F.No.22021/02/2011-NGO
Government of India
Ministry of Tribal Affairs

Shastri Bhawan, New Delhi 110001
Dated: 29th March, 2013

To

The Pay and Accounts Officer,
Ministry of Tribal Affairs,
Shastri Bhawan,
New Delhi.

Subject: Grant-in-Aid as recurring expenses for setting up of a new project of Hostel for 100 ST girls at Vill. Pankheda, Tal. Sakri, Distt- Dhule, Maharashtra to Chandrai Mahila Mandal, Pimpalner, Tal- Sakri, Distt- Dhule, Maharashtra towards full & final Instalment for the year 2012-13 for non-recurring items during the current financial year 2012-13 under the scheme of “Strengthening of Education among Scheduled Tribe (ST) Girls in Low Literacy Districts.

Sir,

I am directed to refer to Letter No. NGO-2012/CR-53/D-19 dated 24th September, 2012 from the Government of Maharashtra and to convey the sanction of the President of India for Grants-in-aid of Rs. 3,75,000/- (Rupees Three Lakh Seventy Five Thousand only) towards full & final Instalment for the year 2012-13 for non-recurring items during the current financial year 2012-13 as per details of Expenditure enclosed as Annexure-I, after adjusting Rs. NIL on account of unspent balance to Chandrai Mahila Mandal, Pimpalner, Tal- Sakri, Distt- Dhule, Maharashtra for setting up of a new project of Hostel for 100 ST girls at Vill. Pankheda, Tal. Sakri, Distt- Dhule, Maharashtra under the scheme of “Strengthening of Education among Scheduled Tribe (ST) Girls in Low Literacy Districts. The list of documents to be maintained as per GFR is indicated in Annexure-II.

2. **Time Limit:** The provisional utilization Certificate for recurring grant sanctioned during the current financial year 2012-13 shall be submitted immediately after the close of the financial year. The audited statement of Accounts alongwith utilisation certificate will be submitted by the grantee institution/organisation to the Ministry within 3 months after the close of the financial year 2012-13.

3. The accounts of all grantee Institutions/organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor-General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department, whenever the Institution or organization is called to do so.

4. The members of the executive committee of the grantee organisation should execute bonds in a prescribed format that they themselves jointly and severally:-
b) The grants can not be claimed as a matter of right, it depends on sole discretion of Government of India depending on the merit of the project.

c) An amount of at least 10% of the total approved expenditure shall be contributed by the Organization from its own resources (if applicable), as soon as the grant from this Ministry is received in their bank account.

d) That the organisation will confirm in writing to the effect at the beginning of each financial year that the conditions contained in this document and as revised from time to time for the implementation of this scheme are acceptable to it.

e) That the Organization will also execute a bond on Non-judicial Stamp Paper of Rs.20/- in favour of the President of India to the effect that it will abide by terms and conditions attached to the grant and as revised from time to time and that in case of its failure to abide by the same, it will refund to the Government the total Grant-in-aid sanctioned to it for the purpose with interest accrued thereon and shall be liable for criminal action as per law.

f) That the organisation will make reservations for the Scheduled Castes and Scheduled Tribes, etc. in the posts/services under their control on the lines of the instructions issued by the Government of India and as amended from time to time.

g) That the Ministry shall not be liable for any kind of payment to the temporary/regular employees appointed by the organisation for running the project.

h) That the organization shall maintain a separate account in a nationalized/scheduled Bank in respect of this grant. All receipts and payments involving Rs.10,000/- and above of the grantee institution must be through cheques only. The grantee institutions are required to submit, at the time of seeking grant for continuation of the project, a copy of bank pass book indicating all transactions made in connection with the running of the sanctioned project. The accounts will remain open for inspection by representatives/officers from the office of Comptroller and Auditor General of India, Government of India, or concerned State Government at any time. The organization shall have the accounts of the grant-in-aid audited either by Govt. Auditor or Chartered Accountant and supply a copy of the following audited accounts, together with Utilisation Certificate, to the Ministry of Tribal Affairs latest by first week of July month every year:-

