sanction of the President of India for Grants-in-aid of Rs.16,16,400/- (Rupees Sixteen Lakh Sixteen Thousand Four Hundred only) towards full & final instalment for the year 2012-13 on reimbursement basis during the current financial year 2013-14 as per details of Expenditure enclosed as Annexure-I, after adjusting Rs.nil on account of unspent balance to Youth Welfare Association of India, Near Radhika Hotel, Vishnuswadi, Buldana, Dist-Buldana, Maharashtra for running & maintenance of 10-Beded Hospital at Vill. & PO- Tunki, District-Buldana, Maharashtra for STs under the scheme of Grants-in-aid to voluntary organizations working for the welfare of scheduled tribes. No utilisation certificate is due for rendition. The list of documents to be maintained as per GFR is indicated in Annexure-II.

2. Since the grant has been sanctioned by way of reimbursement of expenditure already incurred on the basis of duly audited accounts. No UC is required in respect of sanctioned amount in terms of Note 1 of Rule No. 212(1) of GFR.

3. The accounts of all grantee institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAU (UGC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.

4. The members of the executive committee of the grantee organization should ensure obedience in a prescribed format that they themselves jointly and severally:-

(a) abide by the conditions of the grants-in-aid by the target dates, if any, specified therein; and
C) utilize the grant for the purpose for which it has been sanctioned and not other than
           the grant or entrust execution of the project to any other Institution(s) or
           Organisation(s), and
C) abide by any other conditions specified in the agreement governing the grant.

1. In the event of the grantee organisation failing to comply with the conditions or
       committing breach of the conditions of the bond, the signatories to the bond shall be jointly and
       severally liable to refund to the President of India, the whole or a part amount of the grant with
       interest at the prevalent rate per annum thereon or as the sum specified under the bond.

2. The grantee institutions/organisations shall observe the reservations for Scheduled Castes, Scheduled
       Tribes and Other Backward Class persons in posts and services under its control on
       the lines indicated by the Government of India.

3. The grantee organisation receiving grants should, irrespective of the amount involved, be
       required to maintain subsidiary accounts of the Government grant and furnish to the Account
       Officer a set of audited statement of accounts. These audited statements of accounts should be
       required to be furnished after utilization of the grants-in-aid or whenever called for.

4. The accounts of the organisation shall be audited from Chartered Accountants of their
       choice.

5. The grantee organisation has submitted utilisation certificate of the earlier grant and no
       utilisation certificate is pending against the grantee organisation under the scheme.

6. Utilisation certificate in the prescribed form under DPR-19A duly signed by the
       competent authority relating to previous grants is enclosed herewith.

10. Refund of Unspent Balance: The Unspent balance, if any, will be surrendered to the
       Ministry of Tribal Affairs.

11. Recovering Grant: The Unspent Balance from this grant/installment will be adjusted
       from the subsequent grant.

13. Salary of Staff: Salary/honorarium of staff involved in implementation of the
       project is to be paid through bank account only.

14. Transfers/Expenditure with regard to implementation of the project of Rs.10,000/- and above, is
       to be made through cheque by implementing agency.

16. The participation sanctioned under the Scheme is subject to fulfilment of following
       conditions and the terms & conditions laid down under the scheme, by the Voluntary
       Organisation (VO)/Non-Government’s Organisation (NGO).

a) That the organisation which intends to receive the Grant-in-aid under the Scheme, will
       fulfill the eligibility criteria as specified in para 9 of the scheme.
b) The grants cannot be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.

c) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.

c) That the organization will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.

f) That the organization will also execute a bond on Non-judicial Stamp Paper of Rs.20/- in favour of the President of India to the effect that it will abide by terms and conditions attached to the grant and as revised from time to time and that in case of its failure to abide by the same, it will refund to the Government the total Grant-in-aid sanctioned to it for the purpose with interest accrued thereon and shall be liable for criminal action as per law.

