

F. No 17011/06/2024-TRI (E file No.27646)  
Government of India  
Ministry of Tribal Affairs  
(TRI & Media Division)

Shastri Bhawan, New Delhi  
13<sup>th</sup> October, 2025

To,  
Principal Secretary/ Secretary/ Commissioner,  
Tribal/ Social Welfare Department,  
Government of Meghalaya

**Subject: Minutes of meeting of the Apex Committee meeting held on 3<sup>rd</sup> June, 2025 under the chairpersonship of Secretary, Ministry of Tribal Affairs Shastri Bhawan, New Delhi – regarding.**

Sir/Madam

I am directed to refer to the captioned subject and to forward herewith a copy of minutes of meeting of the Apex Committee meeting held on 3<sup>rd</sup> June, 2025 under the chairpersonship of Secretary, Ministry of Tribal Affairs in Conference Room in hybrid mode for consideration of proposal of Annual Action Plan of Tribal Research Institute of Meghalaya under the scheme, "Support to TRIs" for the year 2025-26, for kind information and necessary action.

Yours faithfully,

Encl: As above



(P. Haokip)

Under Secretary to the Government of India  
Email: haokip.paokholen@tribal.gov.in

**Copy to Committee members:**

- i. PPS to Secretary (TA) / JS(APP)/ JS&FA/ DDG, MoTA.
- ii. Joint Secretary, M/o Culture
- iii. Joint Secretary, M/o Tourism
- iv. Joint Secretary, M/o Culture
- v. Joint Secretary, M/o Skill Development and Entrepreneurship
- vi. Advisor, NITI Aayog
- vii. Director (TRI), Meghalaya

**Copy for information to**

- i. PS to MTA
- ii. PSs to MoS (TA)

**Internal circulation:**

Tech. Dir (NIC), MoTA, with the request to upload it on the Ministry's website.

**Minutes of Apex Committee Meeting held on 3<sup>rd</sup> June 2025 in hybrid mode for consideration of Annual Action Plan of States under the Scheme of "Support to TRIs" during FY 2025-26.**

A meeting of the Apex Committee under the chairmanship of Secretary ( Tribal Affairs) was held at 3.00 PM on 3<sup>rd</sup> June 2025 in hybrid mode to appraise and approve the Annual Action Plans for the states of Andhra Pradesh, Goa, Jharkhand, Kerala, Ladakh, Telangana, Rajasthan, Uttarakhand, Odisha (including NTRI), Mizoram, Meghalaya, Maharashtra, Karnataka, Chhattisgarh, Assam, Arunachal Pradesh and Tripura under the scheme: "Support to TRIs" during FY 2025-26.

2. At the outset, JS (TRI) welcomed all participants after which each TRI made a presentation on the Annual Action Plan proposal. Based on the appraisal and discussions, following points emanated in the meeting:

- a. On the agenda relating to Annual Action Plan proposals of TRIs, it was emphasized that TRIs should move away from the traditional way of sending of proposals and instead focus on proposals containing projects related to livelihood, socio-economic development, education, entrepreneurship, capacity building, exchange visits etc.
- b. States/ UTs shall ensure proper implementation of the sanctioned projects/ activities and to ensure timely submission of Utilization Certificates and proper compliance of SNA-Sparsh Model as per the extant rules issued by the M/o Finance from time to time.
- c. STA has raised concern over the understaffed/ shortage of manpower in TRIs in general and directed that immediate step needs to be taken to bridge the manpower gap in TRIs. He further stated that if the situation persists, financial assistance to TRI (s) would be revisited taking into account the adequacy/proportionate staffing of the TRI (s) as compared to the sanctioned posts.
- d. TRIs to prepare a write up for each completed projects sanctioned under the scheme "Support to TRIs" and to upload the same on the designated portal of the Ministry.
- e. With regard to the trainings imparted, the committee opined that there has to be a database of the trainees as they can be a point of contact for the TRIs in areas they are trained and can also be utilized in furthering/ as multipliers for schemes/ initiatives of the Ministry at the District/Block/village level.
- f. With reference to the handicraft related projects, the Secretary was of the considered view that more growth and increase in income can be achieved in the tribal handicraft products if more emphasis is laid on designing aspects of tribal products. STA has underlined that reputed institutions like National Institute of Design (NID) should be onboarded to enhance the appearance and design of tribal products and to add value to these products.
- g. Each activity in the annual action plan should have measurable outcomes, clearly stating the number of beneficiaries targeted. A follow up action plan should be devised to ensure that the impact is sustainable and that the tribal participants in these events ultimately get the benefit designed for them.





- j. All approved research projects must include a Detailed Project Report (DPR) with clear timelines, actionable objectives, and expected outcomes as well as actionable recommendations, preferably accompanied by a pilot project based on these recommendations.
  - k. The committee directed all the TRIs that the projects sanctioned before March 2024 but not started till date shall be surrendered. Should the TRI want to continue with any past projects, they need to come up with solid/sound rationale reason and take an approval from the Apex committee. The funds sanctioned for such proposals shall be reallocated by the Apex committee.
  - l. The Ministry has launched a capacity building program - **ADI KARMAYOGI ABHIYAN**, to create field level leadership and sensitisation of officers and stakeholders to ensure that the Ministry's schemes are owned up by them resulting in demand generation and effective implementation of schemes leading to tribal development. All TRIs are directed to include "Refresher Course" for already trained Master trainers and "Process Lab" for new State Master Trainers (SMTs)/ District Master Trainers (DMTs)/ Block level master Trainers (BMTs)/village officials in their Annual Action Plan and ensure the sustainability of the Abhiyan.
  - m. TRIs shall carry out impact evaluation studies of PM JANMAN scheme in consultation with the TWD of the State. The proposal once finalised shall be approved by the APEX committee for funding.
  - n. All TRIs to spearhead the awareness campaign PM JANMAN, Dharti Aabha and Janjatiya Gaurav Varsh by involving NGOs, Educational Institutions, SHGs, Volunteers etc. to disseminate information on DA-JGUA and other initiatives of the Ministry. Director, TRIs should consider giving media bytes as part of the IEC Campaign. Besides, bytes of VVIP, VIP and other dignitaries of the state may also be taken to amplify the awareness campaign so as to reach the last mile. The idea is to create a buzz through all possible tools. The network of TRIs and the organization it works with, the NESTS are be engaged to give a multiplier effort to the campaign.
3. The committee considered the annual action plan proposals submitted by the TRIs, Status of pending UC, SNA balance & committed liability of each TRI under the scheme "Support to TRIs". Following are the general instructions with reference to the approved projects and funding pattern under the scheme "Support to TRIs":
- i. **Quantifiable Targets and Impact:** Each activity in the annual action plan should have measurable outcomes, clearly stating the number of beneficiaries targeted. A follow up action plan should be devised to ensure that the impact is sustainable and that the tribal participants in these events ultimately benefit.
  - ii. **Outcome-Based Capacity Building:** Workshops and seminars must focus on tangible outcomes and be assessed for their effectiveness in influencing participants' behaviours, attitudes, and functionality for at least six months via online follow-ups.