- the receipt and payment account of grant-in-aid in question for the year.
- the income and expenditure accounts of grant-in-aid in question for the year.
- the balance sheet, indicating assets and liabilities from the grant-in-aid in question.
- the utilisation certificate in prescribed format as per General Financial Rules along with the item-wise break-up.
- the audited accounts of the organisation as a whole for the year.

i) The organisation shall submit performance-cum-achievement report(s) every six months on the project for which it received Grants-in-aid in the prescribed format.
u) The organization shall appropriately display the boards that should be erected at the project site indicating that the organization is running under the aegis of Ministry of Tribal Affairs, Government of India.

v) The organisation shall ensure annual inspection of the project within the first quarter of the financial year in the prescribed format from the District Collector/district authorities.

w) The purchase of non-recurring items i.e. furniture etc. should be made only from authorized dealers at competitive prices and subject to vouchers being produced for inspection.

x) That the organisation shall ensure the quarterly check on the quality of food being provided (if applicable) by the State Health Department/Food Department.

y) That the organisation shall not charge any fees from the beneficiaries.

z) In case of new projects, the organisation shall intimate this Ministry and the State Tribal Welfare Department about the date of commencement of project and that should be within 15 days from the receipt of funds by the organisation in their bank account.

aa) The organisation shall not profess or promote any religious/communal/fundamentalist/divisive beliefs or doctrines with these grants.

bb) In the event of a Court Case, the organisation shall not be entitled to any grant-in-aid till the matter is pending in the Court of Law; the Ministry shall not be responsible for any legal/intellectual/contractual disputes between VO/NGO and a third party. By accepting the grant, the recipient accepts this condition.

cc) For all disputes involving Ministry of Tribal Affairs with regard to release of grants, the jurisdiction of the Courts will be Delhi.

dd) The organisation shall abide by all the aforesaid terms & conditions, guidelines of the scheme, provisions of GFRs, and any subsequent revision/changes therein.

15. The Drawing and Disbursing officer of this Ministry is authorized to draw an amount of Rs. 3,75,000/- (Rupees Three Lakh Seventy Five Thousand only) for disbursement to the grantee institution through electronic mode of transfer to Chandrai Mahila Mandal, Pimpalner, Tal- Sakri, Distt- Dhule, Maharashtra in Account No. 324201010510069 in Union Bank Of India, Branch at UBI Pimplalner Branch, Tal. Sakri, Distt. Dhule, Maharashtra and IFSC Code UBIN0532428.

16. The expenditure is debitable to the Major Head ‘2225’ Welfare of Scheduled Castes/Scheduled Tribes and other Backward Classes; 02-Welfare of Scheduled Tribes; 796- Tribal Area Sub Plans (Minor Head) 09- Welfare of Scheduled Tribes-Other Expenditure; 08-Strengthening of Education among ST Girls in Low Literacy Districts - 09.08.31-Grant-in-aid General (Plan) for 2012-13 under Demand No.95, Ministry of Tribal Affairs.
Hostel project for 100 ST girls under the scheme of Strengthening of Education among ST Girls in Low Literacy Districts.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Approved items of expenditure as per financial norms (Once in five year)</th>
<th>Budget Estimates for the year 2012-13</th>
<th>Admissible grant for 100 ST girls</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Furniture/equipment &amp; kitchen equipment @ Rs. 2500/- per student</td>
<td>250000</td>
<td>250000</td>
</tr>
<tr>
<td>2.</td>
<td>Bedding @ Rs. 750/- per students</td>
<td>75000</td>
<td>75000</td>
</tr>
<tr>
<td>3.</td>
<td>Recreation expenditure (T.V./V.C.D./indoor game)</td>
<td>50000</td>
<td>50000</td>
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<td>A</td>
<td><strong>Total</strong></td>
<td><strong>375000</strong></td>
<td><strong>375000</strong></td>
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Annexure-1.
Sanction order No. 22021/2/2011-NGO

(__________________________)
(P. K. SAHOO)
Under Secretary
Ministry of Tribal Affairs
Govt. of India, New Delhi