g) That the organization will make reservations for the Scheduled Castes and Scheduled Tribes, etc. in the posts/services under their control on the lines of the instructions issued by the Government of India and as amended from time to time.

h) That the Ministry shall not be liable for any kind of payment to the temporary/regular employees appointed by the organization for running the project.

i) That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited either by Govt. Auditor or Chartered Accountant and supply a copy of the following audited accounts, together with Utilisation Certificate, to the Ministry of Tribal Affairs (Rect) by first week of July month every year:

- the receipt and payment account of grant-in-aid in question for the year,
- the income and expenditure accounts of grant-in-aid in question for the year,
- the balance sheets indicating assets and liabilities from the grant-in-aid in question,
- the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up,
- the audited accounts of the organisation as a whole for the year.
3. The organization shall submit performance-cum-achievement report(s) every six months on the project for which it received Grant-in-aid in the prescribed format.

4. The facilities to be extended with the help of the Grant-in-aid will be available for the welfare of all S.T's irrespective of need, religion, colour etc.

5. The organization will not obtain grant for the same purpose/project from any other source, including Government sources. In case, it receives grant for the same project from other sources also, the same will be intimated to Ministry of Tribal Affairs immediately after receipt with proper reference.

6. The organization will utilize the grants for the purpose it has been sanctioned and not divert Grant-in-aid or entrust the execution of the project for which Grant-in-aid is sanctioned, to another organization or institution.

7. If the Government is not satisfied with the progress of the project or considers that the guidelines of the scheme, norms & conditions of the sanction, etc. are being violated, it reserves the right to terminate the Grant-in-aid with immediate effect and also take such other action as it deems fit with or without prior notice.

8. All the time of the renewal of the project any unspent balance out of this grant shall be adjusted by the Ministry in the subsequent admissible grants due.

9. No asset acquired wholly or substantially out of this Grant-in-aid will be disposed off or encumbered and/or otherwise utilized for any purpose other than that for which sanctioned.

10. The organization shall maintain a register as per GPR. 13 of permanent and semi-permanent assets acquired wholly or in part out of this grant-in-aid. This register shall remain open for inspection to officials from the office of Controller and Auditor General of India, Government of India/State Government/Union Territories. The register shall be maintained separately in respect of this grant and a copy thereof furnished to the Ministry, along with the audited accounts.

11. The release of the first installment of the annual grants will be conditional on the existing institutions to provide reasonable evidence of proper utilization of installment released against the same.

12. The Voluntary Organisation should liaise with District Administration for conveyance of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seeks cooperation of local Panchayat Raj Institutions. It should also have institutional arrangements for seeking community participation.

13. In respect of Voluntary Organizations assisting for running educational institutions like residential schools, non-residential schools etc., the organization shall make effort for recognition of such institutions by State Government.
c) Provisions of General Financial Rule 211(2)(a) would be applicable where the voluntary organisation are being provided assistance for the prescribed amount.

d) The organisation shall appropriately display the boards that should be erected at the project site indicating that the organisation is running under the aegis of Ministry of Tribal Affairs, Government of India.

e) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.

f) The purchase of non-sourcing items like furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.

g) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.

h) That the organisation shall not charge any fees from the beneficiaries.

i) In case of new projects, the organisation shall intimate this Ministry and the State Tribal Welfare Department about the date of commencement of project and that should be within 15 days from the receipt of funds by the organisation in their bank account.

ja) The organisation shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants.

bb) In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition.

cj) For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

dj) The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

15. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of Rs.16,16,000/- (Rupees Sixteen Lakhs Sixteen Thousand Four Hundred only) for disbursement to the grantee institution through electronic mode of transfer as Poor Welfare Association of India, Near Kamta Hotel, Vishram Udyog, Building, First Floor, Maharashtra in Account No. 11287955326 in State Bank of India, Branch at Balasaheb Baput-Building, Maharashtra and IFSC Code SBIN0003646.
16. The expenditure is debitable to the Demand No. 25 Ministry of Tribal Affairs Major Head "XX/XX Welfare of Scheduled Castes Scheduled Tribes and other Backward Classes Major Head "XX/XX Welfare of Scheduled Tribes (Sub-Major Head) 796 Tribal Area Scheme (Minor Head) 35 Welfare of Scheduled Tribes Other Expenditure 35 Grant-in-aid to NGOs for STs including Coaching and Allied Scheme and Award for exemplary service 35.32.31 Grants-in-Aid Canteen (Hera) for the year 2013-2014.