- iii. **Livelihood-Linked Skill Training:** Skill and entrepreneurship training programs should contribute to livelihood generation and income enhancement among tribal communities.
- iv. **Long-Term Engagement of Trainees:** Selected training and workshop participants should be engaged/ supported for a long-term until they are established in the respective fields.
- v. **Proper Documentation:** All events and programs undertaken by the TRIs must be properly documented and uploaded on the Aadi-Prasaran Portal. It must be ensured that the reports are comprehensive but concise, the videos, photos & audiovisual records are of high-definition and high-quality.
- vi. Ministry logo must be prominently displayed in every training/ seminar/ workshop organized/ conducted by TRIs under the scheme "Support to TRIs". The event should be for the tribal and of the tribal.
- vii. **Research Proposals:** All approved research projects must include a Detailed Project Report (DPR) with clear timelines, actionable objectives, and expected outcomes as well as actionable recommendations, preferably accompanied by a pilot project based on these recommendations.
- viii. **Outcome-Oriented Seminar Documentation:** Seminars and research documentation must highlight the actionable recommendations and should be uploaded on the Aadi Prasaran portal.
- ix. **Non-Duplication with other schemes:** TRIs should ensure that there is no duplication of activities with other schemes of the Government of India.
- x. **Repetition of Efforts:** The documentation/projects and development of online courses should not be repeated as it is being done by the vendor, appointed by the MoTA, with respect to Aadi Sanskriti.
- xi. **Corpus Creation for Tribal Languages:** State TRIs should create a repository of one lakh sentences in each tribal language for further development in Aadi Vaani. The Ministry will provide Rs. 10 lakh per language (for the major dialect where there are multiple dialects of a language) for this purpose.
- xii. **Development of Tribal Language Primers:** TRIs must develop primers in tribal languages from class KG to Class 5, including translations into Hindi or English to support AI translation tools. The Ministry will allocate Rs. 2.00 lakh (Rs. one lakh for primers from KG to class 3 and Rs. one lakh for class 4 & class 5) per language for this initiative.
- xiii. **Library Development:** Projects for libraries of TRIs should be limited to the procurement of books, magazines, and the preservation of rare books, with a budget cap of Rs. 5.00 lakh. Further, TRIs should integrate with online library networks like LIBNET.
- xiv. **Clarity on Deferred Activities:** DPRs including clear objectives and expected outcomes must be provided for all deferred activities.
- xv. **Comprehensive Planning for Approved Activities:** In respect of the events/activities/ programs which have been given in-principle approval, a DPR with timelines, financial requirements for the current and subsequent

*Plen*

years (if applicable) and actionable objectives should be provided.

- xvi. **Health Camps:** Health camps must reach at least 200 individuals per camp. The Ministry will provide Rs.1.00 Lakh per health camp. The details of participants with the health profile for analytical purpose need to be a part of the reporting.
- xvii. **Follow-Up for Health Findings:** Health camp findings must have a concrete follow-up plan to link participants with health schemes as needed, and ensure treatment.
- xviii. **Uploading on Relevant Portals:** Each TRI should establish a dedicated team to manage Information, Education, and Communication (IEC) activities and ensure timely uploads on the Aadi Prasaran Portal for IEC activities and with documentation as specified.
- xix. **Reporting on Events:** Physical and financial details of all approved projects shall be uploaded on the National Tribal Research Portal (NTRP).
- xx. **Involvement of Stakeholders:** TRIs to explore the possibility of contribution from the stakeholders in the form of DAPST funds for their effective utilization by the state, sponsorship, and CSR contributions, volunteerism etc. not only financially but in other ways also especially in the conduct of national and state level events as well as in IEC campaigns and follow up actions on projects

**4. Financial Decisions:** TRI must comply with following while implementing the projects sanctioned by the Ministry under the scheme:

