F.No. 22026/2/2008/NGO(State) Vol.III
Government of India
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110001
Dated: 01.5.2013.

To

The Pay and Accounts Officer,
Ministry of Tribal Affairs,
Shastri Bhawan,
New Delhi.

Subject:- Grant-in-Aid as Recurring expenses for maintenance & running of 18 Nos. Educational Complexes for 4572 ST Girls for Primary Level under the scheme of ‘Strengthening Education among Scheduled Tribe (ST) Girls in Low Literacy Districts’ towards 2nd Instalment for the year 2012-13 during the year 2013-14

Sir,

I am directed to refer to the letter No. 609/OMTES-49/2012 dated 4.8.2012 from the Commissioner cum Secretary to the Government of Orissa, SC & ST Development Department on the subject mentioned above and to convey sanction of the President of India for sanction and release of an amount of Rs. 2,00,00,000/- (Rupees Two Crore only) towards 2nd instalment for the year 2012-13 during the year 2013-14 as recurring expenses in favour of the Secretary, ORISSA MODEL TRIBAL EDUCATION SOCIETY (OMTES), Office at ST&SC Development Department, Secretariat, Bhubaneswar, Orissa for maintenance and running of 19 Educational Complexes (Primary Level) for 4572 ST Girls as per details of expenditure enclosed in Annexure-I. The list of documents to be maintained as per GFR is indicated in Annexure-II. No Utilization Certificates are due for rendition and awaited at present.

2. Time Limit: The provisional utilization Certificate for the grant sanctioned during the current financial year 2013-14 shall be submitted immediately after the close of the financial year. The audited statement of Accounts along with utilization certificate will be submitted by the grantee institution/organisation to the Ministry within 3 months after the close of the financial year 2013-14.

3. The accounts of all the grantee Institutions/organisations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or Organisation is called upon to do so.
4. Institutions/organisations receiving grants should, irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the Accounts Officer a set of audited statement of accounts to the satisfaction of Government of India. These audited statements of accounts should be required to be furnished after utilization of the grants-in-aid or whenever called for.

5. The accounts of the organisation shall be audited from Chartered Accountants of its own choice.

6. Utilization certificate in the prescribed form under GFR-19A duly signed by the competent authority shall be submitted by the grantee within the stipulated period.

7. The Unspent balance, if any, will be surrendered to the Ministry of Tribal Affairs or may be adjusted from the subsequent grant with the prior approval of the Government.

8. Salary of Staff: Salary/honorarium of staff involved in implementation of the project is to be paid through cheque/bank only.

9. The grant-in-aid sanctioned under the scheme is subject to fulfillment of conditions laid down in the scheme and the following conditions by the autonomous institutions of the State Government/ Voluntary Organization (VO) /Non-Governmental Organization (NGO):

   (a) that the organization shall fulfill the eligibility criteria as specified in para 2 of the scheme;

   (b) the grants can not be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project;

   (c) that the grantee will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it;

   (d) Execution of bond will not apply to quasi-Governmental Institutions, Central Autonomous Organisations and Institutions whose budget is approved by Government;

   (e) that the organization will make reservations for the Scheduled Castes and Scheduled Tribes/OBC & Disabilities, etc., in the posts/services under their control on the lines of the instructions issued by the Government of India and as amended from time to time;

   (f) that the Ministry shall not be liable for any kind of payment to the temporary/regular employees appointed by the organization for running the project;

   (g) that the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of the bank pass book indicating all transactions made in connection with the running of the sanctioned
project. The accounts will remain open for inspection of by representatives/officers from
the office of Comptroller and Auditor General of India, Government of India, or concerned
State Government at any time. The organization shall have the accounts of the grant-in-aid
audited either by Govt. Auditor or Chartered Accountant as the case may be and supply a
copy of the following audited accounts, together with Utilization Certificate, to the
Ministry of Tribal Affairs latest by first week of July month every year:
   a. the receipt and payment account of grant-in-aid in question for the year;
   b. the income and expenditure accounts of grant-in-aid in question for the year;
   c. the balance sheet, indicating assets and liabilities from grant-in-aid in question;
   d. the utilization certificate in prescribed format as per General Financial Rules along
      with the item-wise break-up;
   e. auditor report;
   f. the audited accounts of the organisation as a whole for the year.