17. The sanction is issued with the concurrence of Integrated Finance Division commissioned vide their D.No. 292/DF/31/F/2013 dated 20.6.2013. The pattern of assistance of the governing grant-in-aid has received the approval of the Ministry of Finance.

18. Certified that this sanction has been noted at SLM No. 13 in the register of grants.

Yours faithfully,

(S. K. Solanki)
Under Secretary to the Government of India.

Copy for information and necessary action:
1. The Secretary, Youth Welfare Association of India, Near Radha Hotel, Victoria, Ghandi, Elan-Bajirao, Maharashtra.
2. The Director General of Audit, Central Revenues, I.P. Estate, New Delhi.
3. The Secretary, Tribal Development Department, Govt of Maharashtra, Maniratna, Mumbai-400 032. (with the request to inspect the organisation and submit the Inspection Report within 6 months).
4. The Director, Tribal Research Institute, Government of Maharashtra.
5. The Deputy Commissioner, District-Bakorta, Maharashtra.
6. The Assistant Commissioner, Dadar, Maharashtra.
8. II. Copy/Retention Folder.
10. The Resident Commissioner, Govt of Maharashtra, Maharashtra Bhawan, New Delhi.
11. Accountant General, Accountant General’s Office, Govt of Maharashtra, Mumbai.

(S. K. Solanki)
Under Secretary to the Government of India.
### Slide 3

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<td>Helper to Cook (1) @ Rs. 1500/- (p.m.)</td>
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<td>Ward Boy (2) @ Rs. 2500/- (p.m.) each</td>
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<td>Driver (1) @ Rs. 2500/- (p.m.)</td>
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<td>Sweeper/Cleaner (1) @ Rs. 2500/- (p.m.)</td>
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<td>Rent of building @ Rs. 6000/- per month</td>
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<td>Drugs for Outpatient (p.a.) @ Rs. 15000/-</td>
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<td>Drugs for Indoor Patients (p.a.) @ Rs. 25000/-</td>
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<td>Electricity &amp; Water Charges @ Rs. 6000/- (p.m.)</td>
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<td>Conveyance/TA for Staff (p.a.) @ Rs. 15000/-</td>
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<td>Diet for Indoor Patients Rs. 50/- per day for inmate (50°10' 30° 12')</td>
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<td>Contingencies/Misc. Expd. (p.a.) @ Rs. 10000/-</td>
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<td>Office Expenditure (p.a.) @ Rs. 10000/-</td>
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**Net admissible amount for the year 2012-13**: 2780000

**Less 10% contribution from NAC**: 278000

**Net admissible grant for the year 2012-13**: 250200

**Less unspent balance**: 0

**Net admissible grant for the year 2012-13 (full & final)**: 250200

### Calculation for the year 2012-13

- **Rent of building**: 72000
- **Drugs for Outpatient**: 150000
- **Drugs for Indoor Patients**: 250000
- **Electricity & Water Charges**: 72000
- **Audit Fees**: 4000
- **Diet for Indoor Patients**: 15000
- **Contingencies/Misc. Expd.**: 10000
- **Office Expenditure**: 16000
- **Cooking Charges**: 30000
- **Advertisement and publicity**: 5000
- **POL p.m.**: 60000

**Total**: 2780000

**Net admissible amount**: 2780000

**Less 10% contribution from NAC**: 278000

**Net admissible grant for the year 2012-13**: 250200

**Less unspent balance**: 0

**Net admissible grant for the year 2012-13 (full & final)**: 250200