- i. State may utilize the funds already available with them under the scheme for the time being, for purpose (s) of urgent activities/events, if any. While utilizing the fund, it may be ensured that the head of account is not changed.
- ii. Further, funds would be released to the State subject to furnishing of Utilization Certificate, uploading of Physical Progress Report on National Tribal Research Portal, and Compliances of SNA requirements in accordance with the instructions of the Department of Expenditure, Government of India as issued time to time. Some projects, as specified, shall also be uploaded on the Aadi Prasaran portal.
- iii. Interest accrued in the SNA Account has to be deposited in Consolidated Fund of India as per DoE OM dt.30.06.2021.
- iv. All procurement will be done following the procedures of obtaining technical & administrative approvals from the competent authorities with transparency norms as per the GFR. This Ministry does not endorse any implementing agency for execution of approved projects/ activities.
- v. Further, in view of rule 230 (7) of GFR 2017 which prescribes that "The principles of 'just in time release ' should be applied for releases in respect of all payments to the extent possible" and to bring about more efficiency in cash management at both Centre and States level, the Department of Expenditure has issued an instructions vide OM dated 13.07.2023 to introduce an alternative fund flow mechanism named SNA - SPARSH - Real time System of Integrated Quick Transfers) for CSS funds through an integrated framework of PFMS, State

*flav*



IFMIS and e-kuber platform of Reserve Bank of India (RBI) in a progressive manner. TRIs are hereby directed to adhere to the aforementioned instructions for seamless and effective implementation of the sanctioned projects.

- vi. Intimation regarding conduct of activities should be sent to Ministry of Tribal Affairs at least 15 days prior to conduct of the activity so as to enable participation of Ministry of Tribal Affairs in the same.
- vii. Regular monitoring of the progress of projects shall be undertaken at the TRIs/State Government levels and the reports on such progress shall be shared with the Ministry from time to time.
- viii. The expenses should be incurred in a cost-effective manner, following transparency and efficient procurement procedures as per the GFR provisions.
- ix. The States/UTs would also ensure that activities with reference to the celebration of the Janjatiya Gaurav Varsh are given priority and linked to the sectors of livelihood, education, health and socio-cultural heritage.

The meeting ended with vote of thanks to the chair.



## **List of Participants:**

### **Ministry of Tribal Affairs:**

1. Shri Vibhu Nayar, Secretary (Tribal Affairs)
2. Shri Anant Prakash Pandey, JS, Ministry of Tribal Affairs
3. Ms. Debolina Thakur, JS&FA
4. Sh. Deepali Masirkar, Director (TRI)
5. Sh. P. Haokip, Under Secretary
6. Shri Abhisek Kumar Singh, SO ( TRI)
7. Sh. Sanjay Kumar Sharma, ASO
8. Ms. Shruti Vasisht, Consultant

### **Representatives of the State, TRI:**

1. Ms. I Sino. Phom, Director, Nagaland
2. Dr. Mitra Das, DD, Assam
3. Shri John Gaidingam D, Administrative Officer, Manipur
4. Sh. Biswajit Das, RO, Tripura
5. Dr. PL Marwin, Meghalaya
6. Ms. Biakthansangi Hrahsel, DS, Mizoram
7. Sh. Kima Tiss, Mizoram
8. Ms. AI Chungkula, DS, Sikkim
9. Sh. Gomkek Yoka, Branch Manager, Arunachal Pradesh
10. Ms Rani Manda, Executive Director, Andhra Pradesh
11. Ms. Prabha, DD, Karnataka
12. Ms. Sandhya Shekhar, DD, Kerala
13. Dr. S. Udhav Kumar, Director, TRI, Tamil Nadu
14. Ms. Samujwala, Director, TRI Telangana
15. Sh. Sandeep Kumar, Andaman and Nicobar
16. Sh. Zaffar Ali Khan, Director, TRI, Ladakh
17. Sh. Santosh Kumar, Deputy Director, Orissa
18. Sh. Khemchand, DD, TRI, Himachal Pradesh
19. Sh. Sanjay Basu, Director, TRI, West Bengal
20. Sh. Sagar Gaude, Director, TRI, Goa
21. Ms. Jyoti Jha, Under Secretary, Bihar
22. Sh. Gulab, TRI, Bihar
23. Ms. Shivangini, Research Officer, Bihar
24. Md. Mumtaz Ali, Director, TRI, Jammu and Kashmir
25. Sh. Vikas Dubey, RO, TRI Jharkhand.
26. Sh. CC. Chaudhary, Director, TRI, Gujarat
27. Sh. O.P. Jain, Director, TRI, Rajasthan
28. Sh. Avneesh Chaturvedi, JD, TRI MP
29. Sh. Gayatri Netam, JD, TRI, Chhattisgarh
30. Sh. Sanjay Kumar Bhatt, RO TRI UP