   (h) the organization shall submit performance-cum-achievement report(s) every six months on
   the project for which it received Grant-in-aid in the prescribed format:

   (i) that the facilities to be extended with the help of the Grant-in-aid will be available for the
   welfare of all STs irrespective of creed, religion, colour, etc.;

   (j) the organization will not obtain grant for the same purpose/project from any other source,
   including the Government sources. In case, it receives grant for the same project from other
   sources also, the same will be intimated to Ministry of Tribal Affairs immediately after
   receipt with proper reference;

   (k) the organization will utilize the grant-in-aid for the purpose it has been sanctioned and not
   divert or entrust the execution of the project for which Grant-in-aid is sanctioned, to
   another organization or institution;

   (l) that if the Government is not satisfied with the progress of the project or considers that the
   guidelines of the scheme, terms & conditions of the sanction etc., are being violated, it
   reserves the right to terminate the Grant-in-aid with immediate effect and also take such
   other actions as it deems fit with or without prior notice;

   (m) at the time of renewal of the project any unspent balance out of the grants shall be adjusted
   by the Ministry in the subsequent admissible grant due;

   (n) no assets acquired wholly or substantially out of this Grant-in-aid will be disposed off or
   encumbered and or otherwise utilized for the purpose other that for which sanctioned;

   (o) the grantee shall maintain a register in the GFR (19) of permanent and semi-permanent
   assets acquired wholly or in part out of this Grant-in-aid. This register shall remain open
   for inspection to the officials from the Office of the Comptroller and Auditor General of
   India/Government of India/State Government/Union Territories. The register shall be
   maintained separately in respect of this grant and a copy thereof furnished to the Ministry,
   along with the Audited Accounts;
(p) the release of the last instalment of the annual grant will be conditional upon the grantee institutions to provide reasonable evidence or proper utilization of instalment released earlier during the year;

(q) the grantee should liaise with District Administration for convergence of other existing services for the welfare of Scheduled Tribes. It should also maintain contact and seek cooperation of local Panchayati Raj Institutions. It should also have institutional arrangements for seeking community participation;

(r) grantee who is being assisted for running educational institutions like residential schools, non-residential schools etc., shall make efforts for recognition of school/courses by State Governments;

(s) provisions of General Financial Rule 2005 should be applicable in respect of this grant-in-aid;

(t) the grantee shall appropriately display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India;

(u) the grantee shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities;

(v) the purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection;

(w) that the organization shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department;

(x) that the organization shall not charge any fees from the beneficiaries;

(y) in case of new projects, the grantee shall intimate this Ministry and the State Tribal Welfare Department about the date of commencement of project and that should be within 15 days from the receipt of funds by the organization in their bank account;

(z) that the grantee shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants;

(aa) in the event of a Court case, the grantee shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between grantee and a third party. By accepting the

(bb) grant, the recipient accepts this condition;
(cc) for all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi;

(dd) the organization shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

10. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of Rs. 2,00,00,000/- (Rs. Two Crore only) for disbursement to the grantee institution through RTGS in favour of the Secretary, ORISSA MODEL TRIBAL EDUCATION SOCIETY(OMTES), Office at ST&SC Development Department, Secretariat, Bhubaneswar, Orissa in Saving Bank Account No. 30458576977 in State Bank of India, Branch at Secretariat, Bhubaneswar (Orissa) Branch Code No. 10236, MICR Code of the Bank - 751002033, and RTGS Code of the Bank - SBIN0010236, directly.

11. The expenditure is deputable to the Major Head ‘2225’ Welfare of Scheduled Castes/Scheduled Tribes and other Backward Classes; 02-Welfare of Scheduled Tribes; 796- Tribal Area Sub Plans (Minor Head) 09- Welfare of Scheduled Tribes-Other Expenditure; 08-Strengthening of Education among ST Girls in Low Literacy Districts - 09.08.31-Grant-in-aid General (Plan) for 2013-14 under Demand No. 95, Ministry of Tribal Affairs.

