



MINISTRY OF TRIBAL AFFAIRS

ENGAGEMENT OF CONSULTANTS UNDER NATIONAL EDUCATION SOCIETY FOR TRIBAL STUDENTS, MINISTRY OF TRIBAL AFFAIRS

Ministry of Tribal affairs was set up in 1999 with the objective of providing a more focused approach towards the integrated socio-economic development of the Scheduled Tribes in a coordinated and planned manner. To provide the best quality education to the tribal children in their own environment, it has been decided that by the year 2022, every block with more than 50% ST population and at least 20,000 tribal persons, will have an Eklavya Model Residential School. In order for EMRS to function effectively, an Autonomous Society as National Education Society for Tribal Students (NESTS) has been set up at the Central level under society registration act 1860. Further details may be seen at <https://tribal.nic.in>

To achieve the above objective, this Ministry is engaging qualified and experienced professionals for following posts purely on contractual basis. The incumbent shall not have any claim for regular appointment under the Ministry.

S.No.	Position	Specialization	Age Eligibility	No. of Posts
1.	Consultant Grade I - Academic	Academic	Up to 45 years	01
2.	Consultant Grade I - Coordination.	Co-ordination with Construction Unit and Administration.	Up to 45 years	01

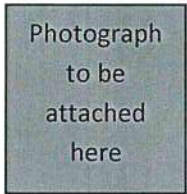
Interested candidates having requisite qualifications may submit their applications, duly filled in, in the prescribed format along with comprehensive CV (PDF file only) on e-mail ID nests-tribal@tribal.gov.in by 05th April 2021. Applications received after this date/time will not be considered by the Ministry. **The subject of the email should contain the name of the post for which the application is being submitted by the candidate.**

Format of application at Annex I & other details at Annex II.

K. S. P.
16/03

APPLICATION FORM

Post Applied for:- _____



1.	Name of the Candidate			
2.	Date of Birth			
3.	Sex:			
4.	Father/Husband's Name			
5.	Correspondence Address			
6.	Mobile no:			
7.	Mail id:			
8.	Educational Qualification (Chronological order)			
Sl. No.	University/Institute	Degree	Year of passing	% / Grade
I.				
9.	Technical Qualification:			
10.	Experience (Chronological order)			
Sl. No.	Name & Address of the Organization	Designation	Years of experience	Brief job description
I.				
11.	Additional information, if any, which you would like to mention in support of your suitability for the post:			

(Kindly attach detailed CV including passport size photograph)

I declare that the information furnished by me in the application is true and correct to the best of my knowledge and belief.

Date:

Place:

Signature of the Applicant



Annex II

Required Qualification / Experience, job profile and remuneration for the Consultants

S.No.	Position	No. of Position	Academic Qualifications	Work Experience	Age Eligibility	Remuneration	Job Profile
1.	Consultant Grade I - Academics	01	MBA (any discipline) or Postgraduate degree in Education, Social Sciences, Humanities, Public Policy, Sociology or any other relevant discipline from national/international institution of repute. Ph.D in Education and working experience on Academic related project in any Ministry including Ministry of Tribal Affairs, Govt. of India will be preferred.	1. 7 years of relevant experience of working with Central / State Government Institutions, International Organization in education, teaching etc. 2. Knowledge of pedagogy, teaching and research methods, academic curriculum design and curriculum development. 3. Prior experience of working on tribal education is desirable.	Up to 45 years	Rs 80,000 to Rs 1,45,000	<ul style="list-style-type: none">• Design and develop curriculum to improve student learning outcomes through consultation with curriculum developers, principals, school boards and teachers.• Undertake analysis of the existing curriculum being followed in different States.• Conduct Training Need Analysis (TNA) of teachers and staff in the schools and develop relevant training strategies, methodology, tools and programmes in association with institutions of high repute.• Facilitate staff development activities to help EMRS teachers build strong instructional and , IT skills and a deeper understanding of educational tools and technologies available to

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S.No.	Position	No. of Position	Academic Qualifications	Work Experience	Age Eligibility	Remuneration	Job Profile
							<p>them.</p> <ul style="list-style-type: none"> Organize and conduct regular training programmes. Explore partnerships with organizations of national/international repute to improve learning outcome / employability. Develop performance evaluation framework of teachers for regular evaluation. Assess EMRS students' performance to determine in what ways instructional approaches need to be changed or modified and to identify what aspects of the educational experience need to be addressed to ensure student success. Identify new technologies to augment classroom learning. Support activities related to CBSE Affiliation Any other task assigned by supervisor

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S.No.	Position	No. of Position	Academic Qualifications	Work Experience	Age Eligibility	Remuneration	Job Profile
2.	Consultant Grade I - Co-ordination with Construction and Administration Unit of NESTS.	01	Master's Degree in Economics, Commerce, Science, Management, PGDM or related field from a recognized University.	7 Years of relevant 1-Experience in Administration, Construction and coordination support for project implementation in Government /Social /Tribal Development sector. 2-Working experience with any Central government Ministry including Ministry of Tribal Affairs will be preferred.	Up to 45 years	Rs 80,000 to Rs 1,45,000	<ul style="list-style-type: none"> • Support in hiring of support staff through Government agencies. • Support in Maintenance of the filing system ensuring safekeeping of confidential materials. • Extraction of data from various sources. • Ensures communication and coordination of meetings with the line departments in a timely manner. • Prepares agenda items and minutes of the meeting of meetings / VCs etc. • Support in development of Procurement Plan for EMRS on an annual basis, keeping in view the technical requirements, available budgets etc. • Provide assistance in divisional matters related to Parliament Questions/Committees,

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							<p>RTI, VIP references, Budget related matters, audits etc. from time to time.</p> <ul style="list-style-type: none"> • Providing Support to construction Unit in various pre & post construction work of EMRSs in NESTS. And for smooth functioning of construction related activities coordination with EMRS division of MoTA. • Coordination with State EMRS Society of respective state pertain to transfer of land & land related issues, fund related issues and progress thereof. • Matters pertain to Signing of MoU with states EMRS society and status of constitution of EMRS state society. • Any other work assigned by the Officer.

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