### Annexure for TRI Meghalaya

**a) UC and SNA Balance:**

Amount (₹) in lakh				
Scheme	State	UC pending	SNA balance	Amount last released
Support to TRI	TRI Meghalaya	100.00	77.02 (as on 19.08.2025)	100.00 (2024-25)

**b) Committed liabilities of previous years:**

Amount (₹) in lakh							
Sl. No.	Activities	Year of first approval	MoTA's support	Amount already released	Balance Amount	Amount to be released 2024-25	Remarks/ Decision
1.	Establishment of TRI	2018-19	4186.05	574.35	3611.70	0.00	* Status may be provided.
3.	Regular TRI activities	2021-22	71.22	66.22	5.00	5.00	<b>Approved.</b>
4.	Regular TRI activities	2022-23	100.89	0.00	92.894* (100.89 – 8.00)	92.894	<b>Approved</b> Activities II-1 & II-3 was completed & II-4 is ongoing. *Activity I-3 for ₹8.00 lakh surrendered.
5.	Regular TRI activities	2024-25	120.00	0.00	50.00 (120.00 – 70.00)	50.00	Approved Activities 5 & 8 for ₹70.00 lakh surrendered.
	<b>Total</b>		<b>4478.16</b>	<b>640.57</b>	<b>3759.594</b>	<b>147.894</b>	

**\*Note:** Comments of Apex Committee in its meeting held on 22.09.2023 for Establishment of TRI. “The Apex committee was of the view that the total approved amount of ₹4186.05 lakh for the project needs to be revisited, since the same appears to be on a higher side. The committee asked the TRI and State Government to make re-assessment of the project cost, rationalize the same in term of actual requirement and re-submit the proposal. Also, TRI Meghalaya should obtain administrative and technical approvals from the competent authority in State.”

**c) New Proposals (2025-26)**

Amount (₹) in lakh				
S. No.	Activities	Amount Sought	Amount Approved	Remarks of the Division
<b>1.</b>	<b>Health/Education</b>			
a)	Integrating Folklore into Tribal Educational Systems through animated series <b>Duration: 6 months</b>	15.00	15.00	<b>Approved.</b>
<b>2.</b>	<b>Seminars/Workshops (Webinars)/ Capacity Building</b>			





S. No.	Activities	Amount Sought	Amount Approved	Remarks of the Division
a)	One day Workshop on "Registration & Promotion of Tribal Startups" and technical workshops on GI Application. <b>Duration: 1 day</b>	5.50	3.00	<b>Approved.</b> For 300 beneficiaries.
b)	6 days Workshop on "Digital tools for tribal start-ups". <b>Duration: 6 days</b>	8.00	0.00	<b>Not Approved.</b>
c)	Livelihoods through Creative economy (Craft, Culture, Cuisine):			
i)	Two (2) days Workshop on "Eco-Enterprises: Sustainable Start-ups Rooted in Nature." <b>Duration: 2 days</b>	6.30	0.00	<b>Not Approved.</b>
ii)	Two (2) days seminar on "Eco-Friendly Bamboo Craft: Weaving and Carving Techniques" <b>Duration: 2 days</b>	6.30	3.00	<b>Approved.</b>
iii)	6 days workshops on "Handicrafts and small Businesses for livelihood (Theme: Empowering Traditions Turning Skills into income)" <b>Duration: 6 days</b>	10.00	0.00	<b>Not Approved.</b>
d)	Training & Capacity Building on "Empowering Tribal SHG in Waste Management: Integrating Traditional Cultural Practices for Sustainable Development" <b>Duration: 8 days</b>	10.00	0.00	<b>Not Approved.</b>
e)	Training & Capacity Building on "Awareness and Capacity Building Programme on Financial Literacy and Cyber Security for Tribal Communities of Meghalaya". <b>Duration: 2 days</b>	8.00	3.00	<b>Approved.</b>
f)	Training & Capacity Building on "Government Schemes and Their Effectiveness in Uplifting Tribal Livelihoods" <b>Duration: 3 days</b>	8.00	0.00	<b>Not Approved.</b>
g)	Training & Capacity Building on "Empowering Tribal Youth through Skill Building and Product Development". <b>Duration: 6 days</b>	08.00	0.00	<b>Not Approved.</b>
<b>3.</b>	<b>Tribal Festivals/ Events</b>			
a)	Tribal Entrepreneurship & Growth Summit <b>Duration: 2 days</b>	35.00	0.00	<b>Not Approved.</b>

