

No. 15025/08/2019-C&LM-Part(2)/Estt.

Government of India  
Ministry of Tribal Affairs

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Kartavya Bhawan-1, New Delhi

Date: 27.04.2026


**CIRCULAR**

**Subject: Engagement of retired Government servant as consultant in Constitutional & Legal Matters (CLM) Division of the Ministry of Tribal Affairs-reg.**

Ministry of Tribal Affairs invites application from retired Government officers, who retired at the level of Under Secretary / Section Officer or equivalent for engagement as Consultant in the CLM Division of this Ministry. The details/eligibility of engagement are as under:-

1.	Designation	Consultant
2.	Period of engagement	One Year
3.	No. of Personnel required	One (1)
4.	Place of posting	New Delhi
5.	Remuneration per month	Basic Pay at the time of retirement minus Basic pension + Transport Allowance.
6.	Age Limit	Not beyond 63 years
7.	Eligibility	Retired Government Officer at level of Under Secretary/ Section Officer or equivalent from Ministries/Departments of Government of India
8.	Desirability	Experience of dealing with court cases of an extensive nature, preferably with a degree in law
9.	Nature of duties	Secretarial work
10.	Closing date for submission of applications	Application in the prescribed proforma along with the education qualification documents may be submitted by 20.05.2026
11.	Application to be forwarded to	Deputy Director (Establishment) Ministry of Tribal Affairs Room No, 13076, B-Wing Kartavya Bhawan-1, New Delhi Email: shilpa.78@gov.in

2. The above said engagement is purely on temporary and on contract basis. The selected candidate will not have any right to seek regularization in any post in this Ministry. Further the selected person will be governed by the provisions in the guidelines for engagement of Consultants in this Department as amended from time to time.

  
(Shilpa Taneja)  
Deputy Director  
Tel: 011-24013748

To

1. All Ministries and Departments of the Govt. of India with the request to give wide publicity to the circular among the concerned.
2. Department of Personnel & Training, North Block with request to upload DoPT's website.
3. NIC for publishing the vacancy in the Ministry's website.
4. Under Secretary (CLM) for information
5. E-office Notice Board/ Guard File

## PROFORMA

### Application for appointment of Consultant in CLM Division of Ministry of Tribal Affairs

1.	Name in full (Block Letters)				
2.	Date of Birth				
3.	Date of Superannuation from Govt. Service				
4.	Educational Qualifications				
5.	Complete Residential Address				
6.	Telephone/Mobile No.				
7.	E-mail ID				
8.	Position held at the time of retirement				
9.	Last pay drawn (Copies of LPC and PPO should be enclosed in case of retired Govt. servants)				
10.	Pension drawn (in case of retired Govt. servants)				
S.No.	Organisation where served and designation	Scale of Pay & Pay	From	To	Nature of work performed

11. Additional relevant information, if any, in support of your suitability for the said engagement. Attach a **separate sheet, if necessary.**

### Declaration

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement. No disciplinary or judiciary action is pending against me as on date.

Name & Signature of the applicant:

Place:

Date: