To

Joint Director
Campaign Division-IV
Directorate of Advertising and Visual Publicity
Ministry of Information and Broadcasting
2nd Floor, Room No, 270
Soochana Bhawan, CGO Complex, Lodhi Road
New Delhi – 110 003

Subject: Release of advertisement in ‘Employment News’ and leading dailies in Hindi and English for filling up the post of Executive Director in Tribal Cooperative Marketing Development Federation of India Ltd.(TRIFED) under the Ministry of Tribal Affairs-regarding.

Sir,

I am directed to say that this Ministry intends to release an advertisement in the ‘Employment News’ and one leading newspaper viz Hindustan Times (English/Hindi) for filling up the post of Executive Director in Tribal Cooperative Marketing Development Federation of India Ltd.(TRIFED) under the Ministry of Tribal Affairs.

2. You are requested have the same published at the earliest. The duly authenticated matter of advertisement is enclosed.

Yours faithfully,

(K. Chandra Sekar)
Under Secretary to the Government of India
Tele. No.011-23340278

Copy to:
Under Secretary (TRI & Media), Ministry of Tribal Affairs, Shastri Bhawan, New Delhi for information.
Applications are invited to fill up one post of Executive Director in Tribal Cooperative Marketing Development Federation of India Ltd. (TRIFED), a Multi-State Cooperative Society under the administrative control of the Ministry of Tribal Affairs, Government of India carrying the pay scale/pay band of Rs.1,44,200-2,18,200 (Level-14) (as per 7th CPC) in TRIFED (equivalent to the rank and pay scale of Joint Secretary to the Govt. of India) by appointment of a suitable officer on deputation basis either from All India Service in the super-time scale; or the one holding equivalent/analogous post/pay scale in the Central Govt. Depts./ State Govt. Depts./ National-State level Cooperative Corporations/ Federations/ Public Sector Undertakings (Central/ State); or holding post in the pay scale equivalent/ analogous to the Central Govt’s pay scale of Rs. Rs.1,23,100-2,15,900 (Level-13) (as per 7th CPC) in the Central Govt. Depts./State Govt.Depts./National-State Level Cooperative Corporations/ Federations/ PSUs with atleast 7 years’ service in that post/grade. Details of the post and eligibility criteria is given at Anexure-I and also available on the website of the Ministry www.tribal.nic.in.

2. On appointment to the post, the pay of the officer will be regulated in accordance with the prevalent instructions issued by the Department of Personnel and Training (DOPT) from time to time.

3. Application of the eligible officer and willing officers, whose services could be spared immediately on selection, may be forwarded, in triplicate, in the prescribed proforma given in Annexure-II alongwith complete and up to date Annual Performance Appraisal Report/Confidential Reports, Vigilance Clearance and Integrity Certificate in respect of the applicants through proper channel to the Director (Livelihood), Ministry of Tribal Affairs, Room No.11, Jeewan Tara Building, (1st floor) Sansad Marg, New Delhi-110001 within 30 days (Thirty days only) from the date of issue of publication of this Circular in Employment News. While forwarding copies of the Confidential Reports, the same may be attested by an officer not below the rank of Under Secretary to the Govt. of India.
4. Applications received after the specified period and/or found incomplete in any manner will not be considered for consideration/selection and no further correspondence will be entertained. Candidates once selected will not be allowed to withdraw his/her candidature subsequently under any circumstances. **Advance copies of the applications will not be entertained for consideration.**

(K.Chandra Sekar)

Under Secretary to the Government of India

Tele. No.011#340278
Annexure-I

**Details of the post of Executive Director in TRIFED and Eligibility conditions**

<table>
<thead>
<tr>
<th></th>
<th>Name of post</th>
<th>EXECUTIVE DIRECTOR</th>
</tr>
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<tbody>
<tr>
<td>2</td>
<td>Pay Band and Grade</td>
<td>Rs.144200-218200(Lvl-14)</td>
</tr>
<tr>
<td></td>
<td>Pay/Pay Scale</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Classification of post</td>
<td>Group ‘A’</td>
</tr>
<tr>
<td>4</td>
<td>Method of Recruitment (MOR)</td>
<td>Deputation/Transfer on deputation</td>
</tr>
<tr>
<td>5</td>
<td>Whether Selection post/Non-selection post</td>
<td>Selection</td>
</tr>
<tr>
<td>6</td>
<td>Eligibility requirement:</td>
<td>Candidate(s) must be either from All India Service in the super-time scale; or must be holding equivalent/analogous post/pay scale in the Central Govt. Depts./State Govt. Depts./National-State level Cooperative Corporations/ Federations/ Public Sector Undertakings (Central/State); or holding post in the pay scale equivalent / analogous to the Central Govt’s pay scale of Rs.123100-215900(Lvl-13) 7th CPC in the Central Govt. Depts./State Govt.Depts./National-State Level Cooperative Corporations/ Federations/ PSUs with atleast 7 years’ service in that post / grade.</td>
</tr>
</tbody>
</table>
Application for the post of Executive Director in TRIFED under Ministry of Tribal Affairs, Government of India

1. Name (in block letters):
2. Date of birth and age as on the date of publication:
3. Whether SC/ST/OBC, if so mention the Caste/Tribe:
4. Educational Qualification:
5. Date of entry in Govt. Service:
6. Date of retirement on superannuation from Govt. service:
7. Particulars of present post held:

<table>
<thead>
<tr>
<th>Name of post (with pay scale)</th>
<th>Name of office</th>
<th>Date of appointment</th>
<th>Whether cadre post or Ex-cadre post</th>
<th>Status (whether temporary/permanent/adhoc)</th>
</tr>
</thead>
</table>

8. Service particulars in chronological order (post-wise):

<table>
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<tr>
<th>S.No.</th>
<th>Post held and office</th>
<th>From</th>
<th>To</th>
<th>Scale of pay</th>
<th>Nature of appointment (substantive/officiating/Adhoc)</th>
<th>Nature of duties performed</th>
</tr>
</thead>
</table>

9. Date of return from the last Ex-cadre post, if any, held:
10. Present address with Tele/Email/Fax Nos.
    Office:
    Residence:

11. Any other details not covered by the above:

Date:
Place:

Signature of the applicant (Name in Capital letters)

Certificate to be furnished by the Ministry/Department concerned:

The particulars furnished above by the official have been verified from his/her service records.

Signature of the forwarding authority (with office stamp and date)