*Rev*

S. No.	Activities	Amount Sought	Amount Approved	Remarks of the Division
4.	<b>Museum Management &amp; Maintenance and Related Activities/ Documentation of Tribal Freedom Fighters</b>			
a)	Museum Management & Maintenance and Related Activities	300.00	0.00	<b>Not Approved.</b>
5.	<b>Exchange Visits of Tribals</b>			
a)	Inside the State	0.00	0.00	
b)	Outside the State  <b>Duration: 3 to 4 days per trip</b>	50.00	15.00	<b>Approved.</b> (₹5.00 lakh for inside the State and ₹10.00 lakh for outside the state.)
c)	Organizing Exchange Visits for TRI Employees, Officers, and Staff (Outside the State)	33.79	0.00	<b>Not Approved.</b>
d)	Participating in the ST Entrepreneurs for StartUps Mahakumbh, 2025 Scheduled on 3rd to 5th April, 2025 at Bharat Mandapam, New Delhi	1.60	1.60	<b>Approved.</b>
6.	<b>Construction of Building for TRI, Mawlai, Shillong, Meghalaya</b>			
a)	Administrative Building cum Conference Hall	630.00	0.00	<b>Not Approved.</b>
b)	TRI Mawlai Shillong's Museum and TRI Library with computer Laboratory	500.00	0.00	<b>Not Approved.</b>
c)	G+3 – Auditorium, Guest Rooms/Dormitories with Parking Space	15900.00	0.00	<b>Not Approved.</b>
d)	Indoor Traditional Game Field (Centre)	800.00	0.00	<b>Not Approved.</b>
e)	Guardhouse at Two-Gates with Toilet facilities	10.00	0.00	<b>Not Approved.</b>
f)	Water Storage facilities, Water Harvesting with Borewell Drilling and Pipeline network and water pump	40.00	0.00	<b>Not Approved.</b>
7.	<b>Other: Procurement books for TRI Library, Mawlai, Shillong</b>			
a)	Procurement books for TRI Library, Mawlai, Shillong	5.00	5.00	<b>Approved.</b>

*Hev*



S. No.	Activities	Amount Sought	Amount Approved	Remarks of the Division
8.	<b>Proposal for Janjatiya Gaurav Varsh 2025-2026</b>			
a)	Planned under JJGV: National events, state events, and district events <b>Duration: 1 year</b>	300.00	0.00	As per approved allocation made for the purpose vide letter No.17011/06/2024-TRI dated 23.12.2024
	<b>Total</b>	<b>18690.49</b>	<b>45.60</b>	

d) **Total amount approved for release during 2025-26:**

Amount (₹) in lakh		
A	Committed liability for regular activities 2021-22	5.00
B	Committed liability for regular activities 2022-23	92.894
C	Committed liability for regular activities 2024-25	50.00
D	New Proposal approved by Apex Committee for 2025-26	45.60
	<b>Total</b>	<b>193.494</b>

*Per*