12. The sanction is issued with the concurrence of Integrated Finance Division as communicated vide Dy.No. 37/JS&FA/13 dated 22.4.2013. The pattern of assistance of rule governing grant-in-aid has received the approval of the Ministry of Finance.

13. Certified that this sanction has been noted at Sl.No. 1 in the register of grant.

Yours faithfully,

(P.K. Sahoo)
Under Secretary to the Government of India.
1. The Secretary, ORISSA MODEL TRIBAL EDUCATION SOCIETY(OMTES), Office at ST&SC Development Department, Secretariat, Bhubaneswar, Orissa – An Autonomous Institution of State Government of Orissa with the request to submit (a) A letter of Authorization Letter in the prescribed format, (b) A copy of the terms and conditions enclosed with this sanction letter is required to be signed by the grantee institution in acceptance of the terms and conditions. It is also requested to open the society account in State Bank of India or its associate banks and send the bank account details i.e. Bank Account Number, Name & Address of the Bank, Bank Branch Code Number, MICR Code for the Bank and RTGS Code Number of the Bank etc.

2. The Director General of Audit, Central Revenues, I.P. Estate, New Delhi.


4. The Director, Tribal Research Institute, Government of Orissa, Bhubaneswar.

5. The District Collector, Concerned District (As per List) with the request to keep vigil on the progress of the project.

6. The District Social Welfare Officer, Concerned District- (As per List).

7. The CCA, Ministry of Tribal Affairs, New Delhi.

8. PS to Secretary(Ministry of Tribal Affairs).


11. I.F.D Wing with reference to their Dy.No. 37/JS&FA/13 dated 22.4.2013


3. The Accountant General, Accountant General Office, Govt. of Orissa, Bhubaneswar.

4. NIC with request to place the sanction letter on the website of this Ministry for at least three months.


(P.K. Sahoo)

Under Secretary to the Government of India.
Annexure-1

Calculation of grant-in-aid for the year for the year 2011-12

(i) The admissible grant for the year 2011-12 = 9,91,82,920/-
(ii) Less grant released during 2011-12 (\(-\)) = 6,00,00,000/-
(iii) Unspent available during 2011-12 (\(-\)) = 2,41,49,188/-

Out of grant for the year 2010-11

\[2^{nd \text{ and final grant for the year 2011-12}} = 1,50,33,732/-\]
\[(\text{ i) minus (ii)} + (\text{iii})\]

Considering the audited statement of accounts the following calculation is made for the year 2011-12:-

(i) Grant available with State Govt. (Rs. 6.00 crore released during 2011-12+
Rs. 2,41,49,188/- unspent amount out of 2010-11 releases

\[= 8,41,49,188/-\]

(ii) Expenditure incurred as per audited Statement of Accounts.

Unspent balance with the State Society (i) minus (ii)

\[= 2,48,21,768/-\]

Grant for the year 2012-13.

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<thead>
<tr>
<th>S.No.</th>
<th>Item</th>
<th>Amount in Rs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>The admissible grant for the year 2012-13 (item-wise) as calculated</td>
<td>9,25,39,550/-</td>
</tr>
<tr>
<td>2.</td>
<td>Unspent amount out of funds available with State Society during the year 2011-12 as calculated above</td>
<td>2,48,21,768/-</td>
</tr>
<tr>
<td>3.</td>
<td>Admissible grant for the year 2012-13 (1 minus 2) after adjustment of unspent amount (1 minus 2)</td>
<td>6,67,17,782/-</td>
</tr>
<tr>
<td>4.</td>
<td>1st installment for the year 2012-13 being released as per the availability of Funds.</td>
<td>69,06,711/-</td>
</tr>
<tr>
<td>5.</td>
<td>2nd installment for the year 2012-13 being released by this sanction order</td>
<td>2,00,00,000/-</td>
</